

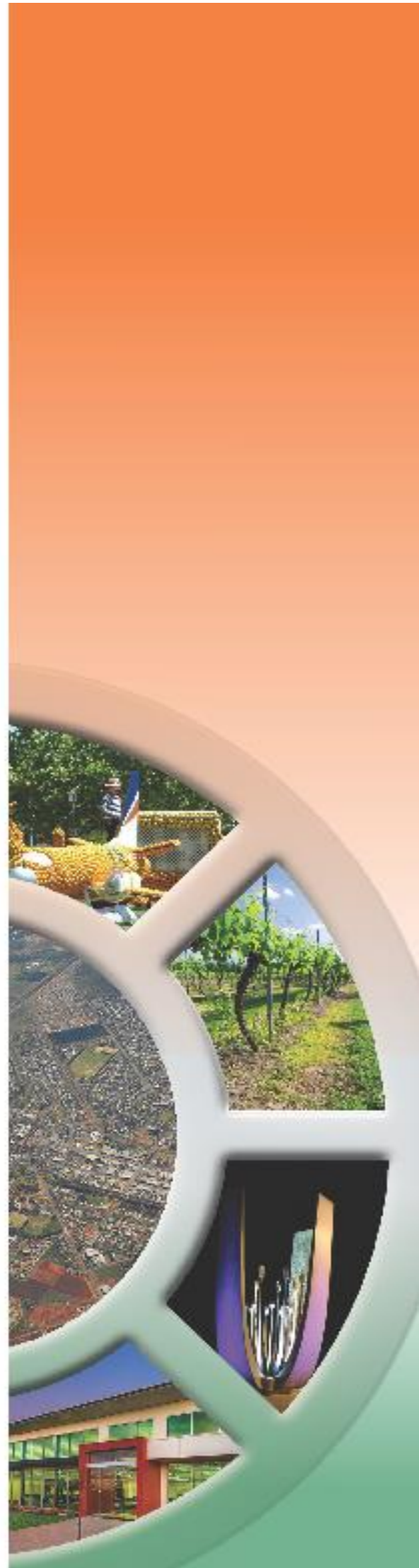


Ordinary Meeting

Tuesday, 24 November 2015

ATTACHMENT UNDER SEPARATE COVER

**CL02 – FIRST QUARTER PERFORMANCE
REPORT 2015/16 – BUDGET REVIEW
AND OPERATIONAL PLAN**



ATTACHMENTS UNDER SEPARATE COVER

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(a) Report by Responsible Accounting Officer at 30 September 2015

The following statement is made in accordance with Clause 203(2) of the Local Government (General) Regulations 2005:

It is my opinion that the Quarterly Budget Review Statement for Griffith City Council for the quarter ended 30/09/2015 indicates that Council's projected financial position at 30/6/2016 will be satisfactory at year end, having regard to the revised projected estimates of income and expenditure and the original budgeted income and expenditure.

My opinion above, that Council's projected financial position as at 30/6/2016 will be satisfactory has been based on the following factors:

The overall level of service currently being provided by Council is more sustainable within the current revenue base available to Council. Over the past 2 years there has been a systematic process of identifying and implementing cost reductions where possible and this has seen an improvement in cash flows and an ability to transfer funds to internal reserves however this standard and process must continue with ongoing efficiencies or new revenue streams secured in order to fully fund both external and internal reserves as well as provide an acceptable level of unrestricted funds in the future, in particular in the Ordinary Fund.

Council needs to monitor and carefully control its cash spend on both its operations but also capital projects. Council is forecast to be in an unrestricted cash surplus position this year and will be looking to place further funds under internal reserve as a result.

There will need to be a commitment by all departments to keep improving the cash and trading position to achieve an acceptable outcome by the end of the financial year.

Signed:



Shireen Donaldson
Acting Responsible Accounting Officer

date: 11/11/2015

(b) Income and Expense Budget Review Statement (Fund Level) at 30 September 2015

																					Consolidated Fund					
	Ord. Services Fund	Previous Reviews	Current Review	Recommended Changes For Council Resolution	Revised Total to 30/06/16	Waste Fund	Previous Reviews	Current Review	Recommended Changes For Council Resolution	Revised Total to 30/06/16	Water Fund	Previous Reviews	Current Review	Recommended Changes For Council Resolution	Revised Total to 30/06/16	Sewer Fund	Previous Reviews	Current Review	Recommended Changes For Council Resolution	Revised Total to 30/06/16	Total Original Budget	Consol. Adj.	Budget After Consolidations 2015/2016	Total Reviews/ Recommended Changes For Council Resolution To 30/06/16	Total Revised Budget 30/06/16	Actual YTD
OPERATING REVENUES																										
Rates & Annual Charges	14,540,667		(4,114)		14,536,553	4,811,428		(154,477)		4,656,951	1,799,664				1,799,664	7,155,862				7,155,862	28,307,621		28,307,621	(158,591)	28,149,030	22,551,358
User Charges & Fees	5,627,455		58,190		5,685,645	1,150,850				1,150,850	6,498,620				6,498,620	669,200				669,200	13,946,125		13,946,125	58,190	14,004,315	2,615,545
Interest	404,973				404,973	40,000				40,000	412,922		(9,671)		403,251	213,000				213,000	1,070,895		1,070,895	(9,671)	1,061,224	244,188
Grants & Contributions for Operating Purposes	7,637,032		164,534		7,801,566	41,000				41,000	92,600				92,600	58,000				58,000	7,828,632		7,828,632	164,534	7,993,166	3,518,584
Other Operating Revenues	753,602		117,797		871,399	71,767				71,767	47,580		6,977		54,557	16,740				16,740	889,689		889,689	124,774	1,014,463	415,097
TOTAL OPERATING REVENUE	28,963,729	0	336,407	0	29,300,136	6,115,045	0	(154,477)	0	5,960,568	8,851,386	0	(2,694)	0	8,848,692	8,112,802	0	0	0	8,112,802	52,042,962	0	52,042,962	179,236	52,222,198	29,344,772
OPERATING EXPENDITURE																										
Employee Costs	17,522,203		118,120		17,640,323	1,176,295		(27,696)		1,148,599	1,902,862				1,902,862	1,643,468				1,643,468	22,244,828		22,244,828	90,424	22,335,252	6,105,857
Materials and Contracts	2,228,917		304,316		2,533,233	3,272,226		(28,304)		3,243,922	3,654,594		(185,112)		3,469,482	1,929,688		18,000		1,947,688	11,085,425		11,085,425	108,900	11,194,325	2,468,100
Interest Charges	121,194		(8,361)		112,833	127,390				127,390	0				0	1,435,476				1,435,476	1,684,060		1,684,060	(8,361)	1,675,699	389,551
Depreciation & Amortisation	6,417,880				6,417,880	441,645				441,645	1,991,914				1,991,914	1,783,828				1,783,828	10,635,267		10,635,267	0	10,635,267	3,782,726
Other Operating Expenses