



(SD-FO-240)  
**NOTICE OF APPOINTMENT OF PRINCIPAL CERTIFYING AUTHORITY (PCA)  
NOTICE OF INTENTION TO COMMENCE WORK**

Environmental Planning & Assessment Act 1979 No. 203 – clause 6.6  
Environmental Planning & Assessment Regulation 2000 – clauses 103 to 104

|  |  |   |                |
|--|--|---|----------------|
| <b>NOTICE TO</b>   |  |   |                |
| Name   |  |   |                |
| GRIFFITH CITY COUNCIL  |  |   |                |
| Address  |  |   |                |
| PO BOX 485   |  |   |                |
| Suburb or town   |  | State   | Postcode       |
| GRIFFITH   |  | NSW   | 2680           |
| <b>SECTION A Development details</b>   |  |   |                |
| Address  |  |   |                |
|  |  |   |                |
| Description of the building work or subdivision work   |  |   |                |
|  |  |   |                |
| <b>SECTION B. Development consent (DA)</b>   |  |   |                |
| Name of council  |  | DA number/identifier  | Date DA issued |
|  |  |   |                |
| <b>SECTION C. Construction certificate (CC) / Complying development certificate (CDC)</b>                              |  |   |                |
| Name of certifying authority   |  | CC/CDC Number/Identifier  | Date of CC/CDC |
|  |  |   |                |
| <b>SECTION D. Details of principal contractor/owner builder</b>  |  |   |                |
| <input type="checkbox"/> Principal contractor  | <input type="checkbox"/> Owner builder – permit number |   |                |
| Name   |  | Address   |                |
|  |  |   |                |
| Licence #  |  |   |                |
|  |  |   |                |
| Phone  | ABN  | Email   |                |
|  |  |   |                |
| <b>SECTION E. Notice of commencement</b>   |  |   |                |
| The building/subdivision work described above is intended to commence on*  |  |   |                |
| Note*: Must be not more than 2 business days from the date of the notice   |  |   |                |
| <b>SECTION F. Details of person giving notice/Appointing the PCA (person with benefit of consent not the builder)*</b> |  |   |                |
| Name (the person having the benefit of the CC)   |  | Address   |                |
|  |  |   |                |
|  |  |   |                |
| Phone  | Fax  | Email   |                |
|  |  |   |                |
| Signature  |  | Date  |                |
|  |  |   |                |
| Note*: This person is responsible for giving this Notice to the council  |  |   |                |
| <b>SECTION G. Compliance with conditions (this statement must be completed for the council as the PCA)</b>             |  |   |                |
| I,   |  | confirm that all conditions of the above development consent that are required to be satisfied prior to the work commencing have been satisfied |                |
| (insert name of council accredited certifier)  |  |   |                |
| Signed   |  | Date  |                |
| (by the accredited certifier acting on behalf of the council)  |  |   |                |