

## (SD-FO-402) DEVELOPMENT/ENGINEERING BOND APPLICATION

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**NO BOND PAYMENTS WILL BE ACCEPTED UNTIL APPLICANT HAS WRITTEN ACCEPTANCE FROM COUNCIL OF BOND PROPOSAL**

Development Application No. \_\_\_\_\_ Application No: \_\_\_\_\_

### Part 1: Applicant's Details

Your name,  
address etc

Title Mr ☐ Mrs ☐ Miss ☐ Ms ☐ Other \_\_\_\_\_

Family name (or company): \_\_\_\_\_

Given names (or ACN): \_\_\_\_\_

Postal address: \_\_\_\_\_

Postcode: \_\_\_\_\_

Phone: \_\_\_\_\_ Mobile: \_\_\_\_\_

E-mail: \_\_\_\_\_

Contact person: \_\_\_\_\_

### Part 2: Site Details

Location and title  
description of the  
property

Unit No: \_\_\_\_\_ House No: \_\_\_\_\_ Street: \_\_\_\_\_

Locality / Town: \_\_\_\_\_

Lot(s): \_\_\_\_\_ Section: \_\_\_\_\_ DP/ SP: \_\_\_\_\_

Other: \_\_\_\_\_

### Part 3: Type of Bond

☐

**Maintenance Bond**

No application fee required

☐

**Outstanding Works Bond**

Application fee to be paid as per Council's current Revenue Policy

### Part 4: Bond Description

Provide a brief description:

### Part 5: Conditions Bonded

What are the  
conditions being  
bonded for the  
development? (if  
any)

Condition number(s): \_\_\_\_\_

Brief description of condition(s): \_\_\_\_\_

Expected date of completion: \_\_\_\_\_

Reason for bonding: \_\_\_\_\_

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### Part 6: Attached Information

MAINTENANCE BOND		OUTSTANDING WORKS BOND	
This application must include the following items	<input type="checkbox"/> Bonded amount	<input type="checkbox"/> Bonded amount	
	\$ _____	\$ _____	
	<input type="checkbox"/> Quote for cost of works from contractor who completed the works	<input type="checkbox"/> Two quotes from independent contractors on their company letterhead	
		<input type="checkbox"/> Two copies of approved engineering plans detailing the location, dimensions and materials of the proposed bonded works	
		<input type="checkbox"/> Written consent from all affected private land owners stating that they allow the required works to be undertaken and a written statement that they will then pass on this obligation to any future owners of the affected property (if applicable)	
		<input type="checkbox"/> The date by which the work will be completed	

### Part 7: On payment of the bond the applicant accepts responsibility of the following conditions

Bond application will not be accepted if items on 'Part 6' have not been provided

The applicant agrees to carry out the bonded works to Council's satisfaction within the stipulated timeframe, regardless of ownership of the affected property, and agrees to inform future prospective owners of the nature of any bonded works

The applicant agrees to supply the Council with right of entry to complete the works from all future owners of the property, until such a time as the terms of this agreement have been met

In the event of total or part failure to complete the work set down in this agreement the applicant authorises the Council or their contractor to complete these works on the above site, using the funds deposited. Should cost of completing the works exceed the amount held on deposit, the applicant accepts liability for any additional costs incurred by Council. Payment of bond shall be way of bank cheque, cash, EFTPOS or Credit Card. Personal or business cheques will not be accepted

Any interest on funds will accrue to the Council

Funds held will be released by performance of the works outlined in this document, to the satisfaction of Griffith City Council's Officers. Requests for partial refunds will be declined

The applicant may be liable for all costs incurred by the Griffith City Council and its agents as a result of processing and administering this bond. This sum may be deducted from the bonded amount if deemed necessary by Council

This bond is not transferable

### Part 8: Applicant's Signature

Your Declaration

I agree to all responsibilities and conditions outlined in this document and I declare that all the information given is true and correct

Signature: \_\_\_\_\_ Date: \_\_\_\_ / \_\_\_\_ / \_\_\_\_

## (SD-FO-402) DEVELOPMENT/ENGINEERING BOND APPLICATION

### How to Lodge Your Application

Address the application to:

The General Manager  
Griffith City Council

and send it to Council by any of  
the following methods:

Mail: PO Box 485

GRIFFITH NSW 2680

Courier or personal delivery:

Ground Floor

1 Benerembah St, GRIFFITH

How to contact us:

Phone: 1300 176 077

E-mail: [admin@griffith.nsw.gov.au](mailto:admin@griffith.nsw.gov.au)

Web: [www.griffith.nsw.gov.au](http://www.griffith.nsw.gov.au)

Hours of Lodgement: Monday – Friday 8.15 am – 4.00 pm or  
by appointment.

Coming in to see us?

Our Customer Service Centre is located on the ground floor  
of the Griffith City Council Building, 1 Benerembah St,  
Griffith.

### FOR CUSTOMER SERVICE USE ONLY

#### 1. Upon lodgement of application

Have all documents/items requested in 'Part 6' been provided ☐ Yes ☐ No

Bond application fee required? (see Part 3) ☐ Yes ☐ No

If Yes: Amount Paid: \$ \_\_\_\_\_ Receipt No: \_\_\_\_\_

CSO Name: \_\_\_\_\_

CSO Signature: \_\_\_\_\_ Date: \_\_\_\_ / \_\_\_\_ / \_\_\_\_

#### 2. Upon payment of bond

If a copy of the written acceptance of bond proposal from Council is not provided then payment is  
not to be accepted

Amount Paid: \$ \_\_\_\_\_ Receipt No: \_\_\_\_\_

CSO Name: \_\_\_\_\_

CSO Signature: \_\_\_\_\_ Date: \_\_\_\_ / \_\_\_\_ / \_\_\_\_