



ORDINARY MEETING OF COUNCIL

Agenda

Tuesday, 24 June 2014 at 7 pm

CONFLICTS OF INTEREST

A conflict of interest arises when Councillors or Council staff are influenced, or are seen to be influenced, in carrying out their duties by personal interests. Conflicts of interest can be pecuniary or non-pecuniary in nature.

A pecuniary interest is an interest that a person has in a matter because of a reasonable likelihood or expectation of a financial gain.

A non-pecuniary interest can arise as a result of a private or personal interest which does not relate to money. Examples include friendship, membership of an association or involvement or interest in an activity.

Any councillor or staff member who considers they may have a conflict of interest should read Council's Code of Conduct policy.

The responsibility of determining whether or not a Councillor or Council employee has a pecuniary or non-pecuniary interest in a matter, is the responsibility of that individual. It is not the role of Council's Mayor, General Manager, nor other Councillor nor another Council employee to determine whether or not a person may have a conflict of interest.

Should you be unsure as to whether or not you have a conflict of interest you should err on the side of caution and either declare a conflict of interest or, you should seek the advice of the Director General of Local Government. The contact number for the Director General of Local Government is 02 4428 4100.

COUNCIL CODE OF CONDUCT

The Council Code of Conduct is a requirement of section 440 of the Local Government Act 1993. The Code of Conduct sets the minimum requirements of conduct for council officials in carrying out their functions.

The Code of Conduct has been developed to assist council officials to:

- understand the standards of conduct that are expected of them
- enable them to fulfil their statutory duty to act honestly and exercise a reasonable degree of care and diligence (section 439)
- act in a way that enhances public confidence in the integrity of local government.

Councillors, administrators, members of staff of council, independent conduct reviewers, members of council committees including the conduct review committee and delegates of the council must comply with the applicable provisions of council's code of conduct in carrying out their functions as council officials. It is the personal responsibility of council officials to comply with the standards in the code and regularly review their personal circumstances with this in mind.

Failure by a councillor to comply with the standards of conduct prescribed under this code constitutes misconduct for the purposes of the Act. The Act provides for a range of penalties that may be imposed on councillors for misconduct, including suspension or disqualification from civic office.

Council's Code of Conduct is available for viewing on Council's website.

STAFF RESPONSIBILITY AND REPORT AUTHOR CODES

REPORT AUTHORS

POSITION	NAME	CODES
General Manager	Brett Stonestreet	GM
Manager Executive Services	Shireen Donaldson	MES
Public Officer/Right to Information Officer	Shireen Donaldson	MES
Director Business, Cultural & Financial Services	Max Turner	DBCF
Director Utilities	David Tull	DU
Director Infrastructure and Operations	Dallas Bibby	DIO
Director Sustainable Development	Neil Southorn	DSD
Governance Coordinator	Wendy Krzus	GC
Compliance Coordinator	Michael Toohey	CC
Finance Manager	Vanessa Edwards	FM
Tourism & Economic Development Manager	Greg Lawrence	TEDM
Engineering Design & Approvals Manager	Graham Gordon	EDAM
Planning & Environment Manager	Carel Potgieter	PEM
Coordinator Landuse Planning and Compliance	Kelly McNicol	LPC
Senior Development Assessment Planner	Stephen Parisotto	SDAP
Principal Planner (UDSP)	Peter Badenhorst	PPUDSP
Development Assessment Planner	Linden Foster	DAP
Building Certification Coordinator	Ben Lang	BCC
Environment and Health Coordinator	Vacant	EHC
Environment Planner	Joanne Tarbit	EP
Corporate Property Officer	Daphne Bruce	CPO
Parks & Gardens Manager	Peter Craig	PGM
Works Manager - Maintenance	Manjit Chugha	WMM
Works Manager - Construction	Shree Shrestha	WMC
Senior W&S Engineer - Operations	Steven Oosthuysen	SWSE
Asset Management Coordinator	Andrew Keith	AMC
Library Manager	Pam Young	LM1
Library Manager	Christine Del Gigante	LM2
Griffith Regional Theatre & Art Gallery Manager	Sarah Boon	GRTAG
Data Information Officer	Wendy Vaccari	DIO
Economic Development Coordinator	Nicola James	EDC
Fleet & Depot Manager	Steve Croxon	FDM
Pioneer Park Manager	Bernadette Flynn	PPM

PUBLIC QUESTION TIME

Public Question time is to be conducted according to the guidelines set out in Griffith City Council's Code of Meeting Practice:

34. Question time – members of public

- 34.1 Time is to be set aside at Ordinary Meetings of Council during which members of the public may ask questions of the Council via the chair. Any person in attendance may ask one (1) question only (with any additional questions to be at the discretion of the chair) and speak on it for a MAXIMUM of two (2) minutes.
- 34.2 Council shall provide a question time at each Council meeting, during which members of the public may ask questions of the Council. Written notice of the question is to be given during the meeting in the period prior to question time.
- 34.3 Each person may ask one question following which he or she may speak to it for a maximum period of two minutes.
- 34.4 Questions are to be directed to the Chairman who may choose to:
- (a) answer the question;
 - (b) refer it to another Councillor or senior staff member to answer; or
 - (c) arrange for the question to be researched and the answer supplied at a later date.
- 34.5 Normally if a person to whom a question is put does not answer the questions at that meeting or during that meeting, they should do so at the next meeting, or alternatively via direct communication (e.g. letter, e-mail, telephone call etc) with the person asking the question. The Councillors will be provided with a copy of the response via Council's information sheet.
- 34.6 No resolutions are to be put at the meeting as a result of the questions raised, answers to be provided at the following meeting unless the matter raised comes under the consideration of Clause 241(3) of the Regulation, if:
- (i) A motion is passed to have the matter brought before the meeting; and
 - (ii) The matter is ruled by the chairperson to be of great urgency.
- 34.7 Question time is to be reserved as an opportunity for members of the public to ask genuine questions of Council. It is not to be a forum for making statements or expressing points of view.
- 34.8 Any person making use of question time is required to observe the same standards required of a Councillor. Specifically he or she must:
- (a) obey the directions of the Chairman;
 - (b) not use any behaviour or language inconsistent with good order and decorum;
 - (c) not make personal reflections or impute improper motives to Councillors or staff; and
 - (d) not raise a question having the same effect (albeit differently worded) within a period of three months following the time the original question was answered.

COUNCILLOR QUESTION TIME

Councillor question time will follow public question time. Councillors must adhere to the guidelines set out in Griffith City Council's Code of Meeting Practice as follows:

33. Questions may be put to Councillors and Council employees (Councillors Question Time)

- 33.1 A councillor:
- (a) may, through the chairperson, put a question to another councillor; and
 - (b) may, through the chairperson and the General Manager, put a question to a Council employee.
- 33.2 However, a Councillor or Council employee to whom a question is put is entitled to be given reasonable notice of the question and, in particular, sufficient notice to enable reference to be made to other persons or to documents.
- 33.3 The Councillor must put every such question directly, succinctly and without argument.
- 33.4 The chairperson must not permit discussion on any reply or refusal to reply to a question put to a councillor or Council employee under this clause.
- 33.5 Normally if a person to whom a question is put does not answer the questions at that meeting or during that meeting, they should do so at the next meeting, or alternatively via direct communication (e.g. letter, e-mail, telephone call etc) with the person asking the question. The Councillors will be provided with a copy of the response via Council's information sheet.
- 33.6 To assist with the recording of minutes, a councillor will put the question in writing prior to putting the question.
- 33.7 Councillors may ask one (1) question only (with any additional questions to be at the discretion of the chair).
- 33.8 Where possible, the terms of a question to be put to a council employee should be conveyed to the employee prior to the meeting.
- 33.9 No resolutions are to be put at the meeting as a result of the questions raised, answers to be provided at the following meeting unless the matter raised comes under the consideration of Clause 241(3) of the Regulation, that is if:
- (i) A motion is passed to have the matter brought before the meeting; and
 - (ii) The matter is ruled by the chairperson to be of great urgency.



**ORDINARY MEETING OF GRIFFITH CITY COUNCIL
TO BE HELD IN THE COUNCIL CHAMBERS, GRIFFITH ON
24 JUNE 2014 AT 7.00 PM**

Griffith City Council
PO Box 485
GRIFFITH NSW 2680

Mayor and Councillors:

NOTICE OF MEETING

I have to inform you that an **ORDINARY MEETING** of the Council will be held in the **Council Chambers, Griffith** at **7.00 pm** on **TUESDAY 24 JUNE 2014**

The agenda for the meeting is:

- 1 Acknowledgement and Council Prayer
 - 2 Apologies
 - 3 Confirmation of Minutes
 - 4 Matters Arising from the Minutes
 - 5 Declarations of Interest
 - 6 Presentations
 - 7 Mayoral Minutes
 - 8 General Manager's Report
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- | | | |
|------|------|---|
| CL01 | p 19 | Licence Agreement with Murrumbidgee Irrigation for Occupation of Land by Council Adjoining City Park, Burley Griffin Community Gardens, IOOF Park & Willow Park |
| CL02 | p 22 | Overhead Distribution Recommendation Report |
| CL03 | p 27 | Review of Community Donations Policies and Budget 2014/15 |
| CL04 | p 39 | NSW Public Libraries Conference |
| CL05 | p 43 | Integrated Planning and Reporting - Adoption of Framework Documents |
| CL06 | p 59 | Making of Rates and Charges for the Period 1 July 2014 to 30 June 2015 |

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|------|--|--|
| CL07 | p 69 | Investments at 31 May 2014 |
| CL08 | p 73 | Proposed Memorandum of Understanding, Deakin University, Tafe NSW Riverina Institute and Griffith City Council |
| 9 | Information Reports | |
| 10 | Adoption of Committee Minutes | |
| | p 79 | Minutes of the Cultural Facilities Committee Meeting held 26 May 2014 |
| | p 82 | Minutes of the Festival of Gardens Committee Meeting held 5 June 2014 |
| | p 86 | Minutes of the Local Emergency Management Committee Meeting held 10 June 2014 |
| | p 91 | Minutes of the Traffic Committee Meeting held 10 June 2014 |
| 11 | Business with Notice - Rescissions Motions | |
| 12 | Business with Notice - Other Motions | |
| 13 | Question Time | |
| 14 | Outstanding Action Report | |
| 15 | Matters to be dealt with by Closed Council | |

Yours faithfully

MARISA MARTINELLO
GOVERNANCE ADMINISTRATION OFFICER



MINUTES OF THE ORDINARY MEETING HELD IN THE COUNCIL CHAMBERS, GRIFFITH ON 10 JUNE 2014 COMMENCING AT 7.00 PM

PRESENT

The Mayor, John Dal Broi in the Chair; Councillors, Alison Balind, Pat Cox, Simon Croce, Doug Curran, Bill Lancaster, Anne Napoli, Mike Neville, Paul Rossetto, Christine Stead, Leon Thorpe and Dino Zappacosta.

STAFF PRESENT

General Manager, Brett Stonestreet; Director Infrastructure and Operations, Dallas Bibby; Director Sustainable Development, Neil Southorn; Director Utilities, David Tull; Director Business, Cultural & Financial Services, Max Turner; Manager Executive Services, Shireen Donaldson and Minute Secretary, Wendy Krzus.

MEDIA

Jack Morphett, The Area News, Dolf Murwood 2MIA FM

The Meeting opened with Councillor Balind reading the Council prayer and the Acknowledgment of Country.

PROCEDURAL MATTERS

APOLOGIES

There were no apologies.

CONFIRMATION OF THE MINUTES OF THE ORDINARY MEETING OF COUNCIL HELD 27 MAY 2014

0178

RESOLVED on the motion of Councillors Stead and Thorpe that the minutes of the Ordinary Meeting of Council held in the Council Chambers, Griffith on 27 May 2014, having first been circulated amongst all members of Council, be confirmed.

BUSINESS ARISING FROM THE ORDINARY MEETING OF COUNCIL HELD 28 MAY 2014

There was no business arising from the Ordinary Meeting of Council held on 28 May 2014.

DECLARATIONS OF INTEREST

NON-PECUNIARY INTERESTS

The following Councillor declared a non-pecuniary interest in the following clauses:

Councillor Alison Balind

CL08 - Review of Community Donations Policy and Budget 2014/15

Reason - Councillor Balind is employed by the organisation that facilitates student placements for the University of Wollongong.

Make a declaration, stay in the Chamber and participate in the debate and vote.

(Non Significant Non Pecuniary Interest Declaration)

Councillor Anne Napoli

Minutes of the Communities Committee Meeting held on 20 May 2014

Reason - Councillor Napoli in the past has had involvement with Post School Options (P.S.O.) and at present a member of her family purchases 1 x hr per week of service.

Make a declaration, stay in the Chamber and participate in the debate and vote.

(Non Significant Non Pecuniary Interest Declaration)

Councillor Paul Rossetto

CL08 - Review of Community Donations Policy and Budget 2014/15

Reason - Councillor Rossetto's wife is on the FM95.1 Committee.

Make a declaration, stay in the Chamber and participate in the debate and vote.

(Non Significant Non Pecuniary Interest Declaration)

PECUNIARY INTERESTS

The following Councillors declared a pecuniary interest in the following clauses:

Councillor Bill Lancaster

Councillor Question Time

Reason - One of Councillor Lancaster's clients owns the land in question.

Councillor Leon Thorpe

CL08 - Review of Community Donations Policy and Budget 2014/15

Reason - Councillor Thorpe has connections with service club movement and relative matters.

The following Council Officers declared a pecuniary interest in the following clause:

Brett Stonestreet

CL09 - Senior Staff Contracts

Reason - Mr Stonestreet is employed under a Senior Staff Contract with Griffith City Council.

David Tull

CL09 - Senior Staff Contracts

Reason - Mr Tull is a Senior Staff member mentioned in the report.

Dallas Bibby

CL09 - Senior Staff Contracts

Reason - Mr Bibby is a Director as mentioned in the report for Senior Staff Contract.

Max Turner

CL09 - Senior Staff Contracts

Reason - Mr Turner is a Senior Staff member which the report names.

Neil Southorn

CL09 - Senior Staff Contracts

Reason - The item relates to the contract of employment.

GENERAL MANAGER'S REPORT

CL01 RENEWAL OF LICENCE AGREEMENT OF PART DRAINAGE RESERVE 159011 TO JONDARYAN INVESTMENTS PTY LIMITED AS TRUSTEE FOR JONDARYAN PROPERTY TRUST (CPO)

Councillors Thorpe and Napoli **MOVED** the following **MOTION** that:

- (a) Council approve the renewal of the licence agreement over part drainage reserve 159011 being Lot 7319 DP1156824 to Jondaryan Investments Pty Limited as Trustee for Jondaryan Property Trust for a further term of 10 years (27 August 2014 - 26 August 2024).
- (b) Jondaryan Investments Pty Limited as Trustee for Jondaryan Property Trust be required to pay all applicable costs and charges associated with the renewal of the licence agreement together with Council's Administration Fee of \$359.
- (c) The annual licence fee be charged in accordance with the original agreement, currently \$1731.49 excluding GST for 2013/2014, to increase annually thereafter with the Consumer Price Index for the last quarter before the due date, plus rates and charges.
- (d) Council authorise the Mayor and General Manager to execute the licence renewal on behalf of Council under the common seal.

Councillors Lancaster and Stead **MOVED** the following **AMENDMENT** that:

- (a) Council approve the renewal of the licence agreement over part drainage reserve 159011 being Lot 7319 DP1156824 to Jondaryan Investments Pty Limited as Trustee for Jondaryan Property Trust for a further term of 10 years (27 August 2014 - 26 August 2024).
- (b) Jondaryan Investments Pty Limited as Trustee for Jondaryan Property Trust be required to pay all applicable costs and charges associated with the renewal of the licence agreement together with Council's Administration Fee of \$359.
- (c) The annual licence fee be charged at \$118.74 excluding GST for 2013/2014, to increase annually thereafter with the Consumer Price Index for the last quarter before the due date, plus rates and charges.
- (d) Council authorise the Mayor and General Manager to execute the licence renewal on behalf of Council under the common seal.

The **AMENDMENT** was **PUT** and **LOST**.

0179

RESOLVED on the motion of Councillors Thorpe and Napoli that:

- (a) Council approve the renewal of the licence agreement over part drainage reserve 159011 being Lot 7319 DP1156824 to Jondaryan Investments Pty Limited as Trustee for Jondaryan Property Trust for a further term of 10 years (27 August 2014 - 26 August 2024).
- (b) Jondaryan Investments Pty Limited as Trustee for Jondaryan Property Trust be required to pay all applicable costs and charges associated with the renewal of the licence agreement together with Council's Administration Fee of \$359.
- (c) The annual licence fee be charged in accordance with the original agreement, currently \$1731.49 excluding GST for 2013/2014, to increase annually thereafter with the Consumer Price Index for the last quarter before the due date, plus rates and charges.
- (d) Council authorise the Mayor and General Manager to execute the licence renewal on behalf of Council under the common seal.

CL02 ACCESS COMMITTEE - ADOPTION OF TERMS OF REFERENCE

0180 (MES)

RESOLVED on the motion of Councillors Balind and Zappacosta that:

- (a) Council adopt the attached Draft Terms of Reference for the Access Committee.
- (b) Council appoint two Councillors, being Councillors Neville and Curran as Council representatives on this Committee and Councillor Lancaster be appointed as an alternate delegate.
- (c) Council advertise for community representatives for the Access Committee.

CL03 LOCAL GOVERNMENT REMUNERATION TRIBUNAL - 2014/15

0181 (GC)

RESOLVED on the motion of Councillors Croce and Stead that:

- (a) Council increase the Councillor fees for 2014/15 financial year to \$17,930.
- (b) Council increase the Mayoral allowance for 2014/15 financial year to \$39,110.

CL04 RURAL FIRE SERVICE BUDGET ESTIMATES 2014/15

0182 (DBCF)

RESOLVED on the motion of Councillors Curran and Thorpe that:

- (a) Council endorse the provision of funds in the 2014/15 Council Operational Plan and Budget for an amount of \$105,991 for the Rural Fire Service expenditure for the 12 month period commencing from 1 July 2014 to 30 June 2015.
- (b) Council authorise the General Manager to sign the 2014/15 Rural Fire Fighting

Fund Estimates summary page.

CL05 ROAD NAMING REQUEST - VICO

0183 (DIO)

RESOLVED on the motion of Councillors Zappacosta and Stead that the name of Vico be added to Council's approved list of names.

CL06 ROAD NAMING REQUEST - BELTRAME

0184 (DIO)

RESOLVED on the motion of Councillors Zappacosta and Stead that Council approve the use of Beltrame for future road or park naming purposes.

CL07 SUBMISSION - CROWN LANDS LEGISLATION WHITE PAPER

0185 (CPO)

RESOLVED on the motion of Councillors Balind and Thorpe that Council make the submission in Attachment D of the report in response to the Crown Lands Legislation White Paper.

Councillor Thorpe having declared a Pecuniary Interest in relation to Clause 08 left the Chamber, the time being 7.30 pm.

CL08 REVIEW OF COMMUNITY DONATIONS POLICIES AND BUDGET

2014/15

0186 (DSD)

The following **MOTION** was **MOVED** by Councillors Zappacosta and Balind that:

- (a) Draft amendments to Council Policy FS-CP-601 as contained in Attachment A to this report, including a change in the title of the Policy to Community Grant Program, be exhibited for 28 days and a further report be presented to Council on submissions received.
- (b) Policy FS-CP-603 Requests for Financial Assistance for Sporting Achievements and its budget allocation be deleted by incorporating its provisions and budget into the draft Community Grant Program.
- (c) Policy FS-CP-604 Requests for Financial Assistance be deleted.
- (d) Funding for Fee Rebate to Community Organisations, Bush Bursary and Graduate Medical Student Program Support be considered under the Community Grant Program.
- (e) The following charitable organisations be pre approved to receive funding assistance for the term of the current Council:

Organisation	Purpose	Amount
Griffith Town Band	Assistance towards conductor fees and purchase of new sheet music.	\$7,000
Lifeball	Financial support for inter-town Lifeball tournament	\$700
Community FM Radio 2MIA	To assist with electricity charges - Scenic Hill transmitter	\$3,000

(f) The draft Promotion, Advertising and Sponsorship of Events Policy as presented in Attachment F to this report be placed on public exhibition for 28 days and a further report be presented to Council on submissions received.

Councillor Curran **FORESHADOWED** the following **AMENDMENT** that:

(a) Draft amendments to Council Policy FS-CP-601 as contained in Attachment A to this report, including a change in the title of the Policy to Community Grant Program, be exhibited for 28 days and a further report be presented to Council on submissions received.

(b) Policy FS-CP-603 Requests for Financial Assistance for Sporting Achievements and its budget allocation be deleted by incorporating its provisions and budget into the draft Community Grant Program.

(c) Policy FS-CP-604 Requests for Financial Assistance be deleted.

(d) Funding for Fee Rebate to Community Organisations, Bush Bursary and Graduate Medical Student Program Support be considered under the Community Grant Program.

(e) The following charitable organisations be pre approved to receive funding assistance for the term of the current Council:

Organisation	Purpose	Amount
Griffith Town Band	Assistance towards conductor fees and purchase of new sheet music.	\$7,000
Lifeball	Financial support for inter-town Lifeball tournament	\$700
Community FM Radio 2MIA	To assist with electricity charges - Scenic Hill transmitter	\$3,000

(f) The draft Promotion, Advertising and Sponsorship of Events Policy as presented in Attachment F to this report be placed on public exhibition for 28 days and a further report be presented to Council on submissions received.

(g) The following organisations be pre approved for the 2014/15 budget with the Community Grant Program budget as the source of funds.

Organisation	Purpose	Amount
Rotary Club of South Wagga	Circus Quircus; activity for needy children from Griffith	\$550
Southern Sports Academy	Support for two participants from Griffith	\$400
NSW Police	Police Officer of the Year Award Dinner Dance	\$1,500
Snowy Hydro Southcare	Emergency evacuation helicopter	Unspecified request
NSW TAFE Riverina Institute	Graduation Award	\$150
Griffith Business Chamber	Outstanding Business Awards	\$2,000

Councillor Napoli **MOVED** that the matter lay on the table pending a further report to Council.

RESOLVED on the motion of Councillor Napoli that matter **LAY ON THE TABLE** pending a further report to Council.

Councillor Thorpe returned to the Chamber, the time being 7.46 pm.

The following Council Officers having declared a Pecuniary Interest left the Chamber, the time being 7.47 pm:

Brett Stonestreet (General Manager), David Tull (Director Utilities), Dallas Bibby (Director Infrastructure and Operations), Neil Southorn (Director Sustainable Development) and Max Turner (Director Business Cultural and Financial Services).

CL09 SENIOR STAFF CONTRACTS 0187 (GM)

RESOLVED on the motion of Councillors Curran and Stead that the General Manager's report of senior staff contractual conditions, as required under Section 339 of the Local Government Act 1993, be received and noted.

The following Council Officers returned to the Chamber, the time being 7.52 pm: Brett Stonestreet (General Manager), David Tull (Director Utilities), Dallas Bibby (Director Operations), Neil Southorn (Director Sustainable Development) and Max Turner (Director Business Cultural and Financial Services).

MINUTES FROM COMMITTEES

MINUTES OF THE GRIFFITH COMMUNITY PRIVATE HOSPITAL COMMITTEE MEETING HELD ON 22 APRIL 2014

0188

RESOLVED on the motion of Councillors Neville and Napoli that the minutes of the Griffith Community Private Hospital Committee meeting held on 22 April 2014, having first been circulated amongst members, be adopted.

MINUTES OF THE COMMUNITIES COMMITTEE MEETING HELD ON 20 MAY 2014

0189

RESOLVED on the motion of Councillors Balind and Napoli that the minutes of the Communities Committee meeting held on 20 May 2014, having first been circulated amongst members, be adopted.

0190

RESOLVED on the motion of Councillors Balind and Cox that Council staff speak with Post School Options with regards to the existing lease on the Olympic Street site and to speak with Neighbourhood House Committee to discuss the options for an alternative site for the Community Centre and a report be brought back to Council.

MINUTES OF THE BUSINESS DEVELOPMENT AND MAJOR PROJECTS COMMITTEE MEETING HELD ON 26 MAY 2014

0191

Councillors Stead and Thorpe **MOVED** that the minutes of the Business Development and Major Projects Committee meeting held on 26 May 2014, having first been circulated amongst members, be adopted.

Councillors Zappacosta and Balind **MOVED** the following **AMENDMENT** that:

The minutes of the Business Development and Major Projects Committee meeting held on 26 May 2014 having first been circulated amongst members, be adopted with the exception of the Clause 07 - Proposal for a Griffith Local Economic Development Assistance Program which is to be discussed at a future Council workshop.

The **AMENDMENT** was **PUT** and **CARRIED**.

RESOLVED on the motion of Councillors Zappacosta and Balind that the minutes of the Business Development and Major Projects Committee meeting held on 26 May 2014 having first been circulated amongst members, be adopted with the exception of the Clause 07 - Proposal for a Griffith Local Economic Development Assistance Program which is to be discussed at a future Council workshop.

MINUTES OF THE PIONEER PARK MUSEUM COMMITTEE MEETING HELD ON 27 MAY 2014

0192

RESOLVED on the motion of Councillors Cox and Zappacosta that the minutes of the Pioneer Park Museum Committee meeting held on 27 May 2014, having first been circulated amongst members, be adopted.

Councillor Cox advised Council of the passing of Perry Howard. Council acknowledged Mr Howard's involvement in the establishment of Pioneer Park Museum and that without his ongoing contribution and interest to the development of the Museum, Pioneer Park would not be the Museum and environment it is today.

BUSINESS WITH NOTICE

NOTICE OF MOTION - COUNCILLOR ROSSETTO

0193

RESOLVED on the motion of Councillors Rossetto and Stead that:

Council write to the Local Member of Parliament, the Hon. Adrian Piccoli MP, Griffith LAC Crime Prevention Unit, Griffith Business Chamber, Griffith Liquor Accord, Griffith City Taxis, Youth Off The Streets Fr Chris Riley and other stakeholder organisations inviting them to a Council convened workshop forum for the purpose of:

- (a) (i) updating Council on recent amendments to the Crimes Act and
- (ii) divisions of the Crimes Act and associated legislation that still need amending;
- (b) (i) reviewing current strategies dealing with malicious assaults within Griffith and
- (ii) discussing the implementation and support of additional crime prevention strategies in the Griffith LGA;

for the purpose of assisting Council develop and implement its L.1.2 "Hands Off Griffith Community Crime Plan" mentioned on page 16 of Council's Strategic Plan".

QUESTION TIME

(Council note: questions as recorded in the Minutes are exact copies of the material provided by the member of public asking the question).

PUBLIC QUESTION TIME

The President of Community FM Radio, Mr Dolf Murwood asked the following question:

"In 2013/14 funding assistance to community fm radio was increased to \$10,650.00".

"1) Could the council please advise when this amount of funding assistance was notified to the community fm association?

2) Why did council garnishee over \$1000 out of the associations bank account in December 2013 if there was this much in the budget for the community fm association.

3) Why does the station now still need to repay over \$1000 to the Council for over paid power costs.

Griffiths Community fm Associations appreciates funding assistance from the Griffith City Council; in return it promotes Councils facilities such as the

Regional Theatre and Art Gallery as well as its festivals and other council activities."

The General Manager advised that the questions would be taken on notice with a response to be prepared and forwarded to Community FM Radio and a copy provided to Councillors.

COUNCILLOR QUESTION TIME

Councillor Balind requested that her question submitted in relation to a property in the City of Griffith be discussed in Closed Council due to "commercial in confidence".

The General Manager advised that the question would be dealt with in Closed Council.

OUTSTANDING ACTION REPORT

0194

RESOLVED on the motion of Councillors Curran and Napoli that the information contained in the Outstanding Action Report be noted.

Council Meeting - 8 April 2014 - Renewal of Licence Agreement of Part Drainage Reserve 159011 to St. Vincent De Paul Society NSW - Minute No. 0109.

Councillor Lancaster enquired when a report concerning the renewal of Licence Agreement of Part Drainage Reserve 159011 to St. Vincent De Paul Society NSW would be brought before Council

Mr Southorn advised that he would take the question on notice and advise Councillors of the progress of the report.

