

**(WM-FO-201) RECYCLE BIN SERVICE FORM – APPLY / CANCEL / REMOVE**

<b>OCCUPATION CERTIFICATE ISSUED</b>		<input type="checkbox"/> Yes <input type="checkbox"/> No	<b>Date Issued:</b> _____
1. <b>NEW</b> GARBAGE SERVICE No. of Bins required: _____ ***NB: Commercial = 2 bins per service***	2. <b>CANCEL</b> SERVICE ***Commercial ONLY*** <b>REMOVE</b> ADDITIONAL BIN ***Residential ONLY*** No. of Services: _____ No. of Bins to Collect: _____	<input type="checkbox"/>	<input type="checkbox"/>
3. <b>ADDITIONAL</b> GARBAGE BIN PICK UP SERVICE	4. <b>MISSING</b> BIN (Stolen) Circumstances: _____	<input type="checkbox"/>	<input type="checkbox"/>
5. <b>DAMAGED</b> BIN <b>Reason:</b> <input type="checkbox"/> Burnt <input type="checkbox"/> Vandalised <input type="checkbox"/> Split <b>Repairs:</b> <input type="checkbox"/> Lid <input type="checkbox"/> Pins <input type="checkbox"/> Wheels		Damaged by: Contractor <input type="checkbox"/> Resident <input type="checkbox"/>	
<b>Comments:</b> _____ _____ _____ (Please complete comment field for details if repairing bin & leave bin accessible for driver to repair/replace)			

<b>COLLECTION DAY:</b>		<b>WEEK A</b> <input type="checkbox"/> <b>or B</b> <input type="checkbox"/>	
HOUSE <input type="checkbox"/>	UNIT <input type="checkbox"/>	FLAT <input type="checkbox"/>	COMMERCIAL <input type="checkbox"/> INDUSTRIAL <input type="checkbox"/>
<b>ADDRESS:</b> Unit No. _____ Street No. _____ Street Name: _____ City/Town: _____ Postcode: _____			
<b>CUSTOMER NAME:</b> _____			
<b>PHONE:</b> (H) _____ (M) _____ (W) _____			
<b>SIGNATURE:</b>		<b>DATE:</b> /     /	

OFFICE USE ONLY	
<b>ASSESSMENT #:</b> _____	<b>Requested Time:</b> _____
<b>PARCEL #:</b> _____	<b>Requested Date:</b> _____
<b>SERVICE RECEIVED:</b> x _____	<b>Received By:</b> _____

JR RICHARDS USE ONLY																											
<table border="1" style="width: 100%; border-collapse: collapse;"> <tr><td>TIME COMPLETED:</td><td></td></tr> <tr><td>DATE COMPLETED:</td><td></td></tr> <tr><td>JOB COMPLETED:</td><td></td></tr> <tr> <td>Complete Stamp Date &amp; Sign</td> <td> <input type="checkbox"/> Job  <input type="checkbox"/> Data  <input type="checkbox"/> Call           </td> </tr> </table>	TIME COMPLETED:		DATE COMPLETED:		JOB COMPLETED:		Complete Stamp Date & Sign	<input type="checkbox"/> Job <input type="checkbox"/> Data <input type="checkbox"/> Call	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <th colspan="2" style="text-align: center;">BIN NUMBERS</th> </tr> <tr> <th style="text-align: center;">RECYCLE BIN No.</th> <th style="text-align: center;">OLD No.</th> </tr> <tr><td>1.</td><td></td></tr> <tr><td>2.</td><td></td></tr> <tr><td>3.</td><td></td></tr> <tr><td>4.</td><td></td></tr> <tr><td>5.</td><td></td></tr> <tr><td>6.</td><td></td></tr> <tr><td>7.</td><td></td></tr> </table>	BIN NUMBERS		RECYCLE BIN No.	OLD No.	1.		2.		3.		4.		5.		6.		7.	
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**RETURN TO:**  
Griffith City Council  
1 Benerembah St

**POSTAL ADDRESS**  
Griffith City Council  
PO Box 485