



**FORM**

(Blanks not to be photocopied. Print direct from TRIM)  
(Printed on 19-Jul-18 at 15:07)

**(PG-FO-114) Vandalism - Reward for Information Form**

**1. PERSONAL DETAILS**

Name: .....

Address: .....Postcode:.....

Contact Phone number: .....

Signature: .....

Location of Incident: .....

Nearest House No or Cross St: .....

**2. OFFENCE DETAILS**

Date of incident: ...../...../..... Time of Incident: .....am/pm

Date reported to Police: .....

Police event number: .....

Did the Police take legal action: .....

Was a conviction recorded: ..... Date: .....

Was a Juvenile Justice Conference administered where a person under the age of 18 has admitted  
guilt for damage to a property or graffiti offence: .....

Please provide details **of how and where** the Incident occurred: (attach separate page if further  
description is required)

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.....  
.....  
.....  
.....

**NOTE: Please attach photograph(s) marking with an X the exact location of where Incident occurred** (without a photograph showing the exact location of the vandalism Council Officers will not be able to investigate your claim). The completed form and photographs should be delivered to Council in a sealed envelope addressed to the General Manager or to [admin@griffith.nsw.gov.au](mailto:admin@griffith.nsw.gov.au).

Approved: Works Manager - Maintenance	Group / P&G System:	Document ID: PG-FO-114	Version: 1.0
Relevant (GC-CP-314) Vandalism, Graffiti To: and Rubbish Dumping Reward for Information	Date Issued: 29 Mar 2018	Revised:	Status: Approved Page: 1 of 2



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**3. PRIVACY**

In completing this form, you will be providing “personal information” as defined under the Privacy and Personal Information Protection Act. Griffith City Council is collecting this information for the purpose of assessing your claim. This information will be stored in Councils Electronic Records System and accessed by the processing officer and will only be used for the purpose it was collected and will not be disclosed to any other organisation that does not have any involvement in the claims management process, unless required to do so by law or for the purposes of insurance or reinsurance.

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**4. OFFICE USE**

Application outcome: .....

Applicant notified: ..... Date: .....

Register updated: .....

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**5. NOTES**

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**GCC Staff Signature:** ..... **Date:** .....

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