CLOSED COUNCIL

In accordance with the Local Government Act 1993 and the Local Government (General) Regulation 2005, in the opinion of the General Manager, the following business is of a kind as referred to in Section 10A(2) of the Act, and should be dealt with in a part of the meeting closed to the media and public.

Set out below is Section 10A(2) of the Local Government Act 1993 in relation to matters which can be dealt with in the closed part of a meeting.

The matters and information are the following:

- (a) personnel matters concerning particular individuals (other than councillors)**
- (b) the personal hardship of any resident or ratepayer**
- (c) information that would, if disclosed, confer a commercial advantage on a person with whom the council is conducting (or proposes to conduct) business**
- (d) commercial information of a confidential nature that would, if disclosed:**
 - (i) prejudice the commercial position of the person who supplied it, or**
 - (ii) confer a commercial advantage on a competitor of the council, or**
 - (iii) reveal a trade secret**

- (e) information that would, if disclosed, prejudice the maintenance of law
- (f) matters affecting the security of the council, councillors, council staff or council property
- (g) advice concerning litigation, or advice that would otherwise be privileged from production in legal proceedings on the grounds of legal professional privilege
- (h) information concerning the nature and location of a place or an item of Aboriginal significance on community land.
- (i) the matter concerned alleged contraventions of any code of conduct requirements applicable under section 440 of the Local Government Act 1993. (Section 10A(2)(i)).

CC01 TENDER 4-13/14: AUDITORIUM SEATING AT GRIFFITH REGIONAL THEATRE - Commercial Advantage 10A(2)(d).

CC02 COUNCILLOR QUESTION TIME - QUESTION FROM COUNCILLOR BALIND - Commercial Advantage 10A(2)(d).

0195

RESOLVED on the motion of Councillors Rossetto and Thorpe that:

- (a) Council resolve into closed council to consider business identified, together with any late reports tabled at the meeting.
- (b) That pursuant to section 10A(1)-(3) of the Local Government Act 1993, the media and public be excluded from the meeting on the basis that the business to be considered is classified confidential under the provision of section 10A(2) as outlined above.
- (c) That the correspondence and reports relevant to the subject business be withheld from access to the media and public as required by section 11(2) of the Local Government Act 1993.

Council closed its meeting at 8.24 pm. The public and media left the chamber.

Councillor Lancaster having declared a Pecuniary Interest in relation to CC02 - Councillor Question Time - Question from Councillor Balind left the Chamber, the time being 8.25 pm.

0196

RESOLVED on the motion of Councillors Curran and Stead that open Council be resumed. Open Council resumed at 8.39 pm.

Councillor Lancaster returned to the Chamber, the time being 8.40 pm.

Upon resuming open Council the Mayor reported that the Closed Council had made the following resolutions.

MATTERS DEALT WITH IN CLOSED COUNCIL

CC01 TENDER FOR AUDITORIUM SEATING AT GRIFFITH REGIONAL THEATRE (TENDER NO 4-13/14)

0197 (GRTAG)

RESOLVED on the motion of Councillors Curran and Napoli that:

- (a) Council accept Hadley Australia Pty Ltd's lump sum tender of \$223,450 (GST Exclusive).
- (b) The Mayor and the General Manager be delegated authority to endorse the contract documents on behalf of Council.

**CC02 COUNCILLOR QUESTION TIME - QUESTION FROM COUNCILLOR
BALIND**

The General Manager advised that the question raised by Councillor Balind in relation to land in the City of Griffith was for information only.

There being no further business the meeting terminated at 8.42 pm.

Confirmed:
CHAIRPERSON

□

GRIFFITH CITY COUNCIL **REPORT**

CL01

SUBJECT: LICENCE AGREEMENT WITH MURRUMBIDGEE IRRIGATION FOR
OCCUPATION OF LAND BY COUNCIL ADJOINING CITY PARK,
BURLEY GRIFFIN COMMUNITY GARDENS, IOOF PARK & WILLOW
PARK
FROM: Daphne Bruce, Corporate Property Officer

SUMMARY

As part of the design and construction of City Park, adjoining land owned by Murrumbidgee Irrigation Limited (MI), with their approval, was included in the overall design of the park.

It is now desirable that Council and MI formalise the arrangement by entering into a licence agreement for the land.

The licence agreement will also include MI land adjoining the canal at Burley Griffin Community Gardens, IOOF Park and Willow Park as Council infrastructure has also encroached in these areas.

RECOMMENDATION

(a) Council enter into a licence agreement with Murrumbidgee Irrigation Limited for land adjoining City Park, Burley Griffin Community Gardens, IOOF Park and Willow Park, as set out in Attachment A.

(b) Council delegate authority to the General Manager to sign the licence agreement on Council behalf.

BACKGROUND

Council's landscape design of City Park incorporated land adjoining the canal and owned by Murrumbidgee Irrigation Limited (MI). The land was required to accommodate footpaths, play equipment and a food forest.

MI had no objections to the use of their land, provided access is available to their staff at all times for maintenance of the canal. MI require Council to enter into a licence agreement which sets out all terms and conditions of the occupation. As part of the process it was identified that Council infrastructure was also encroaching on MI land at Burley Griffin Community Gardens, IOOF Park and Willow Park and that this land should also be incorporated into the one licence agreement.

A draft licence agreement has now been completed and approved by MI and Council with this report seeking approval to delegate authority to the General Manager to sign the agreement on Council's behalf.

OPTIONS

(a) The above is the preferred option as Council has encroached on MI land and the licence agreement will set out all terms and conditions in one document.

(b) Council may determine not to proceed with a licence agreement but this is the preferred option of MI.

STATUTORY IMPLICATIONS

a) Policy Implications

Not Applicable

b) Financial Implications

There will be no ongoing licence fees payable by Council to MI.

c) Legal/Statutory Implications

Not Applicable

d) Environmental Implications

City Park was a major development for Griffith and the environmental implications were considered as part of the initial planning phase. The incorporation of the Food Forest at the site was partly to educate the community on native edible plants and local products when in season.

e) Community Implications

The community expects Council to provide services and facilities to meet the community needs.

CONSULTATION

Murrumbidgee Irrigation
Senior Management Team

STRATEGIC LINKS

a) Growth Strategy Plan

Growing Griffith 2030 - Community Strategic Plan
L4 - Plan and provide a suitable range of sporting, recreation and cultural facilities.

b) Corporate/Business Plan

Council's Delivery Program 2013 - 2017

L4.4 - Investigate options to plan and develop facilities and services to meet the needs of the whole community – including young, ageing, low socio economic and diverse community groups.

ATTACHMENTS
UNDER SEPARATE COVER

(a) Draft Licence Agreement

GRIFFITH CITY COUNCIL **REPORT**

CL02

SUBJECT: OVERHEAD DISTRIBUTION RECOMMENDATION REPORT
FROM: Max Turner, Director Business, Cultural & Financial Services

SUMMARY

Council has developed a new draft Overheads Distribution model to strive to enhance the breadth and accuracy of the allocation of overheads across its various different functions and facilities. The model will be used to allocate overheads for its various internal functions that are ancillary to the effective operation of Council's service delivery to the community.

The model is only in its basic stages and will require further ongoing enhancement in the future to ensure the optimum cost drivers are used to allocate the overheads as accurately as possible however the current format will provide a satisfactory basis with which to allocate overheads for the immediate future and in particular the 2014/15 year.

RECOMMENDATION

Council adopt the draft Overhead Distribution Model as recommended in this report for allocating overheads for the 2014/15 budget onwards.

BACKGROUND

Council currently only uses a partial overhead allocation method to distribute the General Fund internal overheads to the other three main funds being Water, Waste and Sewer. This has not provided the best or most accurate allocation of these overheads to all of the services or functions that actually utilise these services and therefore there is a need to try and improve the scope and methodology behind the allocation of these costs.

At this point, a basic but more comprehensive method of identifying and distributing overheads has been developed for use in distributing the internal overheads from the 2014/15 year onwards.

It is intended that more work will be done on the methodology and cost drivers that can be used to provide an even more accurate allocation of these overheads into the future and as enhancements are made, the improved method will be used in future accounting periods.

The Attachment provides a listing of the various services provided by Council and what category they fit into ie whether they are for distribution or are to receive a distribution.

The final detailed worksheet is currently being finalised and once the draft Delivery Plan and Operational Plan (2014/15 Budget) is adopted by Council, the overheads will be distributed according to the model for the 2014/15 year.

OPTIONS

- (a) Council adopts the recommendation as printed.
- (b) Council could retain the current basic overhead allocation method that only distributes overheads to the Water, Waste and Sewer Funds.
- (c) Another option determined by Council.

STATUTORY IMPLICATIONS

a) Policy Implications

Not Applicable

b) Financial Implications

There will be no difference to Council's operating results as the allocation process is an internal allocation of overheads only however, by having a more accurate overhead distribution system, there should be a more accurate reflection of the cost of providing each type of service or function.

c) Legal/Statutory Implications

Not Applicable

d) Environmental Implications

Not Applicable

e) Community Implications

Not Applicable

CONSULTATION

Senior Management Team

STRATEGIC LINKS

a) Growth Strategy Plan

Not Applicable

b) Corporate/Business Plan

Not Applicable

ATTACHMENTS

- (a) Overhead Distribution List

(a) Overhead Distribution List

Service section for Distribution	Cost Driver
Council Executive	Staff numbers in each area generating usage from this service.
Council Chambers / Offices	Staff numbers in each area generating usage from this service.
Administration/Secretarial	Staff numbers in each area generating usage from this service.
Finance/Revenue	Staff numbers in each area generating usage from this service.
Human Resources	Percentage of employees in each department.
Information Technology	Number of PC's & laptops allocated to each function, facility or service.
Corporate Information	Number of PC's & laptops allocated to each function, facility or service.
Central Supply Services	Number of employees in each fund utilising central supply services
Customer Service Management	Staff numbers in each area generating usage from this service.
Works Management	Staff numbers in each area generating usage from this service.
Civil Infrastructure & Asset Management	Based on estimate the time each staff member spent on each area, adjusted this figure to take into account different priorities that occur due to the asset valuation cycle. The summed figures are then used to apportion the group's time as a percentage.
Fleet Management	Number of plant and vehicles per department on a percentage basis.

Services or Functions not distributed or receiving a distribution

Fire Protection
 State Emergency Services
 Insect/Vermin Control
 Senior Citizens Centre
 Other Community Services
 Education
 Housing
 Sporting Bodies Subsidies
 Quarry
 Street Lighting
 Footpaths & Cycleways
 Parking Areas
 Bus Shelters
 Land Development
 Unclassified Services
 Rates & Charges
 General Purpose Grants

Services receiving a Full or Partial Distribution

Water

Sewer

Waste - Domestic

Waste - Commercial/Street Bins

Waste - Processing

Waste - Administration

Animal Control

Ranger Services

Street & Gutter Cleaning

Noxious Weeds

Parks & Gardens / Sporting Grounds /

Conveniences

Strategic Planning

Transport Planning & Traffic

Community Services

Urban Design & Development

Infrastructure Planning

Development Approvals / Building

Certification

Urban Stormwater Drainage

Cemeteries

Libraries

Pioneer Park Museum

Griffith Regional Art Gallery

Griffith Regional Theatre

GRALC

Westend Stadium

Roads & Bridges

RTA Works

Griffith Airport

Visitors Centre / FOGS/ Events

Management

Economic Development

Livestock Marketing Centre

Health Services / Immunisation

Mechanics

Council Executive

Council Chambers / Offices

Administration/Secretarial

Finance/Revenue

Human Resources

Information Technology

Corporate Information

Central Supply Services

Customer Service Management

Works Management

Civil Infrastructure & Asset Management

Fleet Management

WRCL

Notes:

1. Overhead allocation will be based on the annual budget
2. Overheads will be posted via a standing monthly journal
3. Any over or under allocation will be adjusted via a final journal at year end
4. Allocations will not be made between 2 sole service areas and each service area will be allocated on a proportional basis according to the extent of the service provided to that facility or function as appropriate
5. Services receiving a distribution will vary for each type of service provided
6. Each area receiving an overhead allocation will have an overhead recovery account created

GRIFFITH CITY COUNCIL **REPORT**

CL03

**SUBJECT: REVIEW OF COMMUNITY DONATIONS POLICIES AND BUDGET
2014/15**

FROM: Neil Southorn, Director Sustainable Development

SUMMARY

This report was laid on the table at the previous Council meeting, when a Motion and a foreshadowed amendment to the Motion were put but not finalised. The intent of the motion and the foreshadowed amendment was to pre approve grant funding to certain organisations identified by Council. The motion and the foreshadowed amendment are contained in full in the background to this report.

The report is presented again with some additional comments and options for Council's consideration. Council staff have also identified an additional policy that is recommended be deleted, being GC-CP-309 Council Community Partnership Program.

The report has been prepared with the assistance of Council's Community Development staff and Communities Committee. It includes a number of recommended changes to the suite of Council policies that relate to funding assistance to the community, as well as a recommendation to rationalise the budget allocation for same, commencing 2014/15 financial year.

The review has been undertaken to:

- improve community benefits by maximising the pool of available funds for community donations;
- engage with Council's best value practices by ensuring that the limited funds that are available are provided to the areas of greatest need;
- comply with relevant legislation and maximise transparency in the allocation of monetary grants;
- align with Council's recently resolved position on community grant allocation over two rounds;
- maximise equity in the allocation of funds across the community;
- improve accountability;
- manage any risk to Council.

A number of recommendations have been included in an amended overarching Policy with the proposed title of Community Grant Program. A copy of a draft amended Policy is attachment (a), together with a copy of the current Policy it is proposed it replace attachment (b).

RECOMMENDATION

- (a) That the report be raised from the table.
- (b) That draft amendments to Council Policy FS-CP-601 as contained in attachment (a) to this report, including a change in the title of the Policy to Community Grant Program, be exhibited for 28 days and a further report be presented to Council on submissions received.
- (c) Policy FS-CP-603 Requests for Financial Assistance for Sporting Achievements and its budget allocation be deleted by incorporating its provisions and budget into the draft Community Grant Program.
- (d) Policies FS-CP-604 Requests for Financial Assistance and GC-CP-309 Council Community Partnership Program be deleted.
- (e) Funding for Fee Rebate to Community Organisations, Griffith Town Band Operating Expenses, Bush Bursary, Graduate Medical Student Program Support and Community FM Radio be considered under the Community Grant Program.
- (f) The following charitable or community organisations be pre approved to receive funding assistance for 2014/15, 2015/16 and 2016/17 to the amount listed, with funds sourced from the Community Grant Program budget:

Organisation	Purpose	Amount
(insert details)		

- (g) The following charitable or community organisations be pre approved to receive funding assistance for 2014/15 to the amount listed, with funds sourced from the Community Grant Program budget:

Organisation	Purpose	Amount
(insert details)		

- (h) The draft Promotion, Advertising and Sponsorship of Events Policy as presented in attachment (f) to this report be placed on public exhibition for 28 days and a further report be presented to Council on submissions received.

BACKGROUND

From the previous Council meeting, the Minutes record the following Motion, foreshadowed amendment to the Motion and that the matter be laid on the table pending a further report:

CL08 **REVIEW OF COMMUNITY DONATIONS POLICIES AND BUDGET**
2014/15
0186 (DSD)

The following **MOTION** was **MOVED** by Councillors Zappacosta and Balind that:

- (a) Draft amendments to Council Policy FS-CP-601 as contained in Attachment A to this report, including a change in the title of the Policy to Community Grant Program, be exhibited for 28 days and a further report be presented to Council on submissions received.
- (b) Policy FS-CP-603 Requests for Financial Assistance for Sporting Achievements and its budget allocation be deleted by incorporating its provisions and budget into the draft Community Grant Program.
- (c) Policy FS-CP-604 Requests for Financial Assistance be deleted.
- (d) Funding for Fee Rebate to Community Organisations, Bush Bursary and Graduate Medical Student Program Support be considered under the Community Grant Program.
- (e) The following charitable organisations be pre approved to receive funding assistance for the term of the current Council:

Organisation	Purpose	Amount
Griffith Town Band	Assistance towards conductor fees and purchase of new sheet music.	\$7,000
Lifeball	Financial support for inter-town Lifeball tournament	\$700
Community FM Radio 2MIA	To assist with electricity charges - Scenic Hill transmitter	\$3,000

- (f) The draft Promotion, Advertising and Sponsorship of Events Policy as presented in Attachment F to this report be placed on public exhibition for 28 days and a further report be presented to Council on submissions received.

Councillor Curran **FORESHADOWED** the following **AMENDMENT** that:

- (a) Draft amendments to Council Policy FS-CP-601 as contained in Attachment A to this report, including a change in the title of the Policy to Community Grant Program, be exhibited for 28 days and a further report be presented to Council on submissions received.
- (b) Policy FS-CP-603 Requests for Financial Assistance for Sporting Achievements and its budget allocation be deleted by incorporating its provisions and budget into the draft Community Grant Program.
- (c) Policy FS-CP-604 Requests for Financial Assistance be deleted.
- (d) Funding for Fee Rebate to Community Organisations, Bush Bursary and Graduate Medical Student Program Support be considered under the Community Grant Program.
- (e) The following charitable organisations be pre approved to receive funding

assistance for the term of the current Council:

Organisation	Purpose	Amount
Griffith Town Band	Assistance towards conductor fees and purchase of new sheet music.	\$7,000
Lifeball	Financial support for inter-town Lifeball tournament	\$700
Community FM Radio 2MIA	To assist with electricity charges - Scenic Hill transmitter	\$3,000

(f) The draft Promotion, Advertising and Sponsorship of Events Policy as presented in Attachment F to this report be placed on public exhibition for 28 days and a further report be presented to Council on submissions received.

(g) The following organisations be pre approved for the 2014/15 budget with the Community Grant Program budget as the source of funds.

Organisation	Purpose	Amount
Rotary Club of South Wagga	Circus Quircus; activity for needy children from Griffith	\$550
Southern Sports Academy	Support for two participants from Griffith	\$400
NSW Police	Police Officer of the Year Award Dinner Dance	\$1,500
Snowy Hydro Southcare	Emergency evacuation helicopter	Unspecified request
NSW TAFE Riverina Institute	Graduation Award	\$150
Griffith Business Chamber	Outstanding Business Awards	\$2,000

Councillor Napoli **MOVED** that the matter lay on the table pending a further report to Council.

RESOLVED on the motion of Councillor Napoli that matter **LAY ON THE TABLE** pending a further report to Council.

Council staff have provided some additional comments in this revised report and have amended the recommendation to allow Council to consider additional options.

A review of community donations was initiated as a result of the following resolution of Council in June 2012.

(a) Council continue the Community Grants Program in its current format for the 2012-13 financial year as laid out in the draft Operational Plan.

(b) Council amend its processes of providing financial assistance for ensuing years commencing 2013-14 financial year to include:

1. Advertising for Expressions of Interest from Community Organisations in February of each year for activities/events requiring financial Assistance at a major level (ie. amounts in excess of \$5,000).

2. Advertise for applications from Community Organisations and Individuals in July of each year for activities/events requiring financial assistance at a minor level (ie amounts of less than \$5,000).

(c) Council establish a combined pool of funding for the specific purpose of meeting community requests for financial assistance commencing in the 2013-14 financial year budgeting process.

(d) All requests for financial assistance that fall outside the two advertising rounds be advised of Council's program of assistance and encouraged to submit an application to the next round.

This resolution was partly implemented for the 2013/14 financial year, which included input from the Communities Committee in redrafting the merit criteria staff apply when preparing recommendations to Council for award of community grants (attachment (c)).

Further changes were foreshadowed and with the draft 2014/15 budget ready to be adopted, the opportunity has been taken to make further recommendations in this report. These relate primarily to incorporating the majority of community assistance grants into the one funding pool and requiring competitive bids. In this way, Council can apply its limited funds to the services, activities and projects of greatest need and do so in a way which is transparent and open to public scrutiny. It will also result in improved accountability and acquittal of grants.

It is further recommended that Council retain the practice of two rounds of funding per year but to remove the point of difference between rounds relating to the size of the grant as this has proven to be more restrictive than necessary.

Legislative context

There are certain restrictions in the way a Council can grant money to another party, as specified under section 356 of the Local Government Act.

LOCAL GOVERNMENT ACT 1993 - SECT 356

(1) A council may, in accordance with a resolution of the council, contribute money or otherwise grant financial assistance to persons for the purpose of exercising its functions.

(2) A proposed recipient who acts for private gain is not ineligible to be granted financial assistance but must not receive any benefit under this section until at least 28 days' public notice of the council's proposal to pass the necessary resolution has been given.

(3) However, public notice is not required if:

(a) the financial assistance is part of a specific program, and

(b) the program's details have been included in the council's draft operational plan for the year in which the financial assistance is proposed to be given, and

(c) the program's proposed budget for that year does not exceed 5 per cent of the council's proposed income from the ordinary rates levied for that year, and

(d) the program applies uniformly to all persons within the council's area or to a

significant group of persons within the area.

(4) Public notice is also not required if the financial assistance is part of a program of graffiti removal work.

Note: Part 4 of the [Graffiti Control Act 2008](#) deals with graffiti removal work.

Council's Community Grants Program qualifies under part 3 of the above and most other financial assistance grants, such as to the Griffith Town Band, are included in Council's budget, exhibited as a draft budget, do not directly contribute to a recipients private gain and form part of Council's Operational Plan, thereby satisfying s356.

Policy overview and considerations

FS-CP-601 Donations/Subsidies/Financial Assistance by Council

This is the master policy covering community assistance grants and donations. The overarching purpose is to "bring available Council funds in line with best practice and ensure that donations are transparent and strategic in nature". The policy is generally consistent with other councils surveyed. The amount of funding available is relatively limited, and it will be recommended that funds be transferred into this budget item by aggregating other community assistance funds. There are also some operational and governance issues that have emerged during this review, discussed later in this report, and some changes to this Policy are recommended, including a change of title to *Community Grant Program*.

FS-CP-603 Requests for Financial Assistance for Sporting Achievements

Although this policy is rarely accessed, it elevates sporting achievement above other types of community achievement and is a source of funds that might have better use. It is recommended this policy and its budget allocation of \$5,000 be incorporated into Policy 601 with each application for achievement assistance, sporting or otherwise, addressed on its own merit with other applications.

FS-CP-604 Requests for Financial Assistance

This policy, originally adopted in 2008, is designed to manage and respond to requests that occur from time to time from not for profit incorporated bodies and charities for financial assistance outside the other policies of Council. Given there are now two calls per year for applications under Policy 601 and there is no budget item to enable Council to respond otherwise, it is recommended that policy FS-CP-604 be deleted. Requests for funding that might have previously been considered under this policy can be channelled through the Community Grant Program.

GC-CP-309 Council Community Partnership Strategy

This policy is a variation to other policies that provide a fee waiver or other financial assistance, in this case to organisations or groups that incur costs from Council in development of assets or delivery of programs in Council facilities. It is particularly directed to organisations which are not incorporated or otherwise not recognised as an insured entity. Given the proposed changes to the Community Grant Program, the risks associated with dealing with uninsured entities and that there is no budget for providing assistance under this policy, it is recommended Policy GC-CP-309 be deleted and requests for this type of assistance be directed through the Community Grant Program.

FS-CP-702 Loans for Community Organisations and Sporting Bodies

This policy allows for Council to provide loans to organisations for the purpose of capital works on community facilities. There are several organisations utilising these loans successfully and no changes to this Policy are proposed. However, some consideration should be given to organisations that have received multiple sources of Council funding. Council also needs to be mindful of its capacity and appetite to lend and the associated risk, with applications considered on a case by case basis and determined by Council.

FS-CP-202 Rates – Payment by Community Organisation

This policy allows Council to subsidise the cost of rates otherwise payable by sporting and community organisations, representing a 2014/15 draft budget amount of \$43,840. It is standard practice that eligible organisations be pre approved and seek the relevant subsidy by application on an annual basis. It is proposed these principles be applied to other sources of financial assistance provided by Council.

FS-WI-601 Grants Administration Procedures

This policy applies to Council for acquittal of incoming grants but has relevance to outgoing grants and funding. FS-CP-601 states that all monies given will be subject to acquittal accountability before any further applications will be addressed, but the application of this requirement has previously been inconsistent or lacking. It is recommended that Policy FS-CP-601, which is recommended be renamed Community Grant Program, be amended to reinforce this requirement.

CC-CP-701 Sponsorship and Acknowledgement of Assistance

There is no procedure in place to ensure consistency of compliance with this policy, designed to recognise Council's contribution and protect and advertise its brand. In conjunction with improved grant administration and accountability procedures, the acquittal process can trigger recognition of Council's assistance. It is recommended that recipients of in kind assistance from Council also abide by this Policy.

Exhibited 2014/15 draft budget items representing financial assistance to community groups and proposed changes

Attachment (d) summarises the various allocations of funding in Council's 2013/14 and draft 2014/15 budget for financial assistance to community groups.

It is apparent that only a proportion of the total funding is made available by competitive application under the Community Grant Program. For a number of other activities funded by Council, there is some doubt about their effectiveness or value in the current climate and the way an application for assistance is determined. It is recommended that the following five items and their budget allocation be aggregated into the Community Grant Program.

Fee Rebate for Community Organisations

This is used to refund DA fees or fees for use of Council facilities, with \$5,000 budgeted. It is recommended that such requests for fee assistance be considered under the Community Grant Program and considered on merit with applications for other types of assistance.

Town Band Operating Expenses

Funds of \$7,000 were taken from the Community Grant Program in 2013/14 to provide for the recurring cost of Town Band Operating Expenses. It is recommended that this be returned to the Community Grant Program and an annual request for funding be considered with other applications for assistance.

Bush Bursary

Council resolved in 2005 to participate in the Bush Bursary / CWA Scholarship Scheme at a cost of \$3,000 p.a. The program supports first or second year medical student to Griffith for a two week placement. Council arrange placements at a range of health and allied health service providers, accommodation with a local family or individual and social outings for the length of their stay. Organising these requirements is time consuming and requires commitment after hours to ensure the student has a positive experience whilst in Griffith.

The scheme has been well received by health and allied health service providers in previous years but with increased numbers of students undertaking medical placement in Griffith, finding placements has become more difficult. The University of NSW and University of Wollongong are now located in Griffith supporting their students on one and two year placements. Numerous other facilities have students on short term placements in Griffith, for example Charles Sturt clinical placements for nurses and the Griffith Campus of TAFE NSW Riverina Institute.

University of Wollongong Graduate Medical Student Program Support

This partnership between Griffith Base Hospital and Murrumbidgee General Practice Network (now Murrumbidgee Medicare Local) was the subject of a report to Council in 2010 following a request to provide financial support for three years of the five year project, used to provide pastoral care and support for medical students who undertake a twelve month placement in Griffith. This involved providing a social and cultural experience for students as an encouragement to return to Griffith. Whilst the partnership intends to continue in its current format, there are regular other requests for similar assistance made of Council, including for short term residential accommodation, and it is recommended that all such requests be considered on merit via the Community Grant Program.

History of community grants by Council

The previous 5.5 years history of financial assistance grants under the Community Grant Program or its predecessors is summarised in attachment (e), together with some comments on particular items.

Typical grant funded annual events/programs

Council also undertakes community events that are externally funded, as follows. These are expected to continue and add to the total amount of community support provided by Council.

Youth Week	\$1,000
Seniors Week	\$1,000
International Women's Day	\$1,000
NAIDOC Week	\$500
Citizenship Expenses	\$1,000

Other Issues

Community FM Radio

The draft 2014/15 budget proposed \$3,000 electricity subsidy for the Scenic Hill transmitter as has been previously endorsed by Council. During 2012/13 and 2013/14, Council overpaid electricity charges incurred by Community FM Radio at both Scenic Hill and Groongal Avenue and is in the process of recovering those costs.

Fundraising Organisations

Past practice has seen Council award community assistance grants to fundraising organisations, including Vision Australia and Country Hope, possibly so that they can engage in further fundraising. The Policy (FS-CP-601) states that Council's intention for assistance is to "provide seed funding for new initiatives and to enable programs to be delivered". Although not excluding the possibility of allocating funds from Council's budget, the implication of Local Government Act s356 is that the funds should be geared towards specific programs if separate public notification is to be avoided. Additionally, some members of the public may question the practice of granting money through the Community Grant Program to institutions which have the capacity to raise their own funds. It is recommended that Policy FS-CP-601 and the merit criteria be reinforced to reflect this outcome.

