

## ***Government Information (Public Access) Act 2009***

### **INTERNAL REVIEW APPLICATION (Form A17)**

This form should be used if you wish to apply for internal review of a decision made under the *Government Information (Public Access) Act 2009* (GIPA Act).

You must lodge this form **within 20 working days** after notice of the decision was given to you.

If you need help in filling out this form, please contact the Griffith City Council Right to Information Officer. General information about accessing government information under the GIPA Act is available on the IPC's website: [www.ipc.nsw.gov.au](http://www.ipc.nsw.gov.au).

**Surname:**..... **Title:** Mr / Ms

**Other names:**.....

**Postal address:**..... **Postcode:** .....

**Daytime telephone:**..... **Facsimile:**.....

**Email:**.....

☐ I agree to receive correspondence to the above email address.

#### **Decision details**

Would you like the entire decision reviewed?

☐ Yes – what is the decision to be reviewed (s80 of the GIPA Act)?

.....

☐ No – what particular aspect of the decision would you like reviewed? (s82(3)) of the GIPA Act. *Please include in your internal review application the Notice of Decision.*

.....

**Date of decision:**.....

**File reference:**.....

**Applicant's signature:** .....

**Date:**.....

Please include your application fee of **\$40.00** when you post this form or lodge it at Griffith City Council.

#### **Privacy Protection Notice**

- This information is being collected to assist in processing your request for internal review.
- This information is voluntarily required to process your request and will not be used for any other purpose without seeking your consent, or as required by law;
- Your information may comprise part of a public register related to this purpose;
- This form will be retained in Council's Records Management System and disposed of in accordance with the Local Government Disposal Authority;
- You can access and correct your personal information at any time by contacting Council.

For further details on how the Griffith City Council manages personal information, please refer to our Privacy Management Plan.