Economic Development

Council has a separate recurring budget (\$35,000 in draft 2014/15 budget) for promotion and advertising of the local area. Occasionally, these funds are awarded to requests for sponsorship and the like as they arise, which might be a payment to the organisation or the provision of services by Council "in kind". A new draft policy has been prepared to guide how these funds might be best applied, given the potential for overlap with other funding sources for community assistance. The draft Policy contains merit criteria that include:

- the contribution of the activity to the local economy
- the need for one off start up assistance
- the value add the Council contribution might make
- the credibility of the organisation seeking the funds
- the extent that volunteers are engaged compared to salaried persons
- the capacity of the organisation to raise its own funds by control of gate takings, entry fees and sale of food, liquor and merchandise, etc.
- any risks to Council.

The intention is that Council would approve these types of requests following a recommendation from staff or Committee of Council. The proposed draft Policy is at attachment (f) and it is recommended that it be exhibited with the other Policy amendments summarised in this report.

Occasional requests for funding assistance by charities and other organisations, outside the Community Grant Program

Council is frequently requested to provide funds to charities and other worthy

organisations. At present, these are considered on a case by case basis as they arise and there is no policy framework to judge their merit. It is recommended that Council approve a pre-determined list of charitable organisations at the adoption of the budget each financial year, allowing Council Officers to manage the granting of funds accordingly. This is a similar process as the rebate of rates to sporting organisations, a process that requires each organisation to request assistance each year. New requests for assistance are reported to Council for determination either as they arise (for urgent matters) or as part of the next financial year budget deliberations.

The following list is of the organisations that Council is aware of seeking funding assistance and it is recommended this or a similar list be pre approved for the 2014/15 budget with the Community Grant Program budget as the source of funds. An alternative approach would be to extend the duration of pre-approved funding to a further financial year, a further three financial years (which is consistent with the term of the Council) or some other period of time.

Organisation	Purpose	Amount
Rotary Club of South Wagga	Circus Quircus; activity for needy children from Griffith	\$550
Southern Sports Academy	Support for two participants from Griffith	\$400
NSW Police	Police Officer of the Year Award Dinner Dance	\$1,500
Snowy Hydro Southcare	Emergency evacuation helicopter	Unspecified request
NSW TAFE Riverina Institute	Graduation Award	\$150
Griffith Business Chamber	Outstanding Business Awards	\$2,000

Council sponsored the Italian Rugby League team in 2013/14 with a budget allocation of \$10,000 (budget allowed for \$10,000 but actual support requested and given was \$5,000). This was a one off grant and this amount has been returned to the Community Grant Program for 2014/15.

Council in kind contribution to community events

Council is increasingly being asked to provide in kind assistance to community based and commercial events. It is recommended this budget item be increased by \$5,000 to \$25,000 for 2014/15 to meet the increasing demand on Council's services. Even so, given the limited budget that is available, such requests will also need to be considered on merit and occasionally declined. Organisations receiving in kind assistance should abide by Council's policy on recognition of sponsorship.

Other sources of funds

Council officers frequently provide assistance to community organisations making application for grants from other funding sources, including State funding such as Community Partnership Grants. Council officers also participate in the allocation of Clubs Grants. Applicants for financial assistance from Council are regularly referred to these alternatives.

Selection of successful grant applications

It is current practice that staff have made a preliminary ranking of applications received utilising the assessment criteria determined by the Communities Committee. Councillors are then briefed at workshop with respect to the preliminary ranking. A report is then presented to Council for consideration and determination of final allocations.

In the interests of maximum transparency, it is recommended that the future procedure be that the preliminary ranking of applications by staff be considered at a meeting of the Communities Committee, with their recommendation forwarded to an Ordinary Meeting of Council for determination. It would be preferable for the dates of Committee and Council meetings be known in advance to add certainty for applicants in regard to the timing of a grant.

Adjustment to the format of the journal of accounts for community assistance

In addition to the recommended changes suggested throughout this report to the quantum of funds directed into the Community Grant Program, it is also recommended that the format of the journal of accounts be structured so that all community assistance type job numbers be presented together to highlight the significant funding Council provides for community assistance. A suggested format is in attachment (g), which also incorporates the recommended changes to funding described in this report.

OPTIONS

(a) As recommended, increase the funding pool available for the Community Grant Program by rationalisation of the 2014/15 budget for community assistance, and make changes to the budget journal to better reflect the level of community assistance provided by Council.

(b) Council is at liberty to alter the detail nominated by Council staff on which activities and organisations are supported, as well as the duration of that support, for example, multiple financial years consistent with the duration of the term of the Council.

(c) Make no or other changes to the exhibited draft budget for the Community Grant Program and other items of community funding assistance.

(d) Make no or other changes to Policy content or format.

(e) Any other decision of Council based on a mix of these factors.

STATUTORY IMPLICATIONS

a) Policy Implications

This report recommends significant changes to Policy FS-CP-601, deletion of Policies FS-CP-603, FS-CP-604 and GC-CP-309 and creation of a new Policy, as a package designed to increase the funding pool for competitive allocation of funds for community assistance and to strengthen policy guidelines for the allocation of limited resources to areas of greatest need.

b) Financial Implications

The approach recommended in this report is to aggregate various sources of community assistance funding into a single Community Grant Program funding pool. This would increase the amount of funds in the proposed pool to \$58,000 for 2014/15.

Should Council determine to pre approve particular organisations or charities, it is recommended the funding to do this be taken from the Community Grant Program pool, thereby reducing the total amount of funds available for annual applications.

c) Legal/Statutory Implications

Section 356 of the NSW Local Government Act applies and has been referenced in the report.

CONSULTATION

Senior Management Team
Communities Committee
Council meeting of 10 June 2014

STRATEGIC LINKS

a) Growth Strategy Plan

Not Applicable

b) Corporate/Business Plan

C5.2 - Ensure accountability measures for good governance are in place and adhered to.

L3.2 - Continue support of existing medical students programs.

D1.5 - Promote the value of tourism and its economic benefits to the community.

D7.1 - Develop and sufficiently resource a cross-organisational marketing and promotion strategy that presents a unified and cohesive image of Griffith.

ATTACHMENTS

UNDER SEPARATE COVER

- (a) Draft Amendment to Community Grant Program Policy
- (b) Current Policy - Donations/Grants/Financial Assistance by Council
- (c) Community Grant Program Assessment Matrix
- (d) Current and draft exhibited Community Assistance Budget
- (e) Five year history of Community Grants
- (f) Draft Policy - FS-CP-606 Promotion, Advertising and Sponsorship of Events
- (g) Proposed Budget Journal

GRIFFITH CITY COUNCIL **REPORT**

CL04

SUBJECT: NSW PUBLIC LIBRARIES CONFERENCE
FROM: Pam Young, Library Manager

SUMMARY

This report seeks Council authority to nominate an elected delegate to attend the 2014 NSW Public Libraries Conference to be held in Mudgee from 11-14 November, 2014.

RECOMMENDATION

- (a) Council consider representation at the 2014 Public Libraries NSW conference.**
- (b) Subject to (a) Council nominate Councillor to attend this Conference.**
- (c) Expenses to attend the conference be paid by Council in accordance with the Councillors Payment of Expenses and Provision of Facilities Policy**

BACKGROUND

In 1989 the Country Public Libraries Association was formed in Parkes and Griffith City Council was represented by Cr Helen Brayne, General Manager Bob Behl and Joint Library Manager Pam Young.

Since then this organisation has been at the forefront of lobbying for a fair deal for country libraries and has had many successes. The organisation has prided itself on promoting the involvement of elected members as well as librarians and senior administrators.

2014 sees another milestone in the development of this organisation. In an effort to increase its lobbying potential, in July the organisation will merge with the NSW Metropolitan Libraries Association, becoming the NSW Public Libraries Association, thus representing the majority of Councils in NSW.

As Council is aware, there is a concerted campaign underway to raise awareness and rectify the cost shifting from State to Local Government of public library funding. This is a prime time for political involvement by Griffith City Council in this new peak body representing public libraries.

This annual conference is the only industry conference attended by library staff. It presents the latest in library service initiatives and strategies as well as show casing trade products.

OPTIONS

- (a) That Council be represented by an elected representative as per the recommendation**

(b) That Council note the report and not be represented by an elected representative, only staff

STATUTORY IMPLICATIONS

a) Policy Implications

Councillors payment of expenses and provision of facilities policy

b) Financial Implications

Prior to 31 July earlybird registration including meals is \$475 ex GST, after that time it is \$495

Accommodation in Mudgee is at cost for 3 nights

Transport is included as library staff will be attending and taking a vehicle

c) Legal/Statutory Implications

Not Applicable

d) Environmental Implications

Not Applicable

(e) Community Implications

Not Applicable

CONSULTATION

Senior Management Team

STRATEGIC LINKS

a) Growth Strategy Plan

Not Applicable

b) Corporate/Business Plan

Not Applicable

ATTACHMENTS

(a) 2014 NSW Public Libraries Conference Mudgee

Mid-Western Regional Council

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NSW Public Libraries Conference

Mudgee 11-14 November 2014

Every two years, Public Libraries NSW hosts a conference that focuses on new trends and innovations relevant to the public library industry.

This year the Conference will be hosted by Mid-Western Regional Council and held in Mudgee from November 11 to 14 at Parklands Resort & Conference Centre.

Don't miss your chance to hear from an informative list of speakers from Australia and overseas as they share experiences and projects based around Public Libraries.

REGISTRATIONS NOW OPEN

Register before 31 July for early bird rates.



SPEAKERS

The speakers list for the 2014 NSW Public Libraries conference will not disappoint. With a variety of topics to be discussed the conference will reflect on four key themes of Health, Literacy, Community Spaces and Connectedness and Sharing Stories.

For more information about the speakers [CLICK HERE](#).

EVENT SCHEDULE

Tuesday 11 November

Evening: Welcome reception and registration desk

Wednesday 12 November

Day: Registration desk and conference

Evening: Local food and wine event

Thursday 13 November

Day: Conference

Evening: Conference dinner

Friday 14 November

Day: AGM for Public Libraries NSW - Mudgee Town Hall Theatre

PARTNERSHIP OPPORTUNITIES

Library services and suppliers are invited to exhibit at the conference. To find out more about partnership opportunities: [download here](#)

VENUE INFORMATION

The 2014 NSW Public Libraries Conference will be held at Parklands Resort Mudgee.

For more information on the conference centre

visit: <http://parklandsresort.com.au/>

ACCOMMODATION

All accommodation at Parklands has now been booked out.

For more information on other Mudgee accommodation options

visit: <http://www.visitmudgeeregion.com.au/>

Agenda ~ Ordinary Meeting of Council ~ 24 June 2014 ~ Page 41



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CONTACT

For all other enquiries, please contact:
simon.jones@midwestern.nsw.gov.au or
adelle.johnstone@midwestern.nsw.gov.au.

We look forward to hosting you in Mudgee in November 2014.



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GRIFFITH CITY COUNCIL **REPORT**

CL05

**SUBJECT: INTEGRATED PLANNING AND REPORTING - ADOPTION OF
FRAMEWORK DOCUMENTS**
FROM: Shireen Donaldson, Manager Executive Services

SUMMARY

The Division of Local Government has implemented the Integrated Planning and Reporting Framework (IPRF) with the objective of improving the accountability and delivery of services to the community by councils.

Under the IPRF guidelines every council is required to prepare the following documents:

- Community Strategic Plan
- Delivery Program and Operational Plan
- Resourcing Strategy consisting of Long Term Financial Plan, Asset Management Plan and Workforce Management Plan
- End of Term Report.

Council's revised Griffith Community Strategic Plan was adopted at the 27 November 2012 Ordinary Meeting. The draft Delivery Program (now incorporating the draft Operational Plan) and Long Term Financial Plan were presented to Council at the Ordinary Meeting of Council held 22 April 2014. A public forum regarding these documents was held at the Griffith City Library on 15 May 2014.

Any submissions received within the public notification period are attached to this report.

RECOMMENDATION

(a) That the Revenue Policy be amended for fees charged for planning certificates:

- i) Where an assessed area contains multiple lots, from \$133 per lot to \$133 per lot for the first lot, \$66.50 for the second lot and \$33.25 for each subsequent lot, and**
- ii) An additional provision for special cases in rural areas that allows a single certificate to be issued where lots are contained within a single deposited plan and share common attributes.**

(b) That Council adopt the following documents including any approved amendments and submissions:

- i) Delivery Program 2013/14 - 2016/17 incorporating the 2014/15 Operational Plan (Budget) including the Revenue Policy**

ii) Ten Year Long Term Financial Plan 2014/15 to 2023/24

(c) That Council reallocate a staff position from Community Development to Tourism and Economic Development for a fixed term for planning and implementation of the 2016 Centenary events program.

BACKGROUND

Council at the Ordinary Meeting held 22 April 2014 resolved to endorse the draft Delivery Program incorporating the draft Operational Plan and draft Long Term Financial Plan and place documents on display for 28 days.

The public display period ended on the 23 May 2014.

No public submissions were received. Staff acknowledge the importance of community feedback in such pivotal documents and are now in the process of reviewing the community engagement process so as to expand where possible, the scope of communication with a broader community base during the public exhibition period.

The attached list of submissions have been generated internally and are a result of circumstances changing since the original adoption of the draft budget.

A summary of the submissions is as follows;

- Items 1, 2, 3 & 4 all relate to minor changes to the Revenue Policy for 2014/15 and are not assessed to be of material impact to the budget.
- Item 5 is a relatively small increase to the International Relations budget for 2014/15 and is not assessed to be of a material amount.
- Items 6 & 7 offset each other as a reduction in both revenue and expenditure in equal amounts and is due to a double up in the operational budget. No impact to the bottom line of the budget.
- Items 8 & 9 relate to the reduction of \$17M in revenue across 10 years in relation to the Financial Assistance Grants. The reintroduction of indexing/population growth factors beyond 2017/18 are unknown at present and will be adjusted for in future budget periods as they become clearer.
- Item 10 relates to the recent Council resolution to provide support for the 2015 NSW State Masters Road Cycling Championships in the amount of \$15K.
- Items 11 & 12 are requests to carryover unexpended funds from the 2013/14 year for lighting upgrades for \$28K and \$12K respectively and are not assessed to have a detrimental effect on the budget overall as Council's cash balance at 30 June 2014 will be higher as a result of not having expended these funds in that year.
- Item 13 is a request to increase funding for Playground equipment upgrades as a result of the adoption of the Playground Strategy earlier in 2014. The additional funding commences in 2015/16 and totals \$632K over the 10 years. In light of the reduction in FAG revenue, this item may need to be reviewed as to its future affordability however this can be undertaken when the budget is reviewed for 2015/16 which is the scheduled year for that additional expenditure to commence.
- Item 14 is a reduction in additional road expenditure of \$7.8M and was to be funded from the FAG income and since that has now been reduced, Council can no longer afford this additional road expenditure.
- Item 15 relates to a carry over of \$65K for Capital Maintenance works in the old

section of the Administration Building. These funds were budgeted for in 2013/14 but will not be expended until 2014/15.

- Item 16 is a reduction in the opening balance of cash on hand as a result of the Commonwealth decision to not forward fund the 2 FAG instalments totalling \$2.4M. Council had actually improved the original budget for 2013/14 of \$1.0M surplus by a further \$1.4M however with the funding decision taken, that entire forecast surplus has been effectively reduced to a break even result. Management are striving to work towards a modest surplus which will also aim to improve on the forecast closing cash position as well.
- **Proposed change to Revenue Policy for fees charged for issue of Planning Certificates**

Council has received a submission to amend the way it charges fees for the issue of Planning Certificates under s149(2) and s149(5) of the Environmental Planning and Assessment Act. The submission requests some discount or other consideration be made when an assessable property contains multiple lots.

Clause 259 of the Environmental Planning and Assessment Regulation states:

(1) The prescribed fee for the issue of a certificate under section 149 (2) of the Act is \$53.

(2) A council may charge one additional fee of not more than \$80 for any advice given under section 149 (5) of the Act.

Council presently charges the maximum amount prescribed in the Regulation per certificate and certificates are issued on a "per lot" basis even if a property that consists of a single rates assessment area contains more than one lot. As such, Council presently provides a certificate for each lot and charges accordingly. Whilst it remains necessary to scrutinise each lot and identify those lots which are affected or partly affected by potential hazards or other special attributes (such as bushfire prone land, native vegetation, the flood planning level and minimum lot sizes), an unintended consequence of this method is the potential inequity when it comes to large scale rural properties which often contain multiple lots and parcels of land such as closed roads.

Council staff have examined alternative methods of providing a more equitable and reasonable fee where multiple lots exist under a single rates assessment. Staff are also cognisant of the time taken to generate multiple certificates and therefore the cost that is required to be recovered. In addition, there is the practical issue of the number of pages in multiple certificates where multiple lots are involved, noting that these documents form part of a contract for sale of land and may need to be reproduced many times.

Options include:

a) *50% (or other) reduction for each certificate regardless of the number*

This method provides a discount to applicants but the amount of the discount is somewhat arbitrary.

b) *sliding scale starting at 100% of the standard fee for the first lot, 50% of the standard fee for the second lot and 25% of the standard fee for each lot thereafter*

This method is a closer reflection of time taken and therefore cost recovery, but still requires a certificate per lot and this can represent a large amount of paper for properties that contain many lots.

c) *single certificate where multiple lots share the same deposited plan (DP) number and share identical attributes, and the standard fee charged per certificate*

This option better represents the amount of work to prepare the certificates, preserves the importance and need to undertake due diligence on attributes and maintains some planning logic in providing a discount. Because of the fewer number of certificates involved, this also reduces the total number of pages in documentation. However, the fee for this option is unable to be predicted in advance of an application and is therefore not recommended for general use. Because it is likely to be used on only few occasions, this option could be made available for special circumstances.

Conclusion

The Revenue Policy be amended in relation to planning certificates to reflect option (b) above, together with option (c) above when special circumstances apply.

● **Further budget matter - Options for resourcing 2016 Centenary events program**

The centenary of Griffith will be celebrated in 2016 and a Working Group has been active for some months to plan the program of events that will occur during that year. Some of these are expected to be special events but it is also expected that the usual annual events conducted in the City will take on special significance during the centenary year. Sporting and cultural organisations may also undertake their own centenary event planning, raising the importance of a coordinated program.

Planning and running these events will require dedicated resources under the responsibility of Council's Manager Tourism and Economic Development. The draft 2014/15 budget was exhibited with the inclusion of \$50,000 for 2014/15 and \$50,000 for 2015/16 following previous representations to Council by the Working Group. This was to allow the engagement on contract of additional specialist personnel to work with the staff team and a modest contribution to materials and services. There will need to be a reasonable lead time before 2016 to plan the program, hence the allocation of funds over the next two financial years.

Given the constraints of the budget, SMT have reviewed the following resourcing options for consideration:

(a) *Retain the funding exhibited in the draft budget*

The draft Council budget was formulated before the Federal Government budget was delivered and Council may consider it prudent to reduce non-essential expenditure to accommodate the Federal budget impacts.

(b) *Supplement Council resources by grants and sponsorship*

The Working Group and Council staff have already identified the need to attract sponsorship but it is premature to set a target or predict how much will be raised. Consequently, at this stage in the planning phase, funds raised by sponsorship should be considered as additional to Council allocated resources. It is considered unlikely that grant funding will be significant.

(c) *Not engage specialist contractors but rely only on existing staff resources*

There is presently a vacancy in Council's Community Development team. It has been suggested that this position could be transferred into the Tourism and Economic Development team for the period of time necessary to complete the centenary program. This

will have a significant impact on the ability of the Community Development team, presently consisting of the Community Development Coordinator and Aboriginal Liaison Officer with the position of Community Development Officer vacant, to deliver Council's program of community development. The consequences would be:

- a focus only on high priority core activities of the team, being youth engagement and support (including the Headspace4Griffith project), Aboriginal community liaison and development, and activities associated with Council's role in community safety and drug and alcohol issues
- the Community Directory to be made available only on line with community groups updating their details
- Community Grant Program applications available and managed only on line
- Health and well-being projects deferred while staff reallocated to events
- Activities promoting cultural diversity deferred while staff reallocated to events
- Reduced support for awareness events such as Seniors Week, Youth Week, Refugee Week and the like

If a reallocation occurred, Citizenship and Australia Day events would be undertaken by the Tourism and Economic Development team.

If a reallocation of staff resource occurs, it is appropriate that the current forecast expenditure budget of \$50,000 in each of the 2014/15 and 2015/16 years be subject to detailed analysis and justification as a matter of urgency with a view to savings being included in a quarterly review.

Conclusion

Of the options above, option (c) delivers the 2016 Centenary program with minimum impact on Council's budget but acknowledges there will be impacts on other areas of Council operations.

OPTIONS

Adopt the Delivery Program & Operational Plan and the Long Term Financial Plan, subject to any further amendments advised.

STATUTORY IMPLICATIONS

a) Policy Implications

Not Applicable

b) Financial Implications

As per the attached Plans.

The major areas of amendment relate to the reduction in Financial assistance grants received from the Commonwealth. These grants have been growing at an average rate of between 7% to 8% per annum over the past 10 years. With the dramatic change in

indexation, by way of freezing any further increases over at least the next 3 years, it is prudent to have a major re-work to the future level of grant funding to come from the Commonwealth. In light of the decision to freeze indexation and the likelihood that this may have ramifications for future periods beyond the 2017/18 year, Council have reduced FAG income by some \$17M over the forward 10 year projections. As a result of this reduced FAG income there will be a reduction in the amount of additional capital road expenditure of \$7.8M.

The current level of road funding is expected to be maintained despite Federal Government budget announcements as referred to above.

Council will still have a steady increase of cash built up across the next 10 years from approximately \$23M to \$34M on a consolidated basis.

The General Fund will be under the most pressure to obtain a surplus year-on-year and to generate reserve funds and management will need to review what measures may be available to provide a more satisfactory outlook within this fund.

The extent of the reduction in grant funding income does not allow scope for any major additional expenditure than what is currently in the budget without it causing further deterioration in Council's future financial position.

c) Legal/Statutory Implications

The Division of Local Government requires that Council's Delivery Program, Resourcing Strategy and Operational Plan be adopted by 30 June 2014.

d) Environmental Implications

Not Applicable.

(e) Community Implications

Not Applicable.

CONSULTATION

Griffith Community
Senior Management Team
Councillors

STRATEGIC LINKS

a) Growth Strategy Plan

Not Applicable

b) Corporate/Business Plan

Griffith Community Strategic Plan - Growing Griffith 2030

ATTACHMENTS

- (a) Revised 10 Year Capex General Fund
- (b) Submissions/Adjustments 2014/15 Budget
- (c) Delivery Program 2013/14 - 2016/17 incorporating the Operational Plan (Budget)

2014/15 (UNDER SEPARATE COVER)

(d) Ten Year Long Term Financial Plan 2014/15 to 2023/24 Annual Review (UNDER SEPARATE COVER)

Griffith City Council - Long Term Infrastructure Plan																			
CAPITAL WORKS PROGRAMME																			
Revised Budget												1	2	3	4	5	6	7	8
Ranking/ Priority	Department	Linkage to Delivery Program/ Community Strategic Plan	Project	Comments	Year 1 Funding				Project Total	2014/15	2015/16	2016/17	2017/18	2018/19	2019/20	2020/21	2021/22	2022/23	2023/24
					Rates/ Charges/ Fees	Grants/ Contributions	Reserves	Loans											
1	Governance	D5.3 & L3.3	Private Hospital / MTLIC Development	Committed expenditure, fund from rates & charges	300,000				600,000	300,000	300,000	0	0	0	0	0	0	0	0
1	Public Cemeteries	D6.2	Lawn Beams - Blumer Ave site	Unavoidable, as expenditure required to enable continued service provision, fund from fees and charges generated	10,712				79,687	10,712	6,652	6,885	7,126	7,376	7,634	7,901	8,177	8,464	8,760
1	Public Cemeteries	D6.2	Vault Construction - Blumer Ave site	Unavoidable, as expenditure required to enable continued service provision, fund from fees and charges generated	15,000				365,108	15,000	64,306	0	86,701	0	0	96,127	0	102,974	
1	Public Cemeteries	D6.2	New Cemetery - Stage 1 Rifle Range Road	Funded from rates & charges. Expenditure unavoidable to provide capacity for this essential service to the community	10,000				1,170,055	10,000	10,000	10,000	10,000	10,000	10,000	263,362	272,579	282,120	291,994
1	Fleet	L2.2 & C5.1	Staged Depot Development	Expenditure required to enable continued service provision & mitigate OH&S concerns raised, fund from rates & charges + contribution from Water, Sewer & Waste Funds	0				500,000	0	0	250,000	0	0	0	250,000	0	0	0
1	Fleet	L2.2 & C5.1	New Workshop	Expenditure required to enable continued service provision & mitigate OH&S concerns raised, fund from rates & charges + contribution from Water, Sewer & Waste Funds	1,155,000	945,000			2,100,000	2,100,000	0	0	0	0	0	0	0	0	0
1	Fleet	L2.2 & C5.1	Fuel System	Expenditure required to enable continued service provision & mitigate OH&S concerns raised, fund from rates & charges + contribution from Water, Sewer & Waste Funds	142,315	116,435			258,750	258,750	0	0	0	0	0	0	0	0	0
1	Fleet	L2.2 & C5.1	Demolition Existing Workshop/Associated Civil Works	Expenditure required to enable continued service provision & mitigate OH&S concerns raised, fund from rates & charges + contribution from Water, Sewer & Waste Funds	87,212	71,350			158,562	158,562	0	0	0	0	0	0	0	0	0
1	Roads & Bridges	D4.1	Repayment Plan Research Station Road	Committed, funded by existing rates & charges	0				0										
1	Roads & Bridges	L2.4	Natural Disaster Restoration Works - Local Roads	Funded from RMS	0	2,500,000			2,500,000	2,500,000	0	0	0	0	0	0	0	0	0
1	Roads & Bridges	D4.1 & L2.2	Sikh Temple Roadworks	Funded from R2R	0	250,000			250,000	250,000	0	0	0	0	0	0	0	0	0
2	Aquatic Facilities	L4.2 & L5.1	GRALC Redevelopment	Needed to improve service level, fund from rates & charges/external loan	25,000	25,000	100,000		1,950,000	150,000	1,450,000	200,000	150,000	0	0	0	0	0	0
2	Animal Control	C5.2	Pound Expansion/Redevelopment	Future expansion required, fund from rates & charges	50,000				550,000	50,000	500,000	0	0	0	0	0	0	0	0
2	Fleet	L2.2 & C5.1	Plant Replacement Program - General	Needed to maintain service level, fund from rates & charges	900,346				10,639,344	900,346	701,950	809,959	1,348,279	669,108	1,531,322	1,597,722	1,167,019	1,303,218	810,421
2	Parks & Gardens	L1.3 & L4.2	Playground Equipment Replacement Only - General	Needed to maintain service level, fund from Section 94A	0		53,561		628,345	53,561	55,436	57,376	59,384	61,462	63,614	65,840	68,145	70,530	72,998
2	Parks & Gardens	L1.3 & L4.2	Playground Equipment Replacement - Yenda	Needed to maintain service level, fund from S94A & Grant given in 2013/14	0		101,750		101,750	101,750	0	0	0	0	0	0	0	0	0
2	Parks & Gardens	L1.3 & L4.2	Playground Equipment Replacement - City Park	Needed to maintain service level, fund from Section 94A	0				131,681	0	0	0	0	0	0	131,681	0	0	0
2	Parks & Gardens	L4.2 & L4.3	Nericon Park Irrigation System	Needed to maintain service level, fund from Section 94A	0				15,134	0	15,134	0	0	0	0	0	0	0	0
2	Parks & Gardens	L4.2 & L4.3	Halse Park Irrigation System	Needed to maintain service level, fund from Section 94A	0				19,953	0	0	0	19,953	0	0	0	0	0	0
2	Parks & Gardens	L4.2 & L4.3	Irrigation System Installation - Replacements/Upgrades	Needed to maintain service level, fund from rates & charges	32,137				132,257	32,137	0	0	23,754	24,585	25,446	26,336	0	0	0
2	Parks & Gardens	L4.2 & L4.3	Irrigation System Installation - Upgrade Ted Scobie Oval	Needed to maintain service level, fund from rates & charges	0				332,615	0	332,615	0	0	0	0	0	0	0	0
2	Parks & Gardens	L4.2 & L4.3	Replace Toilet Block at Lake Picnic Area	Needed to maintain service level, fund from rates & charges & Grant given in 2013/14	40,999		39,343		80,342	80,342	0	0	0	0	0	0	0	0	0
2	Parks & Gardens	C5.1	Upgrade Equipment Wash Area - P & G Depot	Needed to maintain service level, fund from rates & charges	0				0										
2	Parks & Gardens	L4.2 & L4.3	Upgrade Toilet Blocks - General	Needed to maintain service level, fund from rates & charges	0				194,042	0	88,697	0	0	0	105,345	0	0	0	0
2	Parks & Gardens	L4.2 & L4.3	Signs as Remote Supervision	Needed to maintain service level, fund from rates & charges	10,712				33,275	10,712	11,087	11,475	0	0	0	0	0	0	0
2	Parks & Gardens	L4.2 & L4.3	Refurbish Sporting Ovals	Needed to maintain service level, fund from rates & charges	32,137				227,580	32,137	0	34,426	0	36,878	0	39,504	0	42,318	42,318
2	Parks & Gardens	L4.2 & L4.3	Park Lighting Renewals/Upgrades	Needed to maintain service level, fund from rates & charges	0				74,589	0	0	74,589	0	0	0	0	0	0	0
2	Roads & Bridges	D4.1 & L2.2	Blackspot Works- 1:1 RMS	50% funded from RMS, priority safety projects with 50% contribution from R2R	0	315,000			3,150,000	315,000	315,000	315,000	315,000	315,000	315,000	315,000	315,000	315,000	315,000
2	Roads & Bridges	D4.1 & L2.2	Rural Unsealed - Specified Maintenance	Funded from FAGS grant road component	0				14,171,270		1,610,963	1,665,950	1,723,686	1,784,309	1,336,745	1,403,583	1,473,762	1,547,450	1,624,822
2	Roads & Bridges	D4.1 & L2.2	Re seals Urban	Funded from FAGS grant road component	369,338				4,645,487	369,338	387,804	407,195	427,554	448,932	471,379	494,948	519,695	545,680	572,964
2	Roads & Bridges	D4.1 & L2.2	Re seals Rural	Funded from FAGS grant road component	746,393				9,389,045	746,393	783,712	822,898	864,043	907,245	952,607	1,000,237	1,050,249	1,102,762	1,157,900
2	Roads & Bridges	D4.1 & L2.2	Traffic Safety Projects - RMS	RMS funded (50%) + GCC (50%)	27,562	27,562			693,341	55,124	57,880	60,774	63,814	67,004	70,354	73,870	77,564	81,442	85,514
2	Works Management	D4.1 & L2.2	Miscellaneous Capital Works Replacement Items	Needed to maintain service level, fund from rates & charges	10,712				125,670	10,712	11,087	11,475	11,877	12,293	12,723	13,168	13,629	14,106	14,600
3	Governance	L2.2	Governance Building Asset Maintenance (Capital)	Facilities still adequate (low priority). Funded by rates & charges	10,712				475,380	10,712	11,087	229,505	11,877	12,293	12,723	144,849	13,629	14,106	14,600
3	Library	L2.2 & L5.1	Library Building Asset Maintenance (Capital)	Needed to maintain service level, fund from rates & charges	5,356				302,540	5,356	5,544	5,738	5,938	6,132	6,326	6,520	6,714	6,908	7,102
3	Art Gallery	L2.2 & L5.1	Airconditioning/Heating Upgrade	Needed to maintain service level, fund from rates & charges	0				0										
3	IT Services	C5.1	Annual PC Replacement/Renewal Program	Needed to maintain service level, fund from rates & charges	107,123				1,256,696	107,123	110,872	114,752	118,769	122,926	127,228	131,681	136,290	141,060	145,997
3	IT Services	C5.1	Servers & Network Upgrades	Needed to maintain service level, fund from rates & charges	16,068				188,504	16,068	16,631	17,213	17,815	18,439	19,084	19,752	20,443	21,159	21,900
3	IT Services	C5.1	Phone Network Upgrade (Customer Service)	Needed to maintain service level, fund from rates & charges	0				0										
3	IT Services	C5.1	Upgrade to TRIM-Authority (Microsoft)	Needed to maintain service level, fund from rates & charges	0				0										
3	IT Services	L2.1	Replace CCTV Cameras - CBD	Needed to maintain service level, fund from rates & charges	50,000				113,614	50,000	0	0	0	0	0	63,614	0	0	0
3	Aquatic Facilities	L2.2,L4.3,L5.1	Aquatic Facility Asset Maintenance (Capital)	Needed to maintain service level, fund from rates & charges	38,564				452,411	38,564	39,914	41,311	42,757	44,253	45,802	47,405	49,064	50,782	52,559
3	Saleyards	D6.4	Concrete Construction - Yard & Pavement Areas	Expenditure required to enable continued service provision, fund from fees and charges generated	22,000				199,057	22,000	32,137	33,282	34,426	35,631	0	0	0	20,443	21,159
3	Saleyards	D6.4	Shade Structures / Yard Improvements / Signs / Misc	Expenditure required to enable continued service provision & mitigate OH&S concerns raised, fund from fees and charges generated	11,000				126,859	11,000	11,783	2,217	2,295	2,375	29,502	30,535	31,603	2,726	2,821
3	Saleyards	D6.4	Refurbish Sheep Loading Ramps	Needed to maintain service level, fund from rates & charges	8,000				16,178	8,000	0	0	0	0	0	0	10,178	0	0
3	Saleyards	D6.4	Airconditioning Upgrade - Amenities Building	Needed to maintain service level, fund from rates & charges	8,000				8,000	8,000	0	0	0	0	0	0	0	0	0
3	Theatre	L2.2 & L5.1	Seating and Carpet in Auditorium	Needed to maintain service level, fund from rates & charges	321,368				321,368	321,368	0	0	0	0	0	0	0	0	0
3	Theatre	L2.2 & L5.1	Theatre Asset Maintenance (Capital)	Needed to maintain service level, fund from rates & charges	10,712				232,561	10,712	11,087	11,475	11,877	12,293	12,723	13,168	13,629	14,106	14,600
3	Fleet	L2.2	Fleet Buildings Asset Maintenance (Capital)	Needed to maintain service level, fund from rates & charges	10,712				125,670	10,712	11,087	11,475	11,877	12,293	12,723	13,168	13,629	14,106	14,600
3	Stadium	L2.2	Stadium Building Asset Maintenance (Capital)	Needed to maintain service level, fund from rates & charges	8,570				100,536	8,570	8,870	9,180	9,501	9,834	10,178	10,534	10,903	11,285	11,680
3	Aerodrome	L2.2	Terminal Building Asset Maintenance (Capital)	Needed to maintain service level, fund from rates & charges	0				57,450	0	0	0	0	0	10,713	11,088	11,476	11,878	12,294
3	Footpaths & Cycleways	D4.1,D4.3,D4.4 & E9.1	Pamps	Needed to maintain or improve accessibility service level, fund 50% from rates & charges / 50% RMS	10,712	10,712			251,340	21,424	22,174	22,950	23,754	24,586	25,446	26,336	27,258	28,212	29,200
3	Visitors Centre	L2.2 & L5.1	Visitors Centre Building Asset Maintenance (Capital)	Needed to maintain service level, fund from rates & charges	1,071				12,567	1,071	1,109	1,148	1,188	1,229	1,272	1,317	1,363	1,411	1,460
4	Roads & Bridges	D4.1 & L2.2	Construct Jones Road	Funded from R2R, seen as a priority road construction	0				542,500	0	542,500	0	0	0	0	0	0	0	0
4	Roads & Bridges	D4.1 & L2.2	Construct Lakes Road	Funded from R2R, seen as a priority road construction	0				542,500	0	0	542,500	0	0	0	0	0	0	0
4	Roads & Bridges	D4.1 & L2.2	Beelbanga Rd Rehabilitation	Funded from RMS, seen as a priority road construction	0				0	0	0	542,500	0	0	0	0	0	0	0
4	Roads & Bridges	D4.1 & L2.2	Road Rehabilitations	Funded from R2R, seen as a priority road maintenance issue	0				3,797,500	0			542,500	542,500	542,500	542,500	542,500	542,500	542,500
4	Roads & Bridges	D4.1 & L2.2	Road Resealing Program	Funded from R2R and rates & charges, seen as a priority road maintenance issue	250,000	292,500			542,500	542,500	0	0	0	0	0	0	0	0	0
5	Aerodrome	D3.2 & D8.2	Runway Pavement Requirement Assessment	Needed to maintain service level, fund from rates & charges	10,000				10,000	10,000	0	0	0	0	0	0	0	0	0
5	Aerodrome	D3.2 & D8.2	Runway Enrichment/Overlay/Shoulders/Drainage	Needed to maintain service level, fund from rates & charges & external loan (2017/18 year)	40,000				1,240,000	40,000	0	0	1,200,000	0	0	0	0	0	0
5	Visitors Centre	L2.2 & L5.1	Replace - Floor Coverings	Lower priority but necessary in medium / longer term, fund from rates and charges	0				13,168	0	0	0	0	0	0	13,168	0	0	0

5	Visitors Centre	L2.2 & L5.1	Repaint Coach Terminal & Visitors Centre	Lower priority but necessary in medium / longer term, fund from rates and charges	0				6,146	0	0	0	0	6,146	0	0	0	0	0	0
5	Visitors Centre	L2.2 & L5.1	Interpretive Centre - Redevelopment (includes Lighting)	Lower priority but necessary in medium / longer term, fund from rates and charges	0				36,878	0	0	0	0	36,878	0	0	0	0	0	0
5	City Strategy	E6.2	Section 149/603 Certificates (Online & Electronic)	Lower priority but necessary in medium / longer term, fund from rates and charges	0				0	0	0	0	0	0	0	0	0	0	0	0
5	City Strategy	D4.1	New Traffic Counters	Lower priority but necessary in medium / longer term, fund from rates and charges	12,855				26,626	12,855	0	0	0	13,771	0	0	0	0	0	0
5	Roads & Bridges	D4.2	Kerb & Gutter Renewal (New Expenditure)	Lower priority but necessary in medium / longer term, fund from rates and charges	0				394,526	0	88,697	0	95,015	0	101,782	0	109,032	0	0	0
5	Roads & Bridges	D4.1	Reseal Carparks (New Expenditure)	Lower priority but necessary in medium / longer term, fund from rates and charges	42,849				190,592	42,849	0	45,901	0	49,170	0	52,672	0	0	0	0
5	Footpaths & Cycleways	D4.1, D4.3 & D4.4	Cycleways (Reseals & New Paths)	Lower priority but necessary in medium / longer term, fund from rates and charges (50%) & RMS (50%)	52,500	52,500			847,601	105,000	120,000	110,000	110,000	61,463	63,615	65,842	68,147	70,533	73,001	
5	Footpaths & Cycleways	D4.1	CBD Paving Replacement	Lower priority but necessary in medium / longer term, fund from rates and charges	42,849				247,016	42,849	0	45,901	0	49,170	0	52,672	0	56,424		
5	Fire Protection (RFS)	C5.1	Kooba Brigade Station	Funded by RFS through grant funding	0				0											
5	Urban Stormwater	L2.2	Drainage Improvements / Replacements	Priority to be determined but necessary in medium / longer term, partly fund from Section 64 Drainage, remainder from rates & charges	26,780	26,780			628,328	53,560	55,434	57,374	59,382	61,460	63,612	65,838	68,142	70,528	72,998	
5	Urban Stormwater	L2.2	Urban Drainage Problems Yenda Stage 1B	Priority to be determined but necessary in medium / longer term, fund from rates and charges	0				0											
6	General	D4.1	Term Contract Design Position (2014/15 only)	Needed to maintain service level, fund from rates & charges	80,000				80,000	80,000	0	0	0	0	0	0	0	0	0	0
6	General	D4.1	Allocation of Wages/Salaries to Capital Works	Allocation of current staff to capital projects	79,890				926,915	79,890	82,287	84,961	87,722	90,573	93,517	96,790	100,178	103,684	107,313	
					5,243,265	4,606,059	221,434	100,000												
									Total Capital											
									69,782,409	10,170,758	7,873,537	6,124,865	7,604,755	5,797,324	6,080,948	7,125,180	6,263,714	6,598,058	6,143,271	
									1,873,022	711,458	197,067	137,089	184,091	79,902	93,412	159,181	100,065	103,567	107,192	
									3,440,897	535,454	2,006,487	264,143	235,379	54,620	83,574	86,500	75,898	48,571	50,272	
									2,038,650	88,212	140,958	71,885	158,827	48,107	49,441	400,311	314,830	428,824	337,254	
									62,429,840	8,835,634	5,529,026	5,651,747	7,026,458	5,614,695	5,854,521	6,479,189	5,772,921	6,017,096	5,648,553	
									69,782,409	10,170,758	7,873,537	6,124,865	7,604,755	5,797,324	6,080,948	7,125,180	6,263,714	6,598,058	6,143,271	

Capital Items classified as Improved LOS or Growth					R	G	R	L												
	Fleet	L4.2	Graffiti Trailer	Needed to maintain service level, fund from rates & charges	10,000				10,000	10,000	0	0	0	0	0	0	0	0	0	0
	Parks & Gardens	L2.2	Streetscape - Railway Street		100,000				100,000	100,000	0	0	0	0	0	0	0	0	0	0
	Parks & Gardens	E10.1	Replace Athel Pine Trees + New irrigation System - Kookora Street	Lower priority but necessary in medium / longer term, fund from rates and charges	11,655				11,655	11,655	0	0	0	0	0	0	0	0	0	0
	Human Resources		Purchase AED Defibrillators (4 of)		11,960				11,960	11,960	0	0	0	0	0	0	0	0	0	0
	Governance	L4.2	Installation of Automatic Sprinklers to Council Chambers	Lower priority but necessary in medium / longer term, fund from rates and charges	300,000				306,000	300,000	0	0	0	0	0	0	0	0	0	0
	Pioneer Park Museum	L5.1	Contribution to New Building to House the Todd Collection		50,000				50,000	50,000	0	0	0	0	0	0	0	0	0	0
	Senior Citizens Hall	L8.1	Extensions to Existing Building		15,000				15,000	15,000	0	0	0	0	0	0	0	0	0	0
3	Footpaths & Cycleways	D4.1,D4.3,D4.4 & E9.1	Pamps	Needed to maintain or improve accessibility service level, fund 50% from rates &	27,563	27,562			693,356	55,125	57,881	60,775	63,814	67,005	70,355	73,873	77,566	81,445	85,517	
3	Art Gallery	L2.2 & L5.1	Display cases x 6	Needed to maintain service level, fund from rates & charges	11,025				11,025	11,025	0	0	0	0	0	0	0	0	0	0
5	Pioneer Park Museum	L5.1	Sewer connection	Lower priority but necessary in medium / longer term, fund from fees and charges	0				231,525	0	231,525	0	0	0	0	0	0	0	0	0
5	Pioneer Park Museum	L5.1	Stormwater system upgrade	Lower priority but necessary in medium / longer term, fund from fees and charges	0				243,101	0	0	243,101	0	0	0	0	0	0	0	0
5	Urban Stormwater	L2.2	Urban drainage problems ("nuisance flooding")	Priority to be determined but necessary in medium / longer term, fund from rates and charges	330,750				1,176,395	330,750	347,288	243,101	255,256	0	0	0	0	0	0	0
5	Urban Stormwater	L2.2	Detention systems north of CBD	Priority to be determined but necessary in medium / longer term, fund from rates and charges	300				1,200	300	300	300	300	0	0	0	0	0	0	0
5	Roads & Bridges	D4.1 & D4.2	Kerb & Gutter Construction (new expenditure)	Lower priority but necessary in medium / longer term, fund from rates and charges	22,050				277,343	22,050	23,153	24,310	25,526	26,802	28,142	29,549	31,027	32,578	34,207	
6	Roads & Bridges	D4.1	Rural Unsealed - Specified Maintenance (Gap)	Can only be funded from rates and charges if available	220,500				4,153,387	220,500	231,525	243,101	237,537	491,702	508,912	526,724	545,159	564,240	583,988	
6	Roads & Bridges	D4.1	Reseals Urban - Gap (Catch-up)	Can only be funded from rates and charges if available	33,075				623,006	33,075	34,729	36,465	35,631	73,755	76,337	79,009	81,774	84,636	87,598	
6	Roads & Bridges	D4.1	Reseals Urban - Gap (Growth)	Can only be funded from rates and charges if available	33,075				623,006	33,075	34,729	36,465	35,631	73,755	76,337	79,009	81,774	84,636	87,598	
6	Roads & Bridges	D4.1	Reseals Rural - Gap (Catch-up)	Can only be funded from rates and charges if available	66,150				1,246,016	66,150	69,458	72,930	71,261	147,511	152,674	158,017	163,548	169,272	175,196	
6	Roads & Bridges	D4.1	Reseals Rural - Gap (Growth)	Can only be funded from rates and charges if available	66,150				727,277	66,150	69,458	72,930	35,631	73,755	76,337	79,009	81,774	84,636	87,598	
6	Roads & Bridges	D4.1	Road Heavy Patching (new expenditure)	Can only be funded from rates and charges if available	55,125				1,038,347	55,125	57,881	60,775	59,384	122,926	127,228	131,681	136,290	141,060	145,997	
6	Roads & Bridges	D4.1	Traffic Facilities Upgrade - Signage and Line Marking	Can only be funded from rates and charges if available	55,125				1,038,347	55,125	57,881	60,775	59,384	122,926	127,228	131,681	136,290	141,060	145,997	
6	Governance	L2.2 & L8.1	Extension to Senior Citizens Centre	Facilities still adequate (low priority)	0				486,203	0	0	486,203	0	0	0	0	0	0	0	0
6	Customer Service	E6.2	Customer Service Kiosk (look up/roll out form in foyer)	Facilities still adequate (low priority). Fund by rates	4,410				4,410	4,410	0	0	0	0	0	0	0	0	0	0
6	Library	L2.2 & 5.1	Double storey extension - meeting rooms, offices	Facilities still adequate (low priority). Grant funded if available	1,102,500				1,102,500	1,102,500	0	0	0	0	0	0	0	0	0	0
6	Art Gallery	L2.2 & 5.1	New Gallery building- planning & consents	Depend on grant funding availability, completion of study	22,050				22,050	22,050	0	0	0	0	0	0	0	0	0	0
6	Art Gallery	L2.2 & 5.1	New Gallery - council contribution to building	Depend on grant funding availability, completion of study	0				7,041,580	0	0	6,259,857	446,699	335,024	0	0	0	0	0	0
6	Aerodrome	L2.2 & 5.1	Construction Aerodrome Rd - Rifle Range Rd	Priority rating yet to be determined (recommend low for now) R2R	0				1,477,455	0	0	0	0	0	0	1,477,455	0	0	0	0
6	Pioneer Park Museum	L2.2 & 5.1	Carpark redevelopment	Council to fund but depends on success of above item	330,750				330,750	330,750	0	0	0	0	0	0	0	0	0	0
6	City Strategy	L4.2	Public Art	Facilities still adequate (low priority)	55,125				348,706	55,125	23,153	24,310	63,814	26,802	28,142	29,549	31,027	32,578	34,207	
6	Footpaths & Cycleways	D4.1,D4.3,D4.4 & E9.1	PAMP & Bicycle Plan Program	Priority yet to be determined (low at this stage)	271,215				2,781,733	271,215	171,329	629,632	234,836	88,446	759,834	378,229	248,213			
6	City Strategy	L4.2 & L4.3	General Park Redevelopments	Facilities still adequate (low priority)	1,874,250				4,560,220	1,874,250	254,678	267,411	1,403,910	167,512	147,746	103,422	341,292			
6	City Strategy	D9.6	CBD Improvement	Facilities still adequate (low priority)	220,500				13,442,915	220,500	3,472,875	243,101	255,256	4,020,287	281,420	295,491	4,653,985			
6	City Strategy	L4.3	Sportground Redevelopments	Facilities still adequate (low priority)	413,438				10,974,408	413,438	659,846	2,269,350	540,901	408,729	4,425,331	1,093,317	1,163,496			
6	Roads & Bridges	D4.1	Construction Carparks (Memorial Park)	Priority yet to be determined (low at this stage)	0				289,406	0	289,406	0	0	0	0	0	0	0	0	0
					5,713,741	27,562	0	0												
									Total Capital Items classified as Improved LOS or Growth											
									55,444,287	5,741,303	6,087,092	11,334,896	3,824,771	6,246,937	6,886,021	4,666,013	7,773,213	1,416,139	1,467,903	

Legend	Priority
1. Project is not essential to providing a service or function	6
2. Projects are essential to keep existing resources engaged or service levels maintained in a key function or infrastructure area	2
3. Funding has already been secured to complete the project	4
4. Council is committed to the expenditure	1

Summary		2014/15	2015/16	2016/17	2017/18	2018/19	2019/20	2020/21	2021/22	2022/23	2023/24
Total Capital Expenditure	69,782,409	10,170,758	7,873,537	6,124,865	7,604,755	5,797,324	6,080,948	7,125,180	6,263,714	6,598,058	6,143,271
New Capital Grant/Contribution Income	13,353,926	4,606,059	957,527	1,066,882	956,284	934,026	937,207	1,053,025	943,984	947,594	951,358
New Loans	3,600,000	100,000	1,950,000	200,000	1,350,000						

5. Is necessary expenditure but maybe able to be deferred	5
6. Will be necessary to continue to provide the required level of service in the future	3

Funded by Rates, Fees & Charges or FAGS	51,578,113	5,243,265	4,867,723	4,771,939	5,189,443	4,771,105	5,048,322	5,841,716	5,217,514	5,544,670	5,082,416
Funded by existing Grants/Loans already accounted for	0										
Funded from existing Reserves	1,250,370	221,434	98,287	86,063	109,028	92,192	95,419	230,440	102,216	105,794	109,497
Funded by Asset/Land Sales	0			0	0	0	0	0	0	0	0
Total Capital Spend Funded	69,782,406	10,170,758	7,873,537	6,124,865	7,604,755	5,797,324	6,080,948	7,125,180	6,263,714	6,598,058	6,143,271

Capital Items taken out due to lack of funding					R	G	R	L												
3	Theatre	L2.2 & L5.1	Lighting Rig, Theatre	Needed to maintain service level, fund from rates & charges		0			526,724	0	0	0	0	0	0	526,724	0	0	0	0
3	Art Gallery	L2.2 & L5.1	Upgrade Loading/Delivery Area Driveway	Needed to maintain service level, fund from rates & charges		5,513			5,513	5,513	0	0	0	0	0	0	0	0	0	0
5	Library	L2.2 & L5.1	Refurbish Workroom	Needed to maintain service level, fund from rates & charges		0			114,752	0	0	114,752	0	0	0	0	0	0	0	0
5	Visitors Centre	L2.2 & L5.1	Replace/Repair - Lighting (Interpretive Centre)	Lower priority but necessary in medium / longer term, fund from rates and charges		0			2,634	0	0	0	0	0	0	2,634	0	0	0	0
5	Roads & Bridges	D4.1 & D4.2	Kerb & Gutter Renewal (New Expenditure)	Lower priority but necessary in medium / longer term, fund from rates and charges	42,849				303,440	42,849		45,901		49,170		52,672		56,424	56,424	
5	Footpaths & Cycleways	D4.1,D4.3,D4.4 & E9.1	Cycleways (Reseals & New Paths)	Lower priority but necessary in medium / longer term, fund from rates and charges (50%) & RMS (50%)	0	53,561			628,348	53,561	55,436	57,376	59,384	61,463	63,614	65,840	68,145	70,530	72,998	
5	Footpaths & Cycleways	D4.1,D4.3,D4.4 & E9.1	CBD Paving Street Scope	Lower priority but necessary in medium / longer term, fund from rates and charges	64,274				455,164	64,274		68,852		73,756		79,009		84,637	84,637	
5	Urban Stormwater	L2.2	Urban Drainage Problems ("Nuisance Flooding")	Priority to be determined but necessary in medium / longer term, fund from rates and charges	0				1,610,362	0	0	0	0	245,851	254,456	263,362	272,579	282,120	291,994	
5	Urban Stormwater	L2.2	Detention Systems North of CBD	Priority to be determined but necessary in medium / longer term, fund from rates and charges	0				1,554,372	0	0	0	0	368,777	381,684	395,043	408,869	0	0	
5	Urban Stormwater	L2.2	Urban Drainage Problems Yenda Stage 2, 3A, 3B, 3C, 4, 5	Priority to be determined but necessary in medium / longer term, fund from rates and charges	293,000				2,996,000	293,000	305,000	613,000	633,000	776,000	376,000	0	0	0	0	
5	Urban Stormwater	L2.2	Urban Drainage Problems Yoojali Stage 2, 3, 4, 5, 6	Priority to be determined but necessary in medium / longer term, fund from rates and charges	421,000				749,000	421,000	328,000	0	0	0	0	0	0	0	0	
5	Aerodrome	D3.2 & D8.2	PAPI Navigation Aid	Needed to maintain service level, fund by external loan	0				221,744		221,744			0	0	0	0	0	0	
5	Aerodrome	D3.2 & D8.2	Passenger Security Screening	Needed to maintain service level, fund by external loan	0				1,219,590		1,219,590			0	0	0	0	0	0	
5	Urban Stormwater	L2.2	Additional Drainage Improvements / Replacements	Priority to be determined but necessary in medium / longer term, partly fund from Section 64 Drainage, remainder from rates & charges	0		53,561		628,348	53,561	55,436	57,376	59,384	61,463	63,614	65,840	68,145	70,530	72,998	
1	Fleet	L2.2 & C5.1	Depot Development Stage 3 - Store & Stage 4 & 5 - Sundry	Expenditure required to enable continued service provision & mitigate OH&S concerns raised, fund from Internal Loan + contribution from Water, Sewer & Waste Funds	0				1,250,000		0	0	0	0	0	0	590,000	330,000	330,000	
3	Theatre	L2.2 & L5.1	Airconditioning System Upgrade	Needed to maintain service level, fund from rates & charges	315,000				315,000	315,000	0	0	0	0	0	0	0	0	0	
3	Theatre	L2.2 & L5.1	Elevated Work Platform	Needed to maintain service level, fund from rates & charges	0				34,426	0	0	34,426	0	0	0	0	0	0	0	
3	Street Lighting	D4.5	Additional Lights - General	Priority to be determined but necessary in medium / longer term, fund from rates and charges	21,425				251,339	21,425	22,174	22,950	23,754	24,585	25,446	26,336	27,258	28,212	29,199	

Griffith City Council
10 Year Financial Plan for the Years ending 30 June 2024

	Actual 2012/13	Revised Budget 2013/14	2014/15	2015/16	2016/17	2017/18	2018/19	2019/20	2020/21	2021/22	2022/23	2023/24
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
CASH FLOW STATEMENT - CONSOLIDATED												
Cash Flows from Operating Activities												
Receipts:												
Rates & Annual Charges	26,212,000	27,029,416	27,715,186	28,516,668	29,405,449	30,321,852	31,266,738	32,240,991	33,245,527	34,281,287	35,349,243	36,450,396
User Charges & Fees	12,677,000	13,099,074	13,423,315	13,782,735	14,241,820	14,626,595	15,108,174	15,518,141	16,027,290	16,464,832	17,002,383	17,469,177
Interest & Investment Revenue Received	1,866,000	1,204,199	1,257,202	1,259,190	1,253,290	1,249,247	1,248,548	1,247,828	1,247,086	1,246,322	1,245,535	1,244,724
Grants & Contributions	19,758,000	11,311,145	13,635,758	7,674,550	7,787,020	7,842,256	7,990,788	8,169,882	8,466,890	8,544,475	8,740,310	8,942,065
Other	1,182,000	920,151	1,053,611	994,045	822,557	837,798	853,344	869,201	885,375	901,873	918,700	935,864
Payments:												
Employee Benefits & On-Costs	(19,467,000)	(21,128,072)	(21,886,210)	(21,895,395)	(22,601,613)	(23,334,482)	(24,088,833)	(24,871,617)	(25,737,213)	(26,637,216)	(27,567,564)	(28,415,328)
Materials & Contracts	(9,867,000)	(10,341,857)	(12,571,473)	(10,928,280)	(11,382,659)	(11,451,678)	(11,805,630)	(12,084,810)	(12,714,523)	(12,977,090)	(13,270,831)	(13,598,238)
Borrowing Costs	(1,934,000)	(1,823,690)	(1,677,102)	(1,654,745)	(1,687,839)	(1,589,097)	(1,568,606)	(1,465,474)	(1,354,050)	(1,239,738)	(1,129,640)	(1,016,393)
Other	(4,710,000)	(4,792,311)	(5,922,934)	(4,922,414)	(5,084,052)	(5,269,210)	(5,465,832)	(5,671,314)	(5,889,449)	(6,110,913)	(6,345,539)	(6,590,803)
Net Cash provided (or used in) Operating Activities	25,717,000	15,478,055	15,027,354	12,826,354	12,753,973	13,233,282	13,538,690	13,952,829	14,176,934	14,473,832	14,942,596	15,421,465
Cash Flows from Investing Activities												
Receipts:												
Sale of Investment Securities	10,189,000	-	-	-	-	-	-	-	-	-	-	-
Sale of Real Estate Assets	2,503,000	-	-	-	-	-	-	-	-	-	-	-
Sale of Infrastructure, Property, Plant & Equipment	601,000	750,879	-	-	-	-	-	-	-	-	-	-
Deferred Debtors Receipts	2,000	236,156	157,978	176,391	174,667	25,222	25,921	26,641	27,382	28,147	28,934	27,645
Payments:												
Purchase of Investment Securities	(9,978,000)	-	-	-	-	-	-	-	-	-	-	-
Purchase of Investment Property	-	-	(2,718,000)	(2,718,000)	-	-	-	-	-	-	-	-
Purchase of Infrastructure, Property, Plant & Equipment	(17,238,000)	(14,591,833)	(14,058,033)	(11,565,699)	(9,875,350)	(11,639,984)	(10,691,523)	(11,126,795)	(10,909,214)	(11,463,184)	(11,101,727)	(9,968,675)
Purchase of Real Estate Assets	-	-	-	-	-	-	-	-	-	-	-	-
Deferred Debtors & Advances Made	-	(491,882)	-	-	-	-	-	-	-	-	-	-
Net Cash provided (or used in) Investing Activities	(13,921,000)	(14,096,680)	(16,618,055)	(14,107,308)	(9,700,682)	(11,614,762)	(10,665,602)	(11,100,155)	(10,881,832)	(11,435,037)	(11,072,793)	(9,941,030)
Cash Flows from Financing Activities												
Receipts:												
Proceeds from Borrowings & Advances	923,000	991,882	1,000,000	2,250,000	200,000	1,550,000	200,000	200,000	-	-	-	-
Other Financing Activity Receipts	280,000	-	-	-	-	-	-	-	-	-	-	-
Payments:												
Repayment of Borrowings & Advances	(2,633,000)	(3,300,620)	(2,147,481)	(1,693,273)	(1,443,723)	(1,368,525)	(1,539,129)	(1,630,783)	(1,550,621)	(1,591,613)	(1,627,075)	(1,740,322)
Repayment of Finance Lease Liabilities	(69,000)	-	-	-	-	-	-	-	-	-	-	-
Net Cash Flow provided (used in) Financing Activities	(1,499,000)	(2,308,738)	(1,147,481)	556,727	(1,243,723)	181,475	(1,339,129)	(1,430,783)	(1,550,621)	(1,591,613)	(1,627,075)	(1,740,322)
Net Increase/(Decrease) in Cash & Cash Equivalents	10,297,000	(927,363)	(2,738,182)	(724,227)	1,809,568	1,799,995	1,533,959	1,421,891	1,744,481	1,447,183	2,242,729	3,740,113
plus: Cash, Cash Equivalents & Investments - beginning of year	13,031,000	23,328,000	22,400,637	19,662,455	18,938,228	20,747,796	22,547,791	24,081,749	25,503,640	27,248,121	28,695,304	30,938,033
Cash & Cash Equivalents - end of the year	23,328,000	22,400,637	19,662,455	18,938,228	20,747,796	22,547,791	24,081,749	25,503,640	27,248,121	28,695,304	30,938,033	34,678,146
Debt Service Ratio	0.09	0.11	0.07	0.07	0.06	0.05	0.06	0.05	0.05	0.05	0.04	0.04
Less Depreciation & Amortisation	9,622,000	9,724,756	9,751,719	9,946,753	10,145,688	10,348,602	10,555,574	10,766,686	10,982,019	11,201,660	11,425,693	11,654,207
Net Gains/Losses from the Disposal of Assets	722,000	-	80,000	-	-	-	-	-	-	-	-	-
Net Cash Operating Result for the Year	16,817,000	5,753,299	5,355,635	2,879,601	2,608,285	2,884,680	2,983,116	3,186,143	3,194,915	3,272,173	3,516,903	3,767,258

Griffith City Council
10 Year Financial Plan for the Years ending 30 June 2024

CASH FLOW STATEMENT - GENERAL FUND	Actual 2012/13 \$	Revised Budget 2013/14 \$	2014/15 \$	2015/16 \$	2016/17 \$	2017/18 \$	2018/19 \$	2019/20 \$	2020/21 \$	2021/22 \$	2022/23 \$	2023/24 \$
Cash Flows from Operating Activities												
Receipts:												
Rates & Annual Charges	17,904,000	18,507,012	18,971,029	19,507,193	20,122,706	20,757,653	21,412,649	22,088,328	22,785,342	23,504,367	24,246,097	25,011,250
User Charges & Fees	6,008,000	6,382,504	6,519,395	6,671,697	6,917,452	7,082,495	7,337,751	7,514,605	7,783,649	7,973,881	8,256,703	8,461,128
Interest & Investment Revenue Received	795,000	578,365	561,246	568,584	567,925	567,247	566,548	565,828	565,086	564,322	563,535	562,724
Grants & Contributions	19,051,000	10,870,805	13,294,678	7,331,442	7,441,823	7,494,907	7,641,223	7,818,035	8,112,692	8,187,856	8,381,196	8,580,382
Other	1,130,000	851,354	987,091	926,194	753,350	767,207	781,341	795,758	810,463	825,462	840,761	856,366
Payments:												
Employee Benefits & On-Costs	(16,330,000)	(17,811,788)	(18,544,557)	(18,455,964)	(19,051,802)	(19,669,714)	(20,306,413)	(20,966,703)	(21,697,582)	(22,457,114)	(23,242,101)	(23,939,445)
Materials & Contracts	(4,950,000)	(5,163,295)	(7,239,156)	(5,440,172)	(5,777,734)	(5,744,633)	(5,933,361)	(6,038,051)	(6,419,676)	(6,460,165)	(6,662,081)	(6,788,707)
Borrowing Costs	(288,000)	(258,456)	(187,719)	(219,269)	(315,598)	(265,667)	(304,906)	(259,940)	(211,952)	(174,679)	(141,696)	(108,345)
Other	(3,068,000)	(3,178,823)	(3,681,642)	(3,367,959)	(3,459,435)	(3,570,954)	(3,690,292)	(3,814,662)	(3,947,665)	(4,079,779)	(4,220,626)	(4,367,463)
Net Cash provided (or used in) Operating Activities	20,252,000	10,777,678	10,680,365	7,521,747	7,198,688	7,418,542	7,504,540	7,703,199	7,780,357	7,884,151	8,021,789	8,267,890
Cash Flows from Investing Activities												
Receipts:												
Sale of Investment Securities	10,189,000	-	-	-	-	-	-	-	-	-	-	-
Sale of Real Estate Assets	2,503,000	-	-	-	-	-	-	-	-	-	-	-
Sale of Infrastructure, Property, Plant & Equipment	475,000	585,635	-	-	-	-	-	-	-	-	-	-
Deferred Debtors Receipts	2,000	11,724	11,724	31,509	24,543	25,222	25,921	26,641	27,382	28,147	28,934	27,645
Payments:												
Purchase of Investment Securities	(9,978,000)	-	-	-	-	-	-	-	-	-	-	-
Purchase of Investment Property	-	-	(2,718,000)	(2,718,000)	-	-	-	-	-	-	-	-
Purchase of Infrastructure, Property, Plant & Equipment	(13,812,000)	(11,746,304)	(11,746,558)	(8,460,537)	(6,837,865)	(8,431,755)	(6,737,324)	(7,079,948)	(7,927,180)	(6,894,714)	(7,200,058)	(6,339,271)
Deferred Debtors & Advances Made	-	-	-	-	-	-	-	-	-	-	-	-
Net Cash provided (or used in) Investing Activities	(10,621,000)	(11,148,945)	(14,452,834)	(11,147,028)	(6,813,321)	(8,406,533)	(6,711,403)	(7,053,308)	(7,899,798)	(6,866,567)	(7,171,124)	(6,311,626)
Cash Flows from Financing Activities												
Receipts:												
Proceeds from Borrowings & Advances	923,000	991,882	1,000,000	2,250,000	200,000	1,550,000	200,000	200,000	-	-	-	-
Other Financing Activity Receipts	280,000	-	-	-	-	-	-	-	-	-	-	-
Payments:												
Repayment of Borrowings & Advances	(1,475,000)	(2,062,747)	(1,234,630)	(913,722)	(728,248)	(602,602)	(716,780)	(750,239)	(605,871)	(566,525)	(522,887)	(556,238)
Repayment of Finance Lease Liabilities	(69,000)	-	-	-	-	-	-	-	-	-	-	-
Net Cash Flow provided (used in) Financing Activities	(341,000)	(1,070,865)	(234,630)	1,336,278	(528,248)	947,398	(516,780)	(550,239)	(605,871)	(566,525)	(522,887)	(556,238)
Net Increase/(Decrease) in Cash & Cash Equivalents	9,290,000	(1,442,132)	(4,007,098)	(2,289,003)	(142,882)	(40,594)	276,357	99,652	(725,312)	451,059	327,778	1,400,026
plus: Cash, Cash Equivalents & Investments - beginning of year	4,169,000	13,459,000	12,016,868	8,009,770	5,720,766	5,577,884	5,537,291	5,813,647	5,913,299	5,187,987	5,639,047	5,966,825
Cash & Cash Equivalents - end of the year	13,459,000	12,016,868	8,009,770	5,720,766	5,577,884	5,537,291	5,813,647	5,913,299	5,187,987	5,639,047	5,966,825	7,366,851
Balance of Unspent Loans	-	-	-	-	-	-	-	-	-	-	-	-
Balance of Unspent Grants	2,448,000	-	-	-	-	-	-	-	-	-	-	-
Balance of Roads Restricted Assets (Own Source Exp R2R)	-	-	997,500	2,044,857	1,533,638	1,022,419	511,200	-	-	-	-	-
Balance of Sec 94 Community Facilities	12,000	12,000	12,000	12,000	12,000	12,000	12,000	12,000	12,000	12,000	12,000	12,000
Balance of Sec 64 Drainage	469,000	447,125	413,565	398,131	360,757	321,375	279,915	236,303	190,465	142,323	91,795	38,797
Balance of Sec 94 Roads & Traffic Management	63,000	63,000	63,000	63,000	63,000	63,000	63,000	63,000	63,000	63,000	63,000	63,000
Balance of Sec 94A	361,000	486,677	531,366	610,796	703,420	774,083	862,621	949,007	901,486	983,341	1,062,811	1,139,813
Balance of ELE Reserve	1,750,000	1,750,000	1,750,000	1,750,000	1,750,000	1,750,000	1,750,000	1,750,000	1,750,000	1,750,000	1,750,000	1,750,000
Balance of Stormwater Reserve	682,000	674,400	674,800	680,612	691,998	709,126	732,168	761,301	976,708	1,198,577	1,427,102	1,662,483
Balance of Plant & Vehicle Reserve	500,000	500,000	500,000	500,000	500,000	500,000	500,000	500,000	500,000	500,000	500,000	500,000
Balance of Waste Reserve	500,000	500,000	500,000	500,000	500,000	500,000	500,000	500,000	500,000	500,000	500,000	500,000
Balance of Building Reserve	-	-	-	-	-	-	-	-	-	-	-	-
Balance of Facilities Reserve	-	-	-	-	-	-	-	-	-	-	-	-
Balance of Parks & Ovals Reserve	-	-	-	-	-	-	-	-	-	-	-	-
Balance of Roads Reserve	-	-	-	-	-	-	-	-	-	-	-	-
Balance of Griffith Health Facilities Ltd	5,436,000	5,436,000	2,718,000	-	-	-	-	-	-	-	-	-
Balance of Unrestricted Cash	1,238,000	2,147,666	(150,461)	(838,630)	(1,036,929)	(614,712)	102,743	641,688	(205,672)	(10,194)	60,117	1,200,758
Debt Service Ratio	0.05	0.07	0.04	0.03	0.03	0.02	0.03	0.03	0.02	0.02	0.02	0.02
Less Depreciation & Amortisation	6,134,000	6,336,260	6,263,428	6,388,697	6,516,471	6,646,800	6,779,736	6,915,331	7,053,637	7,194,710	7,338,604	7,485,376
Net Gains/Losses from the Disposal of Assets	695,000	-	80,000	-	-	-	-	-	-	-	-	-
Net Operating Result for the Year	14,813,000	4,441,418	4,496,937	1,133,050	682,217	771,742	724,804	787,868	726,720	689,441	683,184	782,514

Griffith City Council
10 Year Financial Plan for the Years ending 30 June 2024
INCOME STATEMENT - CONSOLIDATED

	Actuals 2012/13 \$	Revised Budget 2013/14 \$	2014/15 \$	2015/16 \$	2016/17 \$	2017/18 \$	2018/19 \$	2019/20 \$	2020/21 \$	2021/22 \$	2022/23 \$	2023/24 \$
Income from Continuing Operations												
Revenue:												
Rates & Annual Charges	26,212,000	27,029,416	27,715,186	28,516,668	29,405,449	30,321,853	31,266,737	32,240,991	33,245,527	34,281,287	35,349,243	36,450,396
User Charges & Fees	12,677,000	13,099,074	13,423,315	13,782,735	14,241,821	14,626,595	15,108,174	15,518,140	16,027,290	16,464,832	17,002,382	17,469,178
Interest & Investment Revenue	1,866,000	1,204,199	1,257,202	1,259,190	1,253,290	1,249,247	1,248,548	1,247,828	1,247,086	1,246,322	1,245,535	1,244,724
Other Revenues	1,182,000	920,151	973,611	994,044	822,557	837,798	853,344	869,201	885,375	901,873	918,700	935,863
Grants & Contributions provided for Operating Purposes	8,159,000	5,555,292	9,374,219	7,041,543	7,064,678	7,230,491	7,401,281	7,577,195	7,758,385	7,945,011	8,137,236	8,335,227
Grants & Contributions provided for Capital Purposes	11,599,000	5,755,853	4,261,539	633,007	722,342	611,764	589,506	592,687	708,505	599,464	603,074	606,838
Other Income:												
Net gains from the disposal of assets	722,000	-	80,000	-	-	-	-	-	-	-	-	-
Total Income from Continuing Operations	62,417,000	53,563,985	57,085,072	52,227,187	53,510,137	54,877,748	56,467,590	58,046,042	59,872,168	61,438,789	63,256,170	65,042,226
Expenses from Continuing Operations												
Employee Benefits & On-Costs	19,467,000	21,128,072	21,886,210	21,895,395	22,601,613	23,334,482	24,088,832	24,871,617	25,737,212	26,637,216	27,567,564	28,415,328
Borrowing Costs	1,934,000	1,823,690	1,677,102	1,654,745	1,687,839	1,589,097	1,568,606	1,465,474	1,354,050	1,239,738	1,129,640	1,016,393
Materials & Contracts	9,867,000	10,341,857	12,571,473	10,928,280	11,382,660	11,451,678	11,805,631	12,084,809	12,714,523	12,977,090	13,270,831	13,598,237
Depreciation & Amortisation	9,622,000	9,724,756	9,751,719	9,946,754	10,145,689	10,348,602	10,555,574	10,766,686	10,982,019	11,201,660	11,425,693	11,654,207
Other Expenses	4,710,000	4,792,311	5,922,934	4,922,414	5,084,053	5,269,210	5,465,831	5,671,315	5,889,449	6,110,913	6,345,538	6,590,803
Total Expenses from Continuing Operations	45,600,000	47,810,686	51,809,438	49,347,588	50,901,854	51,993,069	53,484,474	54,859,901	56,677,253	58,166,617	59,739,266	61,274,968
Net Operating Result for the Year	16,817,000	5,753,299	5,275,634	2,879,599	2,608,283	2,884,679	2,983,116	3,186,141	3,194,915	3,272,172	3,516,904	3,767,258
Net Operating Result before Grants and Contributions provided for Capital Purposes	5,218,000	(2,554)	1,014,095	2,246,592	1,885,941	2,272,915	2,393,610	2,593,454	2,486,410	2,672,708	2,913,830	3,160,420

Griffith City Council
10 Year Financial Plan for the Years ending 30 June 2024
INCOME STATEMENT - GENERAL FUND

	Actuals 2012/13 \$	Revised Budget 2013/14 \$	2014/15 \$	2015/16 \$	2016/17 \$	2017/18 \$	2018/19 \$	2019/20 \$	2020/21 \$	2021/22 \$	2022/23 \$	2023/24 \$
Income from Continuing Operations												
Revenue:												
Rates & Annual Charges	17,904,000	18,507,012	18,971,029	19,507,193	20,122,706	20,757,653	21,412,649	22,088,328	22,785,342	23,504,367	24,246,097	25,011,250
User Charges & Fees	6,008,000	6,382,504	6,519,395	6,671,697	6,917,452	7,082,495	7,337,751	7,514,605	7,783,649	7,973,881	8,256,703	8,461,128
Interest & Investment Revenue	795,000	578,365	561,246	568,584	567,925	567,247	566,548	565,828	565,086	564,322	563,535	562,724
Other Revenues	1,130,000	851,354	907,091	926,194	753,350	767,207	781,341	795,758	810,463	825,462	840,761	856,366
Grants & Contributions provided for Operating Purposes	7,935,000	5,413,802	9,218,619	6,883,915	6,904,961	7,068,623	7,237,197	7,410,828	7,589,667	7,773,872	7,963,602	8,159,024
Grants & Contributions provided for Capital Purposes	11,116,000	5,457,003	4,076,059	447,527	536,862	426,284	404,026	407,207	523,025	413,984	417,594	421,358
Other Income:												
Net gains from the disposal of assets	695,000	-	80,000	-	-	-	-	-	-	-	-	-
Total Income from Continuing Operations	45,583,000	37,190,040	40,333,439	35,005,110	35,803,256	36,669,509	37,739,512	38,782,554	40,057,232	41,055,888	42,288,293	43,471,851
Expenses from Continuing Operations												
Employee Benefits & On-Costs	16,330,000	17,811,788	18,544,557	18,455,964	19,051,802	19,669,714	20,306,413	20,966,703	21,697,582	22,457,114	23,242,101	23,939,445
Borrowing Costs	288,000	258,456	187,719	219,269	315,598	265,667	304,906	259,940	211,952	174,679	141,696	108,345
Materials & Contracts	4,950,000	5,163,295	7,239,156	5,440,172	5,777,734	5,744,633	5,933,361	6,038,051	6,419,676	6,460,165	6,662,081	6,788,707
Depreciation & Amortisation	6,134,000	6,336,260	6,263,428	6,388,697	6,516,471	6,646,800	6,779,736	6,915,331	7,053,637	7,194,710	7,338,604	7,485,376
Other Expenses	3,068,000	3,178,823	3,681,642	3,367,959	3,459,435	3,570,954	3,690,292	3,814,662	3,947,665	4,079,779	4,220,626	4,367,463
Total Expenses from Continuing Operations	30,770,000	32,748,622	35,916,502	33,872,060	35,121,039	35,897,768	37,014,708	37,994,685	39,330,512	40,366,446	41,605,108	42,689,337
Net Operating Result for the Year	14,813,000	4,441,418	4,416,937	1,133,050	682,217	771,742	724,804	787,868	726,720	689,441	683,184	782,514
Net Operating Result before Grants and Contributions provided for Capital Purposes	3,697,000	(1,015,585)	340,878	685,523	145,355	345,458	320,778	380,661	203,695	275,457	265,590	361,156

Submissions/Adjustments: 2014-2015 Budget

Item	Section	Internal/External	Source	Department	Submission																						
1.	Revenue Policy	Internal	Email	Information Services	Add the following fees to page 10 of the Revenue Policy: Printing of Plans - Colour A0 - \$48.00 A1 - \$32.00 A2 - \$26.00 A3 - \$18.00																						
2.	Revenue Policy	Internal	Email	Water Fund	Change the following fee on page 53 of the Revenue Policy: Upgrade Meter Size from 20mm to 25mm Change from \$1,267.00 to \$1,300.00																						
3.	Revenue Policy	Internal	Statutory Notice	Urban Stormwater & Drainage	Change the wording on page 2 & 43 of the Revenue Policy: Strata - per annum Change to Strata Residential - per annum																						
4.	Revenue Policy	Internal	Statutory Notice	Urban Stormwater & Drainage	Add the following charge to page 2 & 43 of the Revenue Policy: Strata Business - per annum \$5.00 (Note that this fee was originally part of the Strata - per annum fee)																						
5.	Operating Budget	Internal	Committee Resolution	Economic Development	International Relations - China (Ledger No:042105.0308) Allocate \$6,000 to the 2014/15 budget (Note that this will bring the total International Relations budget to \$10,000)																						
6.	Operating Budget	Internal	Internal Reconciliation	Roads & Bridges	March 2012 Emergency Flooding Recovery (Ledger No:081161.0523) Take income of \$2,327,138 out of 2014/15 budget (Note that this has already been counted for in the 2014/15 Capital Expenditure Program)																						
7.	Operating Budget	Internal	Internal Reconciliation	Roads & Bridges	March 2012 Emergency Flooding (Ledger No:082356.0126) Take expense of \$2,327,138 out of 2014/15 budget (Note that this has already been counted for in the 2014/15 Capital Expenditure Program)																						
8.	Operating Budget	Internal	OLG Notification & Federal Budget	General Purpose Revenue	Financial Assistance Grant - Local Roads Component (Ledger No:081109.0523) Reduce income for the following years as per notification from NSW Local Government Grants Commission: <table><tr><td>2014/15</td><td>2015/16</td><td>2016/17</td><td>2017/18</td><td>2018/19</td><td>2019/20</td><td>2020/21</td><td>2021/22</td><td>2022/23</td><td>2023/24</td><td>Total</td></tr><tr><td>\$120,301</td><td>\$250,226</td><td>\$390,545</td><td>\$496,977</td><td>\$614,179</td><td>\$743,081</td><td>\$884,687</td><td>\$1,040,087</td><td>\$1,210,458</td><td>\$1,397,072</td><td>\$7,147,613</td></tr></table> (Note that no indexation in first 3 years in line with Federal Budget, then 3% indexation after that)	2014/15	2015/16	2016/17	2017/18	2018/19	2019/20	2020/21	2021/22	2022/23	2023/24	Total	\$120,301	\$250,226	\$390,545	\$496,977	\$614,179	\$743,081	\$884,687	\$1,040,087	\$1,210,458	\$1,397,072	\$7,147,613
2014/15	2015/16	2016/17	2017/18	2018/19	2019/20	2020/21	2021/22	2022/23	2023/24	Total																	
\$120,301	\$250,226	\$390,545	\$496,977	\$614,179	\$743,081	\$884,687	\$1,040,087	\$1,210,458	\$1,397,072	\$7,147,613																	
9.	Operating Budget	Internal	OLG Notification & Federal Budget	General Purpose Revenue	Financial Assistance Grant - General Purpose Component (Ledger No:111201.0532) Reduce income for the following years as per notification from NSW Local Government Grants Commission: <table><tr><td>2014/15</td><td>2015/16</td><td>2016/17</td><td>2017/18</td><td>2018/19</td><td>2019/20</td><td>2020/21</td><td>2021/22</td><td>2022/23</td><td>2023/24</td><td>Total</td></tr><tr><td>\$193,745</td><td>\$399,115</td><td>\$616,807</td><td>\$750,688</td><td>\$895,508</td><td>\$1,052,011</td><td>\$1,220,986</td><td>\$1,403,276</td><td>\$1,599,775</td><td>\$1,811,433</td><td>\$9,943,344</td></tr></table> (Note that no indexation in first 3 years in line with Federal Budget, then 3% indexation after that)	2014/15	2015/16	2016/17	2017/18	2018/19	2019/20	2020/21	2021/22	2022/23	2023/24	Total	\$193,745	\$399,115	\$616,807	\$750,688	\$895,508	\$1,052,011	\$1,220,986	\$1,403,276	\$1,599,775	\$1,811,433	\$9,943,344
2014/15	2015/16	2016/17	2017/18	2018/19	2019/20	2020/21	2021/22	2022/23	2023/24	Total																	
\$193,745	\$399,115	\$616,807	\$750,688	\$895,508	\$1,052,011	\$1,220,986	\$1,403,276	\$1,599,775	\$1,811,433	\$9,943,344																	
10.	Operating Budget	Internal	Council Resolution on 27/05/14	Events Coordination	Contribution to NSW State Masters Road Cycle Championships (Ledger No:094217.0074) Increase budget by \$15,000 in the 2014/15 year only (Note that this is to supply in kind support for the event)																						
11.	Capital Expenditure	Internal	Email	Passive Recreation	Passive Recreation Lighting Renewals/Upgrades (Ledger No:065959.0226) Carryover expense of \$27,945 from the 2013/14 year to the 2014/15 year (Note that funds were not expended in the 2013/14 year)																						
12.	Capital Expenditure	Internal	Email	Sporting Grounds	Sporting Grounds Lighting Renewals/Upgrades (Ledger No:065629.0226) Carryover expense of \$11,903 from the 2013/14 year to the 2014/15 year (Note that funds were not expended in the 2013/14 year)																						

Submissions/Adjustments: 2014-2015 Budget

Item	Section	Internal/External	Source	Department	Submission																	
13.	Capital Expenditure	Internal	Playground Strategy 2014 Report	Passive Recreation	Playground Equipment (Ledger No:065701.0224)																	
					Increase expense for the following years as per the Griffith Playground Strategy 2014																	
					2014/15	2015/16	2016/17	2017/18	2018/19	2019/20	2020/21	2021/22	2022/23	2023/24	Total							
					No increase	\$69,799	\$72,242	\$74,771	\$77,388	\$80,096	\$82,900	\$85,801	\$88,804	No increase	\$631,801							
14.	Capital Expenditure	Internal	OLG Notification & Federal Budget	Roads & Bridges	Road Works Programme																	
					Remove the following Road Works programme due to changes in FAG funding (as a result of the Federal Budget & notification from the NSW Local Government Grants Commission																	
					2017/18	2018/19	2019/20	2020/21	2021/22	2022/23	2023/24	Total										
					Rural Unsealed - Specified Maintenance (Gap)										\$237,537	\$491,702	\$508,912	\$526,724	\$545,159	\$564,240	\$583,988	\$3,458,261
					Reseals Urban -Gap (Catch-up)										\$35,631	\$73,755	\$76,337	\$79,009	\$81,774	\$84,636	\$87,598	\$518,739
					Reseals Urban -Gap (Growth)										\$35,631	\$73,755	\$76,337	\$79,009	\$81,774	\$84,636	\$87,598	\$518,739
					Reseals Rural -Gap (Catch-up)										\$71,261	\$147,511	\$152,674	\$158,017	\$163,548	\$169,272	\$175,196	\$1,037,478
					Reseals Rural -Gap (Growth)										\$35,631	\$73,755	\$76,337	\$79,009	\$81,774	\$84,636	\$87,598	\$518,739
					Road Heavy Patching (new expenditure)										\$59,384	\$122,926	\$127,228	\$131,681	\$136,290	\$141,060	\$145,997	\$864,565
					Traffic Facilities Upgrade- Signage and Line Marking										\$59,384	\$122,926	\$127,228	\$131,681	\$136,290	\$141,060	\$145,997	\$864,565
					Total										\$534,459	\$1,106,330	\$1,145,051	\$1,185,128	\$1,226,608	\$1,269,539	\$1,313,973	\$7,781,087
(Note that this was additional funding to Roads that was over and above the normal annual spend and was predicated on the continuing indexed funding under the FAG grant income)																						
15.	Capital Expenditure	Internal	SMT	Council Chambers/ Offices	Admin Building Asset Maintenance - Capital (Ledger No:015142.0226)																	
					Carryover expense of \$65,000 from the 2013/14 year to the 2014/15 year																	
					Funds to be utilised for ceiling works in old section of admin building including LED lighting and painting																	
					(Note that funds were not expended in the 2013/14 year)																	
16.	Cash Flow Statement (Consolidated)	Internal	OLG Notification & Federal Budget	General Purpose Revenue	Cash & Cash Equivalents - End of Year																	
					Reduce in 2013/14 year by \$1,400,298 (from \$23,800,935 to \$22,400,637)																	
					(As a result of the Mayoral Minute on 27/05/14 & March 2013/14 Budget Quarterly Review)																	

GRIFFITH CITY COUNCIL **REPORT**

CL06

SUBJECT: MAKING OF RATES AND CHARGES FOR THE PERIOD 1 JULY 2014 TO 30 JUNE 2015
FROM: Vanessa Edwards, Finance Manager

SUMMARY

Following the adoption by the Council of the 2014/2015 Operational Plan, Council is to formally make the ordinary rates and charges for the period 1 July 2014 to 30 June 2015.

RECOMMENDATION

(a) Levying of Ordinary Rates and Charges for 2014/2015 Ordinary Rates.

(1) That Council, having adopted its Operational Plan for the year commencing 1 July, 2014 and after giving public notice in accordance with Section 532 of the Local Government Act, 1993 of its draft Operational Plan for the year commencing 1 July, 2014 and after considering submissions concerning that Plan in accordance with Section 494 of the Local Government Act, 1993 hereby resolve to make and levy an Ordinary Rate consisting of a base amount percentage (minimum charge) and also an ad valorem rate for the residential, farmland and business categories of all rateable land in the Local Government Area as per the following differential rating mix per category;

- **Residential - 35% base amount / 65% ad valorem amount levied**
- **Business - 15% base amount / 85% ad valorem amount levied**
- **Farmland - 14% base amount / 86% ad valorem amount levied**
- **Farmland - Irrigable Intensive
- 29% base amount / 71% ad valorem amount levied**

(2) The percentage and dollar value of the base amount payable by the making and levying of an ordinary rate for the residential, farmland and business categories is calculated to produce the following minimum base amounts of the total ordinary rate levy;

- **Residential - 35% base amount / \$339.64 per rateable assessment**
- **Business - 15% base amount / \$342.68 per rateable assessment**
- **Farmland - 14% base amount / \$366.12 per rateable assessment**
- **Farmland - Irrigable Intensive
- 29% base amount / \$1,003.96 per rateable assessment**

(3) An ad valorem amount for the various rating categories, including residential, farmland and business categories for all rateable land within the City for an ordinary rate commencing 1 July, 2014 according to the following amounts;

- **Residential (65% ad valorem rate) resulting in a dollar value of zero point zero zero seven four nine zero (\$0.007490) cents in the dollar applied to the land value for all rateable lands within the residential category in the City based upon the land value at a base valuation date of 1 July, 2013.**
- **Business (85% ad valorem rate) resulting in a dollar value of zero point zero zero seven seven five zero (\$0.007750) cents in the dollar applied to the land value for all rateable lands within the residential category in the City based upon the land value at a base valuation date of 1 July, 2013.**
- **Farmland - (86% ad valorem rate) resulting in a dollar value of zero point zero zero eight two zero zero (\$0.008200) cents in the dollar applied to the land value for all rateable lands within the farmland category in the City based upon the land value at a base valuation date of 1 July, 2013.**
- **Farmland - Irrigable Intensive (71% ad valorem rate) resulting in a dollar value of zero point zero zero nine six zero zero (\$0.009600) cents in the dollar applied to the land value for all rateable lands within the farmland (irrigable intensive) category in the City based upon the land value at a base valuation date of 1 July, 2013.**

(b) That Council, having adopted its Operational Plan for the year commencing 1 July, 2014 and after giving public notice in accordance with Section 496(A) of the Local Government Act, 1993 and after considering submissions concerning that Plan, hereby resolve to make and levy a charge of \$25 per residential and commercial assessment and \$12.50 per residential Strata title assessment and \$5 per business Strata assessment in the urban area for the provision of Urban Stormwater Management Services

(c) Waste Management Charges for 2014/2015.

(i) That whereas the Council has adopted the Operational Plan for the period commencing 1 July, 2014 to 30 June, 2015 it hereby resolves to make and levy, in accordance with Section 496 of the Local Government Act, 1993, a charge of two hundred and eighty six dollars (\$286.00) for the provision of domestic waste management services for each residence for which the service is available within the City and surrounding villages. Such charge to provide for the removal on a once per week basis of waste contained in one 240 litre mobile garbage bin from each separate occupancy, whether rateable or not.

(ii) That whereas the Council has adopted the Operational Plan for the period commencing 1 July, 2014 to 30 June, 2015 it hereby resolves to make and levy, in accordance with Section 496 of the Local Government Act, 1993, a domestic waste service charge in respect of vacant residential land an annual charge of thirty six dollars (\$36.00) per assessment.

(iii) That whereas the Council has adopted the Operational Plan for the period commencing 1 July, 2014 to 30 June, 2015 it hereby resolves to make and levy, in accordance with Section 496 of the Local Government Act, 1993, a charge of one

hundred and twenty seven dollars (\$127.00) for the provision of domestic waste recycling collection services for each residence for which the service is available within the City and surrounding villages. Such charge to provide for the removal on a once per fortnight basis of recyclable waste contained in one 240 litre mobile garbage bin from each separate occupancy, whether rateable or not. For any new assessments for the service, the charge will only become effective upon the commencement of the service and will be charged on a pro-rata basis.

(iv) That whereas the Council has adopted the Operational Plan for the period commencing 1 July, 2014 to 30 June, 2015 it hereby resolves to make and levy, in accordance with Section 501 of the Local Government Act, 1993, a charge of five hundred and twenty eight dollars (\$528.00) per requested service for the year commencing 1 July, 2014 for the provision of waste management services for each non-residential property for which the service is utilised within the City. Such a charge to provide the removal as requested on a once per week basis of waste contained in one 240 litre mobile garbage bin from each separate occupancy, whether rateable or not.

(v) That whereas the Council has adopted the Operational Plan for the period commencing 1 July, 2014 to 30 June, 2015 it hereby resolves to make and levy, in accordance with Section 501 of the Local Government Act, 1993, a charge of one thousand three hundred and fifty five dollars (\$1,355.00) per requested service for the year commencing 1 July, 2014 for the provision of waste management services for each non-residential property for which the service is utilised within the City. Such charge to provide for the removal as requested on a once per week basis of garbage contained in a 660 litre mobile garbage bin from each occupancy, whether rateable or not.

(vi) That whereas the Council has adopted the Operational Plan for the period commencing 1 July, 2014 to 30 June, 2015 it hereby resolves to make and levy, in accordance with Section 501 of the Local Government Act, 1993, a charge of two thousand two hundred and thirty eight dollars (\$2,238.00) per requested service for the year commencing 1 July, 2014 for the provision of waste management services for each non-residential property for which the service is utilised within the City. Such charge to provide for the removal as requested on a once per week basis of garbage contained in an 1,100 litre mobile garbage bin from each occupancy, whether rateable or not.

(vii) That whereas the Council has adopted the Operational Plan for the period commencing 1 July, 2014 to 30 June, 2015 it hereby resolves to make and levy, in accordance with Section 501 of the Local Government Act, 1993, a charge of two hundred and seventy seven dollars (\$277.00) for the provision of industrial/commercial waste recycling collection services for each requested service for which the service is available within the City and surrounding villages. Such charge to provide for the removal on a once per week basis of recyclable waste contained in one 240 litre mobile garbage bin. For any new assessments for the service, the charge will only become effective upon the commencement of the service and will be charged on a pro-rata basis.

(d) Sewerage Rates and Charges for 2014/2015

(i) That whereas the Council has adopted the Operational Plan for the period commencing 1 July, 2014 to 30 June, 2015 it hereby resolves to make and levy, in accordance with Section 501 of the Local Government Act, 1993, a residential

sewerage charge in respect of residential land an annual charge of seven hundred and fifty dollars (\$750.00) per tenement.

(ii) That whereas the Council has adopted the Operational Plan for the period commencing 1 July, 2014 to 30 June, 2015 it hereby resolves to make and levy, in accordance with Section 501 of the Local Government Act, 1993, a residential sewerage charge in respect of non connected residential land within 75 metres of service, an annual charge of six hundred dollars (\$600.00) per assessment.

(iii) That whereas the Council has adopted the Operational Plan for the period commencing 1 July, 2014 to 30 June, 2015 it hereby resolves to make and levy, the following charges in relation to Non-residential properties, in accordance with Section 535 of the Local Government Act, 1993.

Sewerage charges for non-residential properties for the 2014/2015 year will be based on:

- Water Consumption (C)
- Sewer Discharge Factor (SDF)
- Annual Access Charge (AC)
- Sewerage Treatment Charge (STC)
- Trade Waste Administration Charge (if applicable) (TWAC)
- Trade Waste Usage Charge (if applicable) (TWUC)
- Trade Waste Discharge Factor (if applicable) (TWDF)

An annual sewer charge of seven hundred and fifty dollars (\$750.00) for all chargeable properties connected to the Griffith City sewer system that has no water meter connection and has an estimated annual usage of less than five hundred kilolitres per annum (<500 kL). No consumption is chargeable. (CBD Area - Low)

An annual sewer charge of one thousand seven hundred and thirty four dollars (\$1,734.00) for all chargeable properties connected to the Griffith City sewer system that has no water meter connection and has an estimated annual usage of greater than 500 but less than eleven hundred kilolitres per annum (>500 to <1,100 kL). No consumption is chargeable. (CBD Area - Medium)

An annual sewer charge of three thousand and twelve dollars (\$3,012.00) for all chargeable properties connected to the Griffith City sewer system that has no water meter connection and has an estimated annual usage of greater than eleven hundred kilolitres per annum (>1,100 kL). No consumption is chargeable. (CBD Area - High)

An annual sewer charge of four hundred and thirty two dollars (\$432.00) for all non-residential properties not connected to the Griffith City sewer system that are within 75 metres of a water meter connection. No consumption is chargeable.

(iv) Access Charges (based on meter size)

An annual sewer access charge of four hundred and thirty two dollars (\$432.00) for all land rateable to the Griffith or Yenda water supply that has a 20mm connection.

An annual sewer access charge of five hundred and seventy three dollars (\$573.00) for all land rateable to the Griffith or Yenda water supply that has a 25mm connection.

An annual sewer access charge of nine hundred and thirty dollars (\$930.00) for all land rateable to the Griffith or Yenda water supply that has a 32mm connection.

An annual sewer access charge of one thousand four hundred and thirty four dollars (\$1,434.00) for all land rateable to the Griffith or Yenda water supply that has a 40mm connection.

An annual sewer access charge of two thousand two hundred and twenty dollars (\$2,220.00) for all land rateable to the Griffith or Yenda water supply that has a 50mm connection.

An annual sewer access charge of five thousand six hundred and fifty eight dollars (\$5,658.00) for all land rateable to the Griffith or Yenda water supply that has a 80mm connection.

An annual sewer access charge of eight thousand eight hundred and twenty nine dollars (\$8,829.00) for all land rateable to the Griffith or Yenda water supply that has a 100mm connection.

An annual sewer access charge of nineteen thousand eight hundred and nine dollars (\$19,809.00) for all land rateable to the Griffith or Yenda water supply that has a 150mm or 200mm connection.

A sewerage treatment charge of one dollar and forty four cents (\$1.44) per kilolitre.

(v) Annual Trade Waste Administration Charge

An annual trade waste administration charge of eighty one dollars (\$81.00) for Category One properties.

An annual trade waste administration charge of one hundred and eighty dollars (\$180.00) for Category Two properties.

An annual trade waste administration charge of four hundred and eighty six dollars (\$486.00) for Category Three properties.

A trade waste treatment charge of one dollar and nineteen cents (\$1.19) per kilolitre.

(e) Water Charges 2014/2015

That whereas the Council has adopted the Operational Plan for the period commencing 1 July, 2014 to 30 June, 2015 it hereby resolves to make and levy the following charges, in accordance with section 535 of the Local Government Act 1993:

(i) Access Charges

An annual water access charge of one hundred and twenty nine dollars (\$129.00) for all land rateable to the Griffith or Yenda water supply that has a 20mm connection.

An annual water access charge of two hundred and one dollars (\$201.00) for all land rateable to the Griffith or Yenda water supply that has a 25mm connection.

An annual water access charge of three hundred and thirty dollars (\$330.00) for all land rateable to the Griffith or Yenda water supply that has a 32mm connection.

An annual water access charge of five hundred and sixteen dollars (\$516.00) for all land rateable to the Griffith or Yenda water supply that has a 40mm connection.

An annual water access charge of eight hundred and seven dollars (\$807.00) for all land rateable to the Griffith or Yenda water supply that has a 50mm connection.

An annual water access charge of two thousand and sixty four dollars (\$2,064.00) for all land rateable to the Griffith or Yenda water supply that has a 80mm connection.

An annual water access charge of three thousand two hundred and twenty five dollars (\$3,225.00) for all land rateable to the Griffith or Yenda water supply that has a 100mm connection.

An annual water access charge of seven thousand two hundred and fifty seven dollars (\$7,257.00) for all land rateable to the Griffith or Yenda water supply that has either a 150mm or 200mm connection.

An annual water access charge of two hundred and one dollars (\$201.00) for all land rateable to the Yenda water supply that has a dual connection (one raw meter and one potable meter regardless of meter size).

An annual water access charge of one hundred and twenty nine dollars (\$129.00) for all land rateable to the Griffith or Yenda water supply that is within 225 meters of a water main and can be connected to that supply but is not connected. No consumption is chargeable.

An annual water access charge of two hundred and sixty one dollars (\$261.00) for all land rateable to the Griffith or Yenda water supply that is part of a neighbourhood or strata title development which has a shared meter. No consumption is chargeable.

An annual water access charge of four hundred and forty one dollars (\$441.00) for all land rateable to the Griffith water supply that has a connection but is unmetered and has an estimated daily usage of less than one kilolitre per day (<1 kL), these being CBD (C1) properties. No consumption is chargeable.

An annual water access charge of eight hundred and twenty five dollars (\$825.00) for all land rateable to the Griffith water supply that has a connection

but is unmetered and has an estimated daily usage of more than one kilolitre but less than 6 kilolitres per day (>1 - <6 kL), these being CBD (C2) properties. No consumption is chargeable.

An annual water access charge of two thousand seven hundred dollars (\$2,700.00) for all land rateable to the Griffith water supply that has a connection but is unmetered and has an estimated daily usage of more than six kilolitres per day (>6 kL), these being CBD (C3) properties. No consumption is chargeable.

(ii) Consumption Charges

A water supply consumption charge of sixty five cents (\$0.65) per kilolitre for all potable water supplied per rateable connection to the Griffith or Yenda water supply up to a maximum of two hundred kilolitres (200 kL).

A water supply consumption charge of one dollar and twenty five cents (\$1.25) per kilolitre for all potable water supplied per rateable connection to the Griffith or Yenda water supply in excess of two hundred kilolitres (200 kL).

A water supply consumption charge of thirty three cents (\$0.33) per kilolitre for all raw water supplied per rateable connection to the Griffith or Yenda water supply.

A water supply consumption charge of one dollar and ninety cents (\$1.90) per kilolitre for all potable water supplied from designated standpipes at Griffith and Yenda.

A water supply consumption charge of sixty five cents (\$0.65) per kilolitre for all non-potable water supplied from designated standpipes at Griffith and Yenda.

The rebate for an additional 100kL of free water for publicly accessible nature strips or reserves will not be available for the 2014/2015 year.

(iii) Backflow Charges

An annual backflow prevention testing charge of one hundred and twenty three dollars (\$123.00) per medium or high risk testable backflow prevention device.

An annual backflow prevention rental charge of twenty seven dollars (\$27.00) per rateable connection to the Griffith or Yenda water supply that has a testable 20mm medium-risk backflow prevention device.

An annual backflow prevention rental charge of thirty dollars (\$30.00) per rateable connection to the Griffith or Yenda water supply that has a testable 25mm medium-risk backflow prevention device.

An annual backflow prevention rental charge of forty two dollars (\$42.00) per rateable connection to the Griffith or Yenda water supply that has a testable 32mm medium-risk backflow prevention device.

An annual backflow prevention rental charge of forty five dollars (\$45.00) per rateable connection to the Griffith or Yenda water supply that has a testable 40mm medium-risk backflow prevention device.

An annual backflow prevention rental charge of fifty one dollars (\$51.00) per rateable connection to the Griffith or Yenda water supply that has a testable 50mm medium-risk backflow prevention device.

An annual backflow prevention rental charge of one hundred and eighty dollars (\$180.00) per rateable connection to the Griffith or Yenda water supply that has a testable 80mm medium-risk backflow prevention device.

An annual backflow prevention rental charge of two hundred and twenty five dollars (\$225.00) per rateable connection to the Griffith or Yenda water supply that has a testable 100mm medium-risk backflow prevention device.

An annual backflow prevention rental charge of three hundred and fifty one dollars (\$351.00) per rateable connection to the Griffith or Yenda water supply that has a testable 150mm medium-risk backflow prevention device.

An annual backflow prevention rental charge of five hundred and eighty five dollars (\$585.00) per rateable connection to the Griffith or Yenda water supply that has a testable 200mm medium-risk backflow prevention device.

An annual backflow prevention rental charge of thirty six dollars (\$36.00) per rateable connection to the Griffith or Yenda water supply that has a testable 20mm high-risk backflow prevention device.

An annual backflow prevention rental charge of forty eight dollars (\$48.00) per rateable connection to the Griffith or Yenda water supply that has a testable 25mm high-risk backflow prevention device.

An annual backflow prevention rental charge of sixty dollars (\$60.00) per rateable connection to the Griffith or Yenda water supply that has a testable 32mm high-risk backflow prevention device.

An annual backflow prevention rental charge of sixty six dollars (\$66.00) per rateable connection to the Griffith or Yenda water supply that has a testable 40mm high-risk backflow prevention device.

An annual backflow prevention rental charge of seventy two dollars (\$72.00) per rateable connection to the Griffith or Yenda water supply that has a testable 50mm high-risk backflow prevention device.

An annual backflow prevention rental charge of two hundred and sixteen dollars (\$216.00) per rateable connection to the Griffith or Yenda water supply that has a testable 80mm high-risk backflow prevention device.

An annual backflow prevention rental charge of two hundred and eighty five dollars (\$285.00) per rateable connection to the Griffith or Yenda water supply that has a testable 100mm high-risk backflow prevention device.

An annual backflow prevention rental charge of four hundred and fifty nine dollars (\$459.00) per rateable connection to the Griffith or Yenda water supply that has a testable 150mm high-risk backflow prevention device.

An annual backflow prevention rental charge of eight hundred and ninety seven dollars (\$897.00) per rateable connection to the Griffith or Yenda water supply that has a testable 200mm high-risk backflow prevention device.

(f) Interest on Overdue Rates for 2014/2015

That whereas the Council has adopted the Operational Plan for the period commencing 1 July, 2014 to 30 June, 2015, it is determined that in pursuance of Section 566 of the Local Government Act, 1993 the interest rate for overdue rates and charges will be 8.5% as advised by the Division of Local Government.

BACKGROUND

Pursuant to section 494, 496, 496A, 497 and 501 of the Local Government Act 1993, Council is required to make the Rates and Charges for the 2013/2014 year.

OPTIONS

In accordance with the Local Government Act, 1993, Council is required to adopt an Ordinary Rating structure comprising of one of the following:

- an ad valorem rate (to which a minimum may be applied); or
- a base amount (of up to 50%) to which an ad valorem rate is added.

STATUTORY IMPLICATIONS

a) Policy Implications

Requirement of the Local Government Act (1993).

b) Financial Implications

The rate structure and special charges adopted will be the basis of the estimates for the 2014/15 budget.

c) Legal/Statutory Implications

The 2014/15 Operational Plan has been prepared in accordance with section 405 of the Local Government Act, 1993.

In accordance with Section 494 of the Local Government Act 1993, Council must make and levy an ordinary rate on all rateable land within its area.

The structure of the rate must be in accordance with Section 497 of that Act.

The special charges proposed for the provision of sewerage and trade waste services are in accordance with Section 501 of the Local Government Act 1993.

The annual charge proposed for the management of storm water is in accordance with Section 496A of the Local Government Act 1993.

d) Environmental Implications

Not Applicable.

e) Community Implications

Not Applicable.

CONSULTATION

Revenue Team Leader
Senior Management Team
Councillors
Senior Managers and Operational Staff

STRATEGIC LINKS

a) Growth Strategy Plan

Not Applicable

b) Corporate/Business Plan

To employ sound financial and other management practices so as to optimise use of Council's resources and ensure that the recipients of Council's services receive value and contribute on an equitable basis.

Growing Griffith 2030: Prepared in accordance with the provisions of the existing Community Strategic Plan.

GRIFFITH CITY COUNCIL **REPORT**

CL07

SUBJECT: INVESTMENTS AT 31 MAY 2014
FROM: Vanessa Edwards, Finance Manager

SUMMARY

This report details Council's investments for the month of May 2014.

RECOMMENDATION

Council note the investment report at the end of May 2014.

BACKGROUND

In accordance with Section 212 of the Local Government (General) Regulation, 2005 it is hereby certified that the investments detailed in the attached schedules have been made in accordance with Section 625 of the Local Government Act, 1993, its regulations and Council's current investment policy and strategy which were amended and adopted on 11 May 2010.

Management is striving to continue to build up cash and investment returns to provide ongoing financial stability and liquidity into the future.

OPTIONS

Not applicable.

STATUTORY IMPLICATIONS

a) Policy Implications

The actions taken comply with Council's current investment policy and strategy, and the Ministerial Order as provided by the NSW Office of Local Government.

b) Financial Implications

As at the 31 May, 2014 Council had received a total of \$643,943 in interest coupon payments and a further \$66,873 interest from its ordinary trading account, giving a total cash received of \$710,816 YTD.

The overall net interest income recognised (when combining both interest received and mark-to-market entries) at the 31 May, 2014 was \$914,885.

An amount of \$143,608 in interest has been received on Griffith Health Facilities Limited bank accounts. The effects of the interest earned on these funds were not taken into account when setting the budget investment returns.

A total of \$1,058,493 interest has been recognised against a YTD revised budget of

\$975,087 at the end of May 2014.

c) Legal/Statutory Implications

Section 212 of the Local Government (General) Regulation, 2005.

d) Environmental Implications

Not Applicable.

e) Community Implications

Not Applicable

CONSULTATION

Senior Management Team

STRATEGIC LINKS

a) Growth Strategy Plan

Not Applicable

b) Corporate/Business Plan

FINANCE AND MANAGEMENT:

To employ sound financial and other management practices so as to optimise use of Council's resources and ensure that the recipients of Council's services receive value and contribute on an equitable basis.

ATTACHMENTS

(a) Statement of Funds at 31 May 2014

(b) Investments Returns Analysis

(a) Statement of Funds at 31 May, 2014**GRIFFITH CITY COUNCIL****Statement of Funds Invested under Section 625 of the Local Government Act, 1993
31 May, 2014****INVESTMENTS**

Annualised Return %	Type	Valuation Balance as at 31 May, 2014	Cash Flows for May, 2014	Non-Cash Valuation Adj's May, 2014	Fund as a Percentage of Total Investments
Cash/Managed Funds					
0.00%	BT Institutional Managed Cash	0.80			0.00%
3.94%	BT Institutional Enhanced Cash Fund	6,634.34		21.73	0.04%
6.98%	Perpetual Credit Income Fund	709,652.88		4,056.45	3.86%
17.21%	NSW Treasury Corp -Hourglass Growth Facility	1,322,891.75		17,726.09	7.20%
1.61%	UBS Cash Management Trust Account	61,234.51	(121.23)		0.33%
N/A	ANZ Premium Buisness Saver Account	7,816.08	4.23		0.04%
Term Deposits					
3.37%	NAB 2 Month TD (Local) Maturity 08/07/14 - Waste Facility Upgrade	507,331.91	2,770.26		2.76%
4.00%	Bendigo Bank 12 Month TD (Local) Maturity 21/07/14	555,612.14	1,887.56		3.03%
4.03%	St George 365 Day Term Deposit Maturity 31/07/14	500,000.00	1,711.37		2.72%
4.11%	ME Bank 365 Day Term Deposit Maturity 31/07/14	750,000.00	2,618.01		4.08%
4.00%	BOQ 365 Term Deposit Maturity 31/7/14	750,000.00	2,547.95		4.08%
3.90%	NAB 12 Month TD (Local) Maturity 28/09/14	1,022,382.47	3,386.47		5.57%
4.80%	AMP Term Deposit 732 Days Maturity 29/09/14	500,000.00	2,205.48		2.72%
5.16%	Investec Term Deposit 732 Days Maturity 29/09/14	500,000.00	2,191.23		2.72%
3.60%	Bendigo Bank Local Term Deposit 12 months Maturity 23/03/15	1,044,000.00	3,089.09		5.68%
4.46%	St George 762 Day Term Deposit Maturity 04/05/15	2,000,000.00	7,575.89		10.89%
5.10%	BOQ 5 Yr Term Deposit Maturity 5/12/18	1,000,000.00	4,250.00		5.44%
5.15%	ME Bank 5 Yr Term Deposit Maturity 5/12/18	500,000.00	2,145.83		2.72%
5.10%	ING 5 Yr Term Deposit Maturity 5/12/18	1,500,000.00	6,375.00		8.17%
Bank Bonds/Floating Rate Notes					
3.96%	Credit Union Australia Floating Rate Note Maturity 20/03/17	2,018,060.00		9,140.00	10.99%
4.50%	CBA 5 Year Bank Bonds Maturity 31/10/18	2,041,640.00		26,440.00	11.12%
7.25%	Heritage Bank Bonds	1,070,000.00		(2,500.00)	5.83%
	Total	18,367,256.88	42,637.14	54,884.27	100%

Balance of Griffith City Council Trading Bank Account	2,954,434.09
Griffith Health Facilities Limited Bank Account Balances	5,681,350.72

Total Cash & Investments at 31/05/14 **27,003,041.69**

INTEREST

Interest Analysis	Actual
Accumulated Interest Brought Forward	813,960.12
Interest YTD received on Griffith Health Facilities Limited Bank Accounts	143,607.82
Investment Interest for the month of May	97,521.41
Current Bank Account Interest for the month of May	3,403.84
Total interest at 30 May, 2014	1,058,493.19
Original Estimated Investment Income YTD @ May, 2014	1,118,335.00
Revised Estimated Investment Income YTD @ May, 2014	975,087.00
Over (Under) Original Estimate	(59,841.81)
Over (Under) Revised Estimate	83,406.19
Percentage of Original Estimate Raised	94.65%
Percentage of Revised Estimate Raised	108.55%
Percentage of Year at Report Date	91.67%

Fund	Original Estimate YTD	Revised Estimate YTD	Actual YTD
Ordinary Fund	449,172.00	457,174.00	506,833.99
Water Fund	412,500.00	330,000.00	349,940.83
Sewerage Fund	225,500.00	156,750.00	166,175.33
Waste Fund	27,500.00	27,500.00	32,005.27
Western Riverina Library	3,663.00	3,663.00	3,537.74
Total	1,118,335.00	975,087.00	1,058,493.16
Percentage of Year at Report Date			91.67%

In accordance with Section 212 of the Local Government (General) Regulation 2005, I hereby certify that the investments detailed above are made in accordance with the Local Government Act, its regulations and Council's investment policy adopted on 11 May, 2010.



RESPONSIBLE ACCOUNTING OFFICER

(b) Investments Returns Analysis - 12 month Annualised Yields

INVESTMENT RETURNS ANALYSIS - 12 MONTH ANNUALISED YIELDS			
Month	Average Funds Invested for the month	Interest Earned	Yield %
Jun-13	\$13,169,880	\$92,990	0.71%
Jul-13	\$13,710,488	\$61,803	0.45%
Aug-13	\$14,780,632	\$113,869	0.77%
Sep-13	\$14,347,941	\$95,212	0.66%
Oct-13	\$13,893,941	\$66,082	0.48%
Nov-13	\$13,295,688	\$50,571	0.38%
Dec-13	\$14,192,205	\$79,138	0.56%
Jan-14	\$15,696,878	\$29,297	0.19%
Feb-14	\$15,711,948	\$79,263	0.50%
Mar-14	\$16,762,652	\$74,100	0.44%
Apr-14	\$17,798,908	\$95,513	0.54%
May-14	\$18,086,207	\$97,521	0.54%
12 Month Annualised Performance			6.21%
Current Year Performance Jul 13 - May 14			5.51%
(Cash basis only, net of fees)			

GRIFFITH CITY COUNCIL **REPORT**

CL08

SUBJECT: PROPOSED MEMORANDUM OF UNDERSTANDING, DEAKIN UNIVERSITY, TAFE NSW RIVERINA INSTITUTE AND GRIFFITH CITY COUNCIL
FROM: Neil Southorn, Director Sustainable Development

SUMMARY

Griffith City Council has been approached by Deakin University and TAFE NSW Riverina Institute to join with Albury and Wagga City Councils in entering a Memorandum of Understanding to advance higher education opportunities for citizens of the Riverina.

This represents an important additional opportunity for Griffith and is recommended to Council. A copy of the proposed MoU is attached (Attachment A).

RECOMMENDATION

That the Mayor be authorised to sign the Memorandum of Understanding between Deakin University, TAFE NSW Riverina Institute and Griffith City Council.

BACKGROUND

Deakin University have a significant track record in offering tertiary education by both on campus and distance education modes. They have international expertise in a range of professions including engineering, manufacturing, process control and materials technology. These professions are relevant to the industry base of Griffith and the opportunity to study these and other courses represents an excellent opportunity for local business.

In addition, the pathway programs arranged between Deakin and Riverina Institute are well suited to encourage greater participation in higher education by local residents. This and the opportunity to study by distance education mode allows locals to remain local during their studies. Deakin have indicated that Institute students in pathway programs have an automatic entry to Deakin courses on satisfactory completion. This is a further incentive to enter and pursue these pathways. Deakin is also proposing that its research capacity also be available to local business.

The proposed Memorandum of Understanding (MoU) between the parties encourages collaboration and facilitation of outcomes of common interest, whilst not binding Council or the other parties in any way.

The proposed MoU with Deakin is seen as complimentary to the existing arrangements with Charles Sturt University.

It should be noted that the higher education landscape is rapidly changing in Australia. The recent Federal budget has impacted on Universities in yet to be defined ways. It is

becoming increasingly clear that higher education will be delivered by new technologies via the internet and there will be less dependence on bricks and mortar facilities. Deakin is well placed to meet these challenges.

Greater access to high speed internet will be necessary to take best advantage of the opportunity provided by the MoU with Deakin. The parties are investigating options for improved technology in this regard.

Should Council agree, it is recommended the Mayor be authorised to sign the MoU on Council's behalf. An opportunity for a ceremonial signing occurs on 17 July at the next meeting of Regional Cities Mayors, to be held in Griffith.

OPTIONS

- (a) As recommended, enter the proposed MoU as drafted.
- (b) Request alterations to the terms of the MoU before proceeding.
- (c) Not enter the MoU.

STATUTORY IMPLICATIONS

a) Policy Implications

Not Applicable

b) Financial Implications

Not Applicable

c) Legal/Statutory Implications

Not Applicable

CONSULTATION

Senior Management Team
Deakin University and Riverina Institute representatives

STRATEGIC LINKS

a) Growth Strategy Plan

The proposed MoU is consistent with the Council's vision to support education opportunities for the people of Griffith and the wider western Riverina.

b) Corporate/Business Plan

Not Applicable

ATTACHMENTS

- (a) Proposed Griffith City Council - Memorandum of Understanding DU, RI, GCC



Memorandum of Understanding

Parties

TAFE NSW Riverina Institute

ABN 93 727 663 084

Cnr Macleay & Coleman Streets, Wagga Wagga NSW 2650

(Riverina Institute)

Deakin University

ABN 56 721 584 203

A body politic and corporate established pursuant to the *Deakin University Act 2009* (Vic) of 1 Gheringhap Street, Geelong, Victoria, 3220

(Deakin)

Griffith City Council

1 Benerembah Street

Griffith NSW 2680

(Council)

Background

- A. The City of Griffith is a leading regional centre, embracing its diversity while nurturing a happy, healthy and resilient community, today and into the future. It seeks to:
- a. encourage and facilitate community wellbeing and safety and to develop and promote diversity;
 - b. improve the ecological sustainability of the local environment and to develop and follow best practice in environmental management;
 - c. encourage development while ensuring a balance between commercial and social infrastructure;
 - d. enhance physical access to and from the City and access to information and services; and
 - e. encourage employment and education opportunities for residents.
- B. Deakin University was established in 1974 as Victoria's fourth university and the first in regional Victoria. It is now the largest provider of higher education to regional Victorians and is seeking to broaden this nationally. Deakin is committed to furthering strategic local government and education partnerships to contribute to community growth and sustainability and develop local learning pathways that will better serve students and employers; and a global leader in Cloud-based delivery that supports flexible higher education participation by mature age and school leavers.

- C. Riverina Institute has a vision to inspire regional prosperity and in partnership grow nationally. The institute's purpose is to build the skills, qualifications and employability of people in regional Australia.
- D. The Council, Deakin and Riverina Institute are interested in exploring the possibility of establishing a collaborative relationship, to conduct relevant activities aligned to their respective interests and enterprises.
- E. While this Memorandum of Understanding (**MOU**) is not intended to establish a binding contractual relationship, the parties anticipate that it will facilitate the establishment of a working relationship between them, leading to the conduct of one or more collaborative activities.

Provisions

1. Effective Date and Duration of MOU

This MOU takes effect on the date the last party signs and will continue for a period of five (5) years.

2. Broad Areas for Collaboration

The parties will discuss opportunities for collaboration. Such discussions will:

- (a) identify activities of mutual interest to the parties;
- (b) identify opportunities for the parties to undertake collaborative activities, including the promotion, growth and development of each other's respective enterprise; and
- (c) develop a framework within which their collaboration might be advanced, which may require the parties to enter into agreements setting out the terms and conditions on which activities and projects will be undertaken.

3. Collaboration

Without limiting the scope of **clause 2**, the parties confirm their interest in exploring opportunities for collaboration in the areas set out as follows:

- (a) Actively promote each other's organisations and to work cooperatively to realise strategic objectives where they are complementary.
- (b) Ensure that regular communication between the parties enhances opportunities to collaborate.
- (c) Foster local economic growth and undertake innovative research to enhance the region's economic development.
- (d) Support, and lead where appropriate, a strategy to grow and develop sustainable quality tertiary educational services that increase local access and participation.
- (e) Support a strategy to enhance digital access to higher education for students preferring such access.
- (f) Support a pathway partnership between Riverina Institute and Deakin to improve local access to relevant areas of study.
- (g) Encourage innovative project collaboration between each organisation to achieve education outcomes.

- (h) Enhance the integration of Deakin and Riverina Institute into the region to ensure that the community, business and government agencies can access opportunities for mutual benefit.

4. Management and Oversight

- 4.1 As soon as possible after this MOU has come into operation the parties must agree on a strategy for its management and oversight. The agreed strategy must include the following elements:
 - (a) a bi-annual meeting between the representatives of the parties to determine and implement programs that will increase access to quality local tertiary education; and
 - (b) procedures for reviewing the progress of collaborative activities and projects initiated under this MOU;
 - (c) an understanding of the commitment of resources by the parties and the allocation of responsibilities; and
 - (d) a protocol for communication with the public.
- 4.2 Each party has a right to request a meeting to review the continuation of the MOU. The other parties must not unreasonably refuse the request.

5. Legal Effect of this MOU

This MOU outlines the framework of a working relationship between the parties. Except as expressly noted, it is not intended to constitute a contract, but is built on goodwill and binding in honour only. No partnership or joint venture is created by this MOU, and none of the parties can commit the others financially or otherwise to third parties.

6. Confidentiality

Each party shall keep confidential such information or material acquired or produced in connection with this MOU that the parties have deemed to be confidential and shall not without prior written consent of all of the parties use or disclose or otherwise make available this information or material in any form to any person. This provision shall survive the termination or expiry of this MOU.

7. Intellectual Property

Ownership of Intellectual Property shared by the parties pursuant to this MOU will remain with the contributor or creator. All such material should be treated as confidential and not for public circulation unless specifically agreed otherwise by all of the parties. This provision shall survive the termination of this MOU.

8. Use of Name and Logo

No party shall use the name or logo, or any variation thereof, of any of the other parties without first obtaining its written consent.

9. Standards of Performance

The parties agree that all obligations under this MOU and any agreement resulting from this MOU shall be performed in a manner protective of and consistent with each parties' reputation for excellence and integrity in education, research, scholarship and service to the public.

10. Termination

Any of the parties may terminate this MOU by providing a minimum of six months written notice to the other party. The termination of this MOU will not affect any activity or project that is the subject of a further agreement between the parties unless the relevant agreement provides otherwise.

Execution and Date

Date:

Signed for and on behalf of **Deakin University** by its
duly authorised officer in the presence of:

.....
Signature of authorised officer

.....
Signature of witness

.....
Name of authorised officer (please print)

.....
Name of witness (please print)

Office held

Date:

Signed for and on behalf of **Griffith City Council** by its
duly authorised officer in the presence of:

.....
Signature of authorised officer

.....
Signature of witness

.....
Name of authorised officer (please print)

.....
Name of witness (please print)

Office held

Date:

Signed for and on behalf of **Riverina Institute** by its
duly authorised officer in the presence of:

.....
Signature of authorised officer

.....
Signature of witness

.....
Name of authorised officer (please print)

.....
Name of witness (please print)

Office held

Date:



**MINUTES OF THE CULTURAL FACILITIES COMMITTEE MEETING HELD IN
THE ART GALLERY, GRIFFITH ON 26 MAY 2014 COMMENCING AT 5.30 PM**

PRESENT

Councillor Mike Neville (Chair), Councillor Doug Curran, (Councillor Alison Balind - Alternate), Margaret Couch (Stakeholder), Ester Hookey (Stakeholder), Lou Testoni (Stakeholder), Craig Tilston (Stakeholder)

STAFF PRESENT

Director Business, Cultural and Financial Services, Max Turner; Library Managers, Pam Young and Christine Del Gigante; Leisure Services Manager, Tod Morrissey; Manager Theatre and Art Gallery, Sarah Boon; Griffith Regional Theatre Coordinator and Minute Secretary, Shannon King.
Quorum = 6

CL01 APOLOGIES

RECOMMENDED on the motion of Lou Testoni and Councillor Balind that apologies be received from Will Mead (Stakeholder), Councillor Anne Napoli, Griffith Regional Art Gallery Coordinator, Liana Magrath and Stadium Manager, Chris Evans.

Absent: Michelle Druitt (Stakeholder), Patricia Clarke (Community) and Matthew Curley (Community).

CL02 CONFIRMATION OF PREVIOUS MINUTES

RECOMMENDED on the motion of Councillor Curran and Lou Testoni that the minutes of the previous meeting held on 24 March 2014, having first been circulated amongst members, be confirmed.

CL03 BUSINESS ARISING

Nil.

CL04 DECLARATIONS OF INTEREST

Craig Tilston declared a non-pecuniary interest for Agenda Items in relation to the Griffith Regional Aquatic Leisure Centre Reason – Family member works at GRALC.

Lou Testoni declared a non-pecuniary interest for Agenda Items in relation to the Griffith Regional Aquatic Leisure Centre Reason – Family member works at GRALC.

Councillor Anne Napoli declared a non-pecuniary interest for Agenda Items in relation to the Griffith Regional Aquatic Leisure Centre Reason – Family member works at GRALC.

CL05 CULTURAL FACILITIES FINANCIAL REPORT Y-T-D APRIL 2014

The Committee noted the April 2013/2014 Year-to-date Financial Report for the facilities nominated.

CL06 THEATRE COORDINATOR REPORT

The Committee noted the Theatre Coordinator's Report.

CL07 EMERGING LEADERS PROGRAM

The Committee noted the report.

CL08 FIRST FRIDAY LIVE PROPOSAL FOR BURLEY GRIFFIN ROOM (BGR) - GRIFFITH REGIONAL THEATRE

The Committee discussed costs associated for a non profit group to use the BGR:

BGR Hire	\$110.00
Each additional hour or part thereof	\$50.00
Duty Manager (min 2hrs) 6pm-midnight	\$37.00ph
PA System and sound desk (incl tech setup)	\$110.00
Lighting desk and theatre lights (incl tech setup)	\$110.00
Stage	\$25.00

Potential loss of revenue \$465

Potential income from bar \$?

Glass of wine \$6

Beer \$4.50 / \$5.50 / \$6.50

(78 people need to buy 1 glass of wine each to cover loss to venue).

The Committee discussed the viability of holding the event.

RECOMMENDED on the motion of Councillor Curran and Marg Couch that the Theatre offer a trial event with Ms Boon to negotiate costs as it would have to be cost neutral.

CL09 GRIFFITH REGIONAL THEATRE ADVISORY BOARD

Sarah Boon explained reasons for requiring a Theatre Advisory Board. Councillor Balind advised that the proposed Advisory Board should be renamed to "Friends" and that they would report back to the Cultural Facilities Committee. Councillor Balind also noted that the structure of the new

'Advisory Board' needs to be clear including what their responsibility is. They would be an "Advisory Board" with the Cultural Facilities Committee being the decision maker.

CL10 GRIFFITH REGIONAL AQUATIC LEISURE CENTRE, MANAGERS REPORT FOR MARCH APRIL 2014

The Committee noted the Manager's Report for March and April 2014

CL11 SWIM SCHOOL REPORT FOR MARCH & APRIL 2014

The Committee noted the Swim School report.

CL13 LIBRARY ITEMS FOR CULTURAL FACILITIES MEETING

Mrs Del Gigante advised that the Library Managers were meeting with Adrian Piccoli on Friday in relation to the community partnership grant.

CL14 STADIUM REPORT FOR CULTURAL FACILITIES MEETING

The Committee noted the Stadium report.

CL15 GENERAL BUSINESS

15.1 GRALC

Mr Turner presented new design plans that had been drawn up for a 25m and a 50m pool and advised that these would be taken to the public meetings at GRALC so that public could view all options.

Mr Tilston noted that if it was a 50m pool that GRALC would then be able to host the larger PSSA carnivals which at the moment they are unable to do with a 25m pool.

Mr Turner advised that there is a survey on the Council website for community to give feedback about GRALC which will be used in the decision making process by Councillors.

Mr Testoni presented a letter he had drafted in relation to where he proposed the pool should be going.

15.2 Theatre Carpet Upgrade

Mrs Boon advised the Committee that she would be emailing samples of carpet design to the Committee for their information as the printed copy did not give good indication of the colour.

CL16 NEXT MEETING

The next meeting of the Cultural Facilities Committee is to be held on 28 July 2014 at 5.30 pm at the Library.

There being no further business the meeting closed the time being 6.45 pm.



**MINUTES OF THE FESTIVAL OF GARDENS COMMITTEE MEETING HELD IN
THE COUNCIL CHAMBERS, GRIFFITH ON 5 JUNE 2014 COMMENCING AT
3.05 PM**

PRESENT

Councillor Pat Cox (Chair), Councillor Dino Zappacosta, Councillor Doug Curran, Ann Lynette Brown (Community), Eleanor Hancock (Community), Rosa Mackenzie (Community), Maryanne Mitchell (Community), Bruno Plos (Voting), Joy Plos (Voting - alternate), Ellen Kelly (Non Voting Member), David Spence (Alternate), Glennis Spence (Alternate) and June Devery (Alternate)

STAFF PRESENT

Manager Tourism and Economic Development, Greg Lawrence; Tourist Officer, Jane McGrath and Minute Secretary, Marisa Martinello.
Quorum = 7

CL01 APOLOGIES

RECOMMENDED on the motion of Eleanor Hancock and Councillor Curran that apologies be received from Gaynor Clements, Rina Mercuri, Mirella Guidolin, Paige Campbell and Susan Wegner.

Absent: Neil Southorn.

CL02 CONFIRMATION OF PREVIOUS MINUTES

RECOMMENDED on the motion of Lyn Brown and Councillor Curran that the minutes of the previous meeting held on 1 May 2014, having first been circulated amongst members, be confirmed.

Councillor Cox advised the Committee that the presentation to Mrs Marj Careri will be held at a later date.

CL03 BUSINESS ARISING

3.1 Beautification of Roundabouts and Banna Avenue in Preparation for Festival of Gardens in October

Mrs Hancock advised that the replanting has been done by Parks and Gardens Staff.

Mrs Hancock advised that roses will need pruning and will need to be done by the end of July to blossom for the Festival of Gardens in October.

CL04 DECLARATIONS OF INTEREST

Nil.

CL05 UPDATE ON GARDENS

Mrs Hancock advised the Committee that 8 gardens have nominated to be on display for the 2014 Festival of Gardens with 2 extra gardens if needed.

Although there are 8 gardens to be displayed this year, there are quite a few gardens on the list for next year.

The final decision for this year's gardens need to be in by 13 June in preparation for compilation and creation of garden maps for the 2014 program.

CL06 UPDATE ON CITRUS SCULPTURE

Councillor Curran advised that Mr Trevor Ceccato and himself will meet with the Visitors Information Centre staff and Ms Donna Piromali from Marion Catholic College to discuss the new orange sculpture to be displayed. Marion Catholic College have a plan in place for a smaller version to be erected if the original one does not meet the standards.

Councillor Curran left the meeting the time being 3.15 pm.

CL07 UPDATE ON SPONSORSHIP

Mrs McGrath advised the Committee that Mrs Wegner visited accommodation providers in town with a letter drop off, asking if they would like to make a monetary donation towards the Festival of Gardens.

Mrs Mitchell advised that the Committee is still in need of sponsorship for the Festival of Gardens and that emails would be sent out to some businesses during the week.

CL08 UPDATE ON SPECIAL GUEST

Mrs McGrath confirmed that Mr Carnevale is arriving on Thursday 16 October 2014 and leaving on Monday 20 October 2014. Mrs McGrath advised that Paravion were happy to sponsor Mr Carnevale's flight to Griffith but Paravion do not fly to Griffith on Thursday this was not workable. Mr Lawrence is to approach Rex Airlines for donation of tickets for special guest flight to Griffith.

CL09 UPDATE ON LAUNCH

The Launch is to be held on Friday the 17 October 2014 amongst the sculptures with a paella being made. Mrs McGrath to contact the Manager of the State Office block and ask for approval for the use of the area in front of the State Office block for the purpose of making the paella for the

Festival of Gardens launch amongst the sculptures. If the weather is unfavourable marquees will need to be put up. Other option for the Launch with the paella could be the Community Gardens, CWA Park or the old Exies bowling green.

On Saturday evening a function is to be held at Pioneer Park with music, food and wine. Mrs Mackenzie is to contact Mr Joe Staltare, for his availability for this event.

CL10 UPDATE ON ACTIVITIES

Councillor Cox advised that the Committee will need to coordinate the activities around Mr Carnevale. Incorporating Ningana Enterprises Organic Farm for Mr Carnevale to attend and to make sure the event is advertised in the brochure. The schools will need to be contacted if they are interested to have a workshop at the school.

CL11 UPDATE ON CITRUS SCULPTURES

Mrs McGrath advised that letters have been sent out and will need to be returned by 17 June for all Citrus Sculpture entries.

CL12 UPDATE ON SHOP WINDOW DISPLAY

Mr Lawrence informed the Committee that the Griffith Business Chambers has agreed to donating \$750 sponsorship money for the shop window display. Mrs Wegner (Pebbles Bed and Breakfast) has already donated \$250 towards the window display.

Councillor Cox advised the Committee that she met with Mrs Wegner and Mrs Clements to discuss the naming of the window display and have drawn up suggestions and condition entry form for entries to follow. The name of the window display is "Up the Garden Path".

Mrs McGrath is to contact schools to involve them in a colour competition (with the theme "Up the Garden Path"). Mrs McGrath is to contact Griffith Central Plaza, Griffith Regional Art Gallery and the Library to have the schools artwork displayed.

CL11 GENERAL BUSINESS

11.1 Lake Wyangan Public School Photography Festival

Councillor Cox advised that an email was received from Renee de Saxe from Lake Wyangan Public School who is having a photographic display on 18 October 2014 with the theme "Nature". The Committee advised that the Lake Wyangan School Nature display could be added to the brochure as an added attraction or the school could buy an advertisement to be included in the brochure or have a flyer at the Visitor Centre.

11.2 Contacts for the Future

Mrs Mitchell advised the Committee that a visitors book at each garden would be ideal to keep track of visitors to the region and to be able to send updates and newsletters to them. Mrs Mitchell suggested to have name, address and a comment or even just a postcode. The name given to this could be "Friends of the Festival".

11.3 Recipe Book

Mrs Mitchell suggested to the Committee that a recipe book to mark the 25th Anniversary of the Festival of Garden for next year. Mrs Mitchell suggested that rice, almonds, walnuts and corn be included in the recipes.

Mrs Mitchell to contact the owner of the Walnut Farm at Tabita Lane to hold information sessions during the Festival of Gardens.

Mr Bruno Plos arrived the time being 3.55 pm.

11.4 Garden Club

Ms Brown informed the Committee that the Garden Club was seeking new members.

Mr and Mrs Spence left the meeting the time being 4.00 pm.

Councillor Zappacosta left the meeting the time being 4.03 pm.

11.5 Collection Bucket

Ms Plos asked if their would be a collection bucket at the Visitors Information Centre and also someone walking amongst the Citrus Sculptures dressed appropriately with a collection bucket.

Mrs Mitchell suggested to have signage amongst the sculptures to make a donation towards the Festival of Gardens.

Mrs Eleanor Hancock advised that she would be an apology for the next meeting to be held in July.

Mrs Ellen Kelly advised that she would be an apology for the next two meetings to be held in July and August.

CL12 NEXT MEETING

The next meeting of the Festival of Gardens Committee is to be held on 3 July 2014 at in the Council Chambers at 3.00 pm.

There being no further business the meeting closed the time being 4.10 pm.



**MINUTES OF THE LOCAL EMERGENCY MANAGEMENT COMMITTEE
MEETING HELD IN THE COUNCIL CHAMBERS, GRIFFITH ON 10 JUNE 2014
COMMENCING AT 12:50 PM**

PRESENT

Councillor Anne Napoli (voting member), Councillor Leon Thorpe, Scott Fullerton (REMO), John Wadsworth (LEOCON - NSW Police - voting member), Superintendent Michael Rowan (NSW Police), Mark Goudie (NSW Fire Brigade-Griffith - voting member), Steve Mortlock (NSW SES - voting member), Nathan O'Brien (NSW Ambulance Service - voting member), Debbie Charles (Department Health - voting member), Jason Wall (NSW Rural Fire Service - voting member), Pepita Rowell (DOCS), Mathew Glover (GM Murrumbidgee Shire), Joseph Bianchini (LEMO Murrumbidgee Shire).

STAFF PRESENT

Director Infrastructure and Operations, Dallas Bibby (voting member); Airport Coordinator, Bob Campbell (voting member); Environmental Health Officer, Renae Foggiano and Minute Secretary, Leanne Austin.
Quorum = 6

CL01 APOLOGIES

RECOMMENDED on the motion of Steven Mortlock and John Wadsworth that apologies be received from Councillor John Dal Broi, Stuart Gair (LEOCON), John Murphy (NSW Ambulance Service), Andrew Long (NSW Ambulance Service), Andrew Cozens (NSW Fire & Rescue), Matthew Ross (NSW Rural Fire Service), Stuart Larkin (WorkCover), Darren Walleth (DECC). Meredith Whittaker (Department Health).

Councillor Napoli welcomed Mathew Glover, new General Manager of Murrumbidgee Shire and Pepita Rowell representing DOCS.

CL02 CONFIRMATION OF PREVIOUS MINUTES

RECOMMENDED on the motion of Bob Campbell and Jason Wall that the minutes of the previous meeting held on 11 February 2014, having first been circulated amongst members, be confirmed.

CL03 BUSINESS ARISING

There was no Business Arising from the previous minutes.

CL04 DECLARATIONS OF INTEREST

There were no declarations of interest.

CL05 REMO REPORT

Scott Fullerton gave an overview of the REMO report (attached).

- The NSW Evacuation Management Guidelines have been released and copies are available from REMO. The State Emergency and Rescue Management legislation is currently being amended.
- Local Emergency Management planning templates are being drafted and it is anticipated they will be adopted by September this year.
- Local Government Areas coverage has been reviewed with REMO Scott Fullerton to cover Riverina Murray West (Balranald, Berrigan, Carrathool, Conargo, Corowa, Deniliquin, Griffith, Hay, Jerilderie, Murray, Murrumbidgee and Wakool). REMO Owen Plowman to cover Riverina Murray East (Albury, Bland, Coolamon, Greater Hume, Junee, Leeton, Lockhart, Narrandera, Temora, Tumbarumba, Urana, Wagga Wagga).
- Training courses to be held in Griffith later in the year. Mr Fullerton encouraged staff/agencies to attend. Emergency Management Overview Course is now available to complete online.
- Field exercise to be conducted at Griffith Airport in August.

RECOMMENDED on the motion of Steve Mortlock and Joseph Bianchini that the REMO report be adopted.

CL06 LEOCON REPORT

John Wadsworth advised that Rapid Relief Teams set up by church groups are not allowed to enter the affected area in an emergency as they have not been gazetted as a primary response group. They can assist outside the affected area.

RECOMMENDED on the motion of Steve Mortlock and Jason Wall that the LEOCON report be noted.

CL07 EMERGENCY SERVICES REPORT

- Rural Fire Service, Mark Goudie, advised that the cooler months have been quieter with no major incidents to report.
- SES, Steven Mortlock, advised that the SES had recently responded to car accidents and a rescue of a child at a school which also involved Fire and Rescue.
- Airport Coordinator, Bob Campbell, advised there were no incidents to report and he would be liaising with the REMO in relation to the field exercise in August.

- Murrumbidgee Shire, Joseph Bianchini, advised construction on the levy was progressing with further funding being applied for future works.

CL08 LEMO REPORT

Nil to report.

CL09 GRIFFITH AIRPORT OPERATIONS AND SAFETY MANAGEMENT SYSTEM

Mr Campbell advised that he would be liaising with the REMO in relation to the next training exercise. The Airport had recently been audited by CASA with nothing of significance to report.

CL10 GENERAL BUSINESS

10.1 Airport Exercise

Mr Fullerton advised that an emergency exercise would take place at the Airport in August involving an aircraft and tractor carrying hazardous material. Volunteers are required to assist. Mr Mortlock advised he was unable to organise a bus for the exercise.

10.2 DOCS representative

Ms Rowell advised that Robert Raveane had retired from DOCS and that she would be the representative on the LEMC. Ms Rowell reports to Paul Harding in Wagga.

10.3 Airport Coordinator's Office

Mr Campbell advised that he is in the process of relocating his office from the hangar to the Airport Terminal. Telephone numbers will remain the same.

CL11 NEXT MEETING

The next meeting of the Local Emergency Management Committee is to be held on 14 October 2014 at 12.30 pm.

There being no further business the meeting closed the time being 1:13 pm.

The Combined Local Emergency Rescue Committee Meeting was scheduled to commence following the meeting.

LEOCON, John Wadsworth, advised that as there were no agenda items for discussion, the meeting would not proceed. The next Combined Local Emergency Rescue Committee Meeting is scheduled to be held on 14 October 2014.

ATTACHMENTS

(a) REMO Report June 2014

Riverina Murray REMO Report to the region's LEMCs - June 2014.

General Information

1. The NSW Evacuation Management Guidelines have been released by the SEMC. Copies are available from the REMOs.
2. The SEMC is currently conducting a review of the State Emergency & Rescue Management legislation.
4. Local Emergency Management planning templates for inclusion in the Local EM Plans are currently in the pilot stage and a presentation will be made at the REMC to be held on the 23 July at Wagga Wagga.
3. The proposed adjustment to LGA coverage within the Riverina Murray EM Region by the two REMOs has been approved by REOCON Mr Gary Worboys and has also been noted and endorsed by the SEOCON.

REMO Scott Fullerton – LGA Coverage (West)	REMO Owen Plowman – LGA Coverage (East)
Balranald, Berrigan, Carrathool, Conargo, Corowa, Deniliquin, Griffith, Hay, Jerilderie, Murray, Murrumbidgee, Wakool	Albury, Bland, Coolamon, Greater Hume, Junee, Leeton, Lockhart, Narrandera, Temora, Tumbarumba, Urana, Wagga Wagga
See Map on Page 2	See Map on Page 2

Training & Capability

4. Scheduled Riverina Murray EM Training activities have been concluded for the current financial year, the Riverina Murray REMOs have applied for MPES funding for the following activities for the 2014 2015 financial year.

Training Course	Activity Number	Location	Dates	Course Manager
Intro to EM	1415/TBA	Deniliquin	12/08/2014	REMO Scott Fullerton
EOC Concepts	1415/TBA	Deniliquin	13/08/2014	REMO Scott Fullerton
Intro to EM	1415/TBA	Narrandera	26/08/2014	REMO Owen Plowman
Ex Management	1415/TBA	Narrandera	27/08/2014	REMO Owen Plowman
Intro to EM	1415/TBA	Wagga Wagga	16/09/2014	REMO Owen Plowman
EOC Concepts	1415/TBA	Wagga Wagga	17/09/2014	REMO Owen Plowman
Intro to EM	1415/TBA	Albury	08/10/2014	REMO Owen Plowman
EOC Concepts	1415/TBA	Albury	09/10/2014	REMO Owen Plowman
Evac Management	1415/TBA	Tumbarumba	28+29/10/14	REMO Owen Plowman
Intro to EM	1415/TBA	Griffith	03/02/2015	REMO Scott Fullerton
EOC Concepts	1415/TBA	Griffith	04/02/2015	REMO Scott Fullerton
Manage Emergency Ops	1415/TBA	Griffith	24-26/02/14	REMO Scott Fullerton
Evac Management	1415/TBA	Narrandera	11+12/03/14	REMO Owen Plowman

Note: the MPES Emergency Management Overview Course is now available online at: www.emergency.nsw.gov.au

Exercises

5. A Multi Agency Emergency/Rescue field exercise activity was conducted at the Grain Corp Silo at Junee on May 10th, this activity will lead to a "follow on" Regional Discussion Ex focussing on Community Evacuation in relation to a Silo emergency to be conducted in conjunction with the Riverina Murray REMC Meeting scheduled to take place on July 23rd at the Wagga Wagga EOC.
 - A large scale Airport Emergency field exercise is being planned for Griffith for later in the year.
 - West Wyalong emergency services organisations will be conducting a Multi Agency Training Day and EOC exercise in conjunction with the next meeting of the Bland LEMC/LRC in July.
 - A field exercise was run on the 4th May at the Orica MHF, Tocumwal. The exercise scenario was factured around a DG vehicle colliding with another vehicle in the Orica Facility. All agencies took part in the exercise and were very well received; agencies reported that the familiarisation of the facility was very beneficial.
 - Police Simulated Operations Unit have scheduled an interactive exercise to be ran at Deniliquin on the 3rd September a number of LGA will be invited to attend.

Coming Activities

6. The Next Meeting of the Riverina Murray Regional Emergency Management Committee (REMC) will take place in Wagga Wagga on July 23rd 2014. This meeting will also include a regional level Emergency Management Discussion Exercise focussing on community evacuation in relation to a major grain silo emergency.

Regional Emergency Management Officer Contact Details

Scott Fullerton

Riverina Murray Emergency Management Officer (West)

Mobile: 0429 819 745

Or E-mail at: full1sco@police.nsw.gov.au

Owen Plowman

Riverina Murray Emergency Management Officer (East)

Mobile: 0429 154 619

Or E-mail at: plow1owe@police.nsw.gov.au

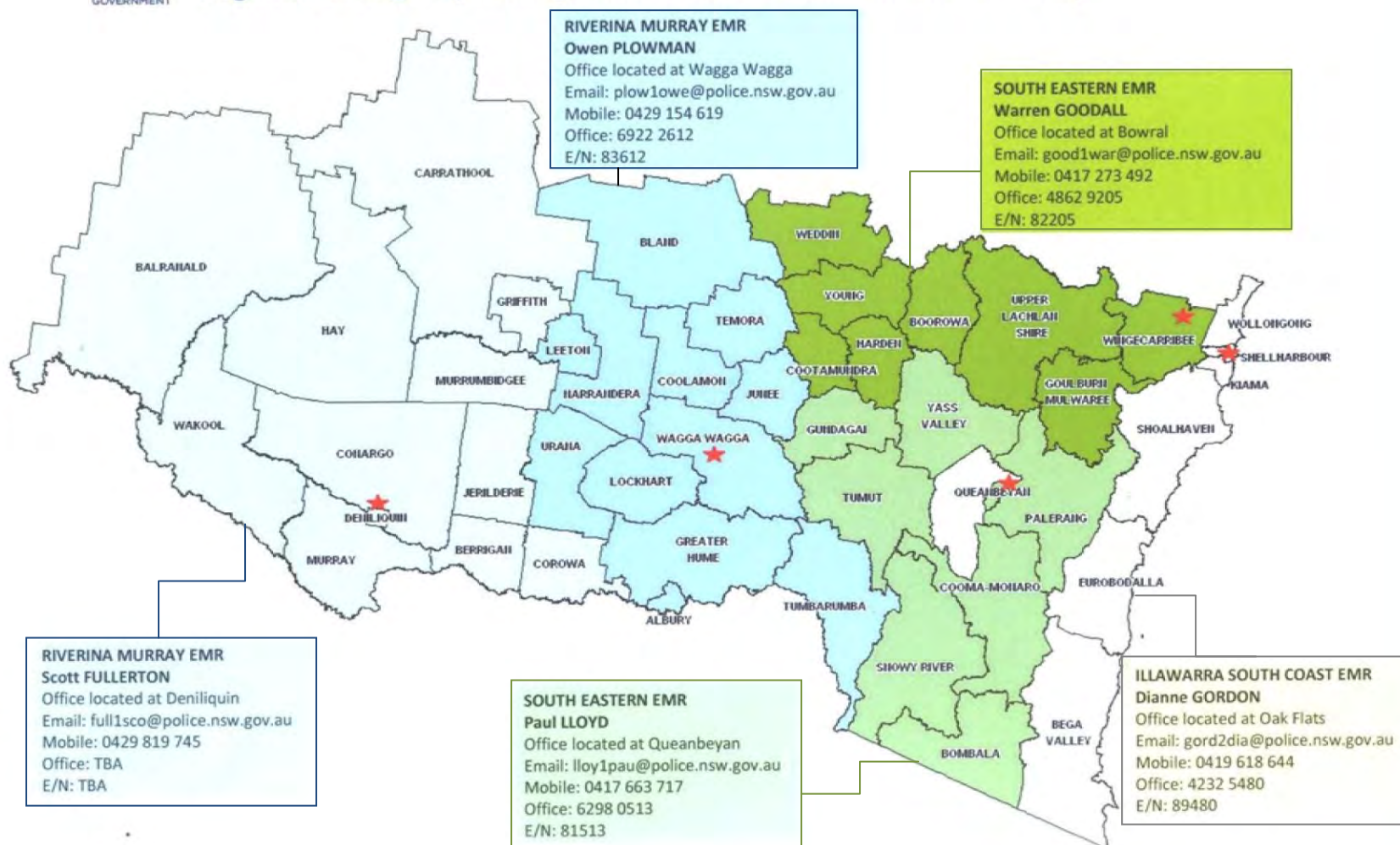


Note: REMO Owen Plowman will be on Recreational Leave from 26/05/2014 thru 14/07/2014, REMO Scott Fullerton will handle



Emergency Management Regions, Southern NSW

Regional Emergency Management Officer Details and LGA Coverage



NSW Police Force, Southern Region – Regional Emergency Management Officers – Local Government Area Coverage as at 20 February 2014



**MINUTES OF THE TRAFFIC COMMITTEE MEETING HELD IN THE MURRAY
ROOM AT THE COUNCIL CHAMBERS, GRIFFITH ON 10 JUNE 2014
COMMENCING AT 10.30 AM**

PRESENT

Councillor Doug Curran (Chair), Sergeant Mark Andrews (Police), Michael Buckley (RMS), John Bonetti (representing Adrian Piccoli)

STAFF PRESENT

Engineering Design and Approvals Manager, Graham Gordon; Traffic Engineer, William Wood; Road Safety Officer, Greg Balind; Minute Secretary, Marisa Martinello

CL01 APOLOGIES

Nil

CL02 CONFIRMATION OF PREVIOUS MINUTES

RECOMMENDED on the motion of John Bonetti and RMS that the minutes of the previous meeting held on 13 May 2014, having first been circulated amongst members, be confirmed with the amendment to 8.6 second paragraph RMS representative also advised change to Council Staff confirmed.

CL03 BUSINESS ARISING

3.1 St Patrick's School Bus Zone

Mr Balind informed the Committee that a report will be presented to the Transport Committee at the end of the trial period of the change to parking in the bus zone area at St Patrick's School which will conclude on the 27 June. An update will be presented to the Traffic Committee.

The Committee was asked of the number of car parks that would be lost if a children's crossing was constructed. The answer was that 20 car parks would be lost.

3.2 Intersection of Mirrool Branch Canal Road and Kidman Way

Mr Balind to contact Mrs Nugan regarding the removal of shrubbery along the channel bank at the Intersection of Mirrool Branch Canal Road and Kidman Way.

3.3 Road Train Access

Mr Balind to send letter out to Businesses for feedback on oversized vehicles. Mr Bonetti advised that a Management Plan should be drawn up to solve the problem of oversized vehicles and address the long term strategy.

3.4 Request for Signage

The Mayor and Mr Balind have met with the business owners requesting the installation of signage. The request will need a DA and be approved by RMS.

CL04 DECLARATIONS OF INTEREST

Nil.

CL05 REMOVAL OF NO PARKING ZONE - WARRAMBOOL STREET

Mr Balind advised the Committee that in 2012 - the former Pioneers Lodge nursing home at the intersection of Warrambool Street and Animoo Avenue was demolished to make way for the pending Private Hospital facility. The removal of the lodge made an existing 'No Parking' zone redundant and therefore the same should be removed.

RECOMMENDED on the motion of John Bonetti and Sergeant Mark Andrews that the Traffic Committee recommend the removal of the existing 'No Parking' zone from the north western end of Warrambool Street and replacement of the same with unrestricted 90 degree rear to kerb parking (including line marking and signs).

CL06 TRAFFIC MANAGEMENT PLAN RELATING TO 1 BANNA AVENUE, GRIFFITH (DOMS MOTORS)

Mr Balind advised the Committee that Council is in receipt of a Traffic Management Plan (TMP) which is an attachment to DA 256/2013 and relates to the modification of a car yard situated at 1 Banna Avenue (Doms Motors.) The TMP provides a proposal for a heavy vehicle to stop on the northern side of Banna Avenue for the purpose of loading/unloading vehicles associated with the business.

RECOMMENDED on the motion of John Bonetti and Sergeant Mark Andrews that further investigations be conducted into parking of heavy vehicles servicing the said business and further that consideration be given to conditions with nearby businesses.

CL07 PEDESTRIAN ACCESS - JONDARYAN AVENUE X YAMBIL STREET

Mr Balind advised the Committee that concerns have been raised in relation to the lack of adequate pedestrian access in the vicinity of Jondaryan Avenue x Yambil street intersection.

The Committee discussed various options in relation to the pedestrian crossing.

RECOMMENDED on the motion of John Bonetti and RMS that:

- (a) Further investigations be conducted on the merits of installing a pedestrian crossing on Yambil Street to the east of the Jondaryan Avenue intersection taking into account RMS guidelines and Technical Directions, existing infrastructure and Australian Standards.**
- (b) Yambil Street be assessed for the application of a High Pedestrian Activity Area (40k/h) between Jondaryan Avenue to the east of the Bonegilla Road intersection. This area would also take into account Bonegilla Road between Banna Avenue and Yambil Street.**

CL08 GENERAL BUSINESS

8.1 RMS Directional on State Roads

RMS advised the Committee that all existing signs along the Kidman Way will be replaced with new signs.

8.2 Pick up and Drop Off at Schools

Councillor Curran expressed his concerns with the action of parents of school children with regards to pick ups and drop off at schools.

Parents dropping children off at schools are not parking in the appropriate drop off and pick up sections of the school and in doing so are putting other children in danger.

Mr Woods asked if there has been consideration to connecting pedestrian crossings at the schools.

Mr Gordon explained that children's crossing along the service roads of the schools are in place.

Mr Balind advised that a new guide book has been published and it was a good opportunity to send out letters to all schools.

8.3 Sacred Heart Parish

Father Grace has contacted Mr Balind regarding a procession to be held on the Sacred Heart Feast Day to be held on 29 June and has asked permission to use the roads round the block of the Sacred Heart Church. Mr Balind to reply with an explanation to Father Grace to encourage to use Apex Park and Road Reserve in front of the church and to use footpaths. If the Police are involved they will charge for their time.

8.4 East Griffith Parking

Mr Balind advised that Councillor Stead has asked for a review of the 30 minute parking at the East Griffith Shops, Councillor Stead has been contacted by the shop owner of one of the East Griffith Shops. There are six unrestricted parking and ten on the other end. The DA for the Marion Catholic High School parking has been approved and this will alleviate some of the parking problem.

Mr Gordon advised that the East Griffith Shop owners have contacted him regarding the

disabled park that is already in place but does not have a ramp. The same design needs to be taken back to RMS to redesign and install a ramp for the disabled park.

CL09 NEXT MEETING

The next meeting of the Traffic Committee is to be held on 8 July 2014 at the Council Chambers in the Murray Room at 10.30 am.

There being no further business the meeting closed the time being 12.05 pm.

GRIFFITH CITY COUNCIL **REPORT**

SUBJECT: QUESTION TIME

ACTION OFFICER: Brett Stonestreet, General Manager

SUMMARY

Public question time will be followed by Councillor question time.

RECOMMENDATION

(Council note: questions as recorded in the Minutes are exact copies of the material provided by the member of public asking the question).

OUTSTANDING ACTION REPORT

FOR THE ORDINARY MEETING OF COUNCIL 24 JUNE 2014

Council Meeting Date	Meeting Item	Action Officer	CRMS No.	Minute No.	Council Resolution	Additional Information
27 May 2014	NOTICE OF MOTION - AMENDMENT TO GRIFFITH LOCAL ENVIRONMENT PLAN (GLEP) 2014	DSD	3471/2014	0176	<p>RESOLVED on the motion of Councillors Lancaster and Balind that:</p> <p>(a) The General Manager or his delegate prepare a Planning Proposal and a draft amendment to the Griffith Local Environment Plan 2014 (GLEP 2014) for community consultation proposing to remove "shop" or "shops" as prohibited development within Zone B7 Business Park.</p> <p>(b) A report be presented to Council before the 30 July 2014 outlining what steps have been taken and if there are any outstanding requirements to bring the resolution outlined in paragraph (a) above, into effect.</p>	16/06/2014: Resources yet to be allocated to this project.
27 May 2014	EXPRESSION OF INTEREST (EOI) FOR ITALIAN CULTURAL SISTER CITY TRIP	EDC	3465/2014	0164	<p>RESOLVED on the motion of Councillors Thorpe and Stead that:</p> <p>(a) Councillors wishing to be involved in the delegation to the Comunita' Montana del Grappa should confirm their interest to the General Manager.</p> <p>(b) Subject to Councillor response, a letter be sent to the President of the Comunita' Montana del Grappa to request assistance with an itinerary, transit, guidance in relation to accommodation and the dates which would be convenient for a City of Griffith delegation.</p> <p>(c) An Action Group be formed to establish dates, duration of trip and indicative costs.</p> <p>(d) All costs will be at the delegates own expense other than civic gifts.</p>	02/06/2014: Will be unable to act on this CRM until the Councillors have indicated to the General Manager if there is any interest in a representative taking on the civic duties of this delegation. Will request an update from Brett by June 6.

OUTSTANDING ACTION REPORT

FOR THE ORDINARY MEETING OF COUNCIL 24 JUNE 2014

Council Meeting Date	Meeting Item	Action Officer	CRMS No.	Minute No.	Council Resolution	Additional Information
					(e) Subject to (c) Council advertise an EOI for a travel agency to coordinate travel and accommodation arrangements for the delegation.	
13 May 2014	REVIEW OF MOTOR VEHICLE POLICIES - INTERNAL AUDIT REPORT	MES	3258/2014	0158	RESOLVED on the motion of Councillors Neville and Thorpe that: (a) The 'Review of Motor Vehicle Policies' Internal Audit report be adopted in principle and that the report be referred to the Consultative Committee and Senior Management Team for preparation of Draft Motor Vehicle Policies. (b) These draft revised policies will be reported to Council for consideration.	02/06/2014: Referred to Council's Fleet Manager to review policies and provide to SMT.
13 May 2014	FINANCIAL ASSISTANCE REQUEST FROM THE GURDWARA SINGH SABHA SOCIETY, GRIFFITH RE SIKH TEMPLE	DBCF	3253/2014	0151	RESOLVED on the motion of Councillors Zappacosta and Balind that: Council note the submission received and progress with the outstanding recommendations from the meeting on the 11 March 2014, namely to: (a) Provide a loan to the Gurdwara Singh Sabha Society, Griffith to the maximum amount of \$250,000 at 3% interest per annum over a period of 10 years. (b) Arrange for appropriate security to be provided on the loan by the Gurdwara Singh Sabha Society, Griffith, and (c) Assist the Gurdwara Singh Sabha Society, Griffith with other development issues including liaising with Murrumbidgee Irrigation and other matters pertaining to a proposed function at the Temple during construction.	02/06/2014: Council has written to the Society twice and met with 2 representatives on 13 May. Council is awaiting further details from the Society before the matter can be progressed.

OUTSTANDING ACTION REPORT

FOR THE ORDINARY MEETING OF COUNCIL 24 JUNE 2014

Council Meeting Date	Meeting Item	Action Officer	CRMS No.	Minute No.	Council Resolution	Additional Information
13 May 2014	ACTION TO REMOVE OR RELOCATE BATS (KNOWN AS LITTLE RED FLYING FOXES) - FROM 39 KOOKORA STREET GRIFFITH	MES	3245/2014	0145	RESOLVED on the motion of Councillors Lancaster and Neville that Council provide information to the public regarding flying foxes and at the same time survey the extent of the problem and identify other flying fox camps in residential areas of Griffith.	02/06/2014: Liaising with Parks and Wildlife. 16/06/2014: Health authorities have advised that health risks can be managed without eliminating the bat camp.
13 May 2014	ACTION TO REMOVE OR RELOCATE BATS (KNOWN AS LITTLE RED FLYING FOXES) - FROM 39 KOOKORA STREET GRIFFITH	MES	3243/2014	0144	RESOLVED on the motion of Councillors Thorpe and Rossetto that: (a) Council lop the trees in front of 37 and 39 Kookora Street as soon as reasonably and legally possible as currently, this is the most likely deterrent for flying foxes camping in this location, subject to agreement of the property owners (b) Council approach the relevant Minister with a view to the Minister granting immediate permission for steps to be taken in the elimination/removal of the bat/flying fox problem should local health authorities deem such extermination action is required to ensure the health and well-being of members of the community. (c) Council work with the Community and National Parks and Wildlife Service to develop a strategy for future deterrent of flying fox camps.	02/06/2014: Letter being prepared. Need to wait for bats to migrate. Communicating with Parks and Wildlife re strategy.
8 Apr 2014	RENEWAL OF LICENCE AGREEMENT OF PART DRAINAGE RESERVE 159011 TO ST VINCENT DE PAUL	CPO	2436/2014	0109	The Mayor advised that additional information had been received today regarding the renewal of the licence agreement which required further investigation.	15/04/2014: Emailed St Vincent de Paul and advised of Council meeting resolution. 16/06/2014: Awaiting response from

OUTSTANDING ACTION REPORT

FOR THE ORDINARY MEETING OF COUNCIL 24 JUNE 2014

Council Meeting Date	Meeting Item	Action Officer	CRMS No.	Minute No.	Council Resolution	Additional Information
	SOCIETY NSW				RESOLVED on the motion of Councillor Lancaster that the report lay on the table.	the society.
8 Apr 2014	GRIFFITH REGIONAL AQUATIC LEISURE CENTRE REPORT	DBCF	2437/2014	0111	<p>(a) Council adopt in principle the Griffith Regional Aquatic Leisure Centre options report as prepared by Tredwell Management Services and RPM & Associates.</p> <p>(b) Council undertake a comprehensive community consultation process based on the Tredwell and RPM options report to;</p> <p>(i) obtain community feedback on the preferred management structure for GRALC in the future, and</p> <p>(ii) obtain community feedback on the type, scope, timing and cost of any future development of the facility.</p> <p>(c) Council adopt the draft GRALC Community Engagement Plan (as attached) and commences the consultation process.</p> <p>(d) A further report be prepared for Council, no later than 31 July 2014 on the various options after taking into account the submissions and feedback from the community and the Consultant's report.</p> <p>Councillor Balind queried why the recommendation was to hold the public forum at the Griffith City Library and not at GRALC. Mr Turner advised that staff would have no issue changing the venue to GRALC.</p>	<p>05/05/2014: Community Engagement Process has commenced. One Committee workshop held today. A further community workshop is scheduled for 29 May and 6 June. Draft Community Survey being developed for future circulation.</p> <p>16/06/2014: Further session to be held 26 June 2014. Submissions from the public by 7 July and report to be presented end July.</p>

OUTSTANDING ACTION REPORT

FOR THE ORDINARY MEETING OF COUNCIL 24 JUNE 2014

Council Meeting Date	Meeting Item	Action Officer	CRMS No.	Minute No.	Council Resolution	Additional Information
8 Apr 2014	REVIEW OF SERVICES - GRIFFITH CITY COUNCIL	GM	2438/2014	0112	<p>(a) Council endorse in principle the 'Review of Council Readiness for Best Value Reviews' Report inclusive of recommendations contained therein, subject to any amendments as determined by Council</p> <p>(b) The General Manager prepare a report for Council's consideration in terms of an implementation plan for the various recommendations referred to in (a) above.</p> <p>(c) (i) Council undertake the Customer Focus Review across the entire organisation commencing in the current financial year (2013/14) and a variation be made to the budget through the March 2014 quarterly review process to undertake this project. (ii) That Blackadder Associates be engaged to assist with this review using Best Value Review Methodology.</p> <p>(d) Council undertake the Roads Design, Construction, Maintenance and Associated Services Best Value Review during the 2014/15 financial year and that provision be made in Council's draft 2014/15 budget (Operational Plan) for this purpose.</p> <p>(e) As a matter of Policy, Council undertake the Customer Focus Review and Roads - Design, Construction, Maintenance and Associated Services Review with the objective of achieving best practice. These two reviews will not result in outsourcing of these services provided</p>	<p>05/05/2014: Customer Focus Service review scheduled to commence prior to 30 June.</p> <p>General Manager's report regarding implementation of various recommendations to be prepared in conjunction with Customer Focus Review.</p>

OUTSTANDING ACTION REPORT

FOR THE ORDINARY MEETING OF COUNCIL 24 JUNE 2014

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					performance is better or comparable to DLG benchmarks.	
8 Apr 2014	NOTICE OF MOTION - GRIFFITH POUND - EOI FOR ANIMAL HOLDING FACILITY	MES	2439/2014	0117	<p>Griffith City Council seek expressions of interest (EOI) submissions from interested and experienced parties for the provisions of an animal holding facility at Griffith.</p> <p>The EOI is an opportunity for parties who are able to provide facilities, or wish to lease facilities provided by Council, for keeping of dogs and cats that are surrendered to or impounded by Council.</p> <p>The services required may include, but is not limited to one or more of the following:</p> <ol style="list-style-type: none"> 1. Accept impounded companion animals from Council Officers and members of the public. 2. Assist Council Officers with microchipping procedures as required. 3. Be responsible for the safe keeping, security, feeding, watering and shelter of impounded animals. 4. Release animals within agreed hours. 5. Assist Council Officers with euthanizing procedures as required. <p>The expression of interest process could proceed in the short term with a view to any expressions of interests being considered during the design phase of Council's impounding facility for companion animals. In</p>	<p>05/05/2014: Item being presented to the General Facilities Meeting to be held 06 May 2014.</p> <p>19/05/2014: presented to meeting and EOI approved to be advertised.</p> <p>02/06/2014: EOI to be advertised in the next week or so.</p> <p>16/06/2014: To be advertised Friday 20 June 2014.</p>

OUTSTANDING ACTION REPORT

FOR THE ORDINARY MEETING OF COUNCIL 24 JUNE 2014

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					accordance with resolution 0092, Council staff will conduct the proposed expression of interest process via the General Facilities Management Committee.	
25 Mar 2014	GRIFFITH POUND	MES	2015/2014	0092	<p>RESOLVED on the motion of Councillors Curran and Neville that:</p> <p>(a) Council include the estimated cost of a new Pound facility into the Draft Ten Year Long Term Financial Plan which would include \$42,000 in the Draft 2014/15 budget for structural design and engineering fees and a further \$508,000 in the Draft 2015/16 year for the construction of a new Pound facility.</p> <p>(b) The concept plan be referred to the General Facilities Management Committee.</p>	31/03/2014: Subject to consideration in Council 2014/15 budget.
11 Mar 2014	CLOSED COUNCIL - GENERAL BUSINESS - SIGNIFICANT SERVICE TO THE COMMUNITY - CIVIC RECOGNITION	MES	1721/2014	0078	RESOLVED on the motion of Councillors Neville and Rossetto that Council bestow an award of civic recognition to a member of the Griffith Local Government Area community.	31/3/2014: Awaiting relevant information to be forthcoming.
23 Jul 2013	OPTIONS FOR THE DELIVERY OF MECHANICAL SERVICES TO GRIFFITH CITY COUNCIL	DSD	10366732	0239	<p>(a) Council construct a stand alone workshop on appropriate land and defer full redevelopment of the existing depot as the preferred option for continuation of mechanical and fabrication services.</p> <p>(b) Suitable accommodation to be made for the fuel supply.</p> <p>(c) Council consider a further report on the recommended means to implement part (a).</p>	<p>05/08/2013: Due diligence of alternative sites under way. TORS for Working Group to be circulated.</p> <p>18/09/2013: Action: Finalised, Completed. Finalised CRMS as per SMT 16/09/13. Working Group has commenced operations. Proceeding with acquisition of land. Minutes of</p>

OUTSTANDING ACTION REPORT

FOR THE ORDINARY MEETING OF COUNCIL 24 JUNE 2014

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					<p>(d) A Working Group of Council be established to guide the planning, design and construction of the facility.</p> <p>(e) Further redevelopment of the Depot site and costings for the implementation of the same; be subject to a further report to Council.</p>	<p>Working Group to be submitted to Council.</p> <p>14/10/2013: Meeting scheduled for 16 October 2013 at 1 pm.</p> <p>15/11/2013: Next meeting scheduled for 19 November at 1 pm.</p> <p>06/01/2014: Concept Plans approved and endorsed for DA documentation at 10 Dec 2013 Council Meeting.</p> <p>17/03/2014: DA has been lodged.</p> <p>05/05/2014: Awaiting DA determination.</p> <p>19/05/2014: DA approved with conditions. Detailed design to be prepared.</p> <p>02/06/2014: Local contractor appointed for detailed design.</p>
23 Jul 2013	NOTICE OF MOTION - COOPER ROAD	DIO	10367017	0243	<p>(a) Council approve the allocation of \$11,500 towards the re-sheeting (gravel) and grading of Cooper Road.</p> <p>(b) Council investigates the drainage concerns of Cooper Road residents and prepare a report with options on the drainage problem for the consideration of Councillors.</p> <p>(c) Council add Cooper Road to the list of priority roads to be sealed as soon as funds become available.</p>	<p>05/08/2013: Site inspection scheduled. Surveys under way. Report to Council identifying any issues and full cost update.</p> <p>19/08/2013: Cooper Road is a priority listing for road sealing.</p> <p>16/09/2013 Update: (b) Drainage being investigated and report is being prepared.</p> <p>30/09/2013: To be discussed at the</p>

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FOR THE ORDINARY MEETING OF COUNCIL 24 JUNE 2014

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						<p>next Councillor Workshop 15/10/2013.</p> <p>18/11/2013: Gravel sheeting/stabilising works are scheduled for 21/11/ 2013.</p> <p>06/01/2014: Gravel resheeting /stabilising works completed. Drainage issue investigations continuing.</p> <p>05/0520/14: Cooper Road drainage surveyed and listed for design program. Design for completion by 31 October 2014 for consideration with other capital projects in 2015/16 budget.</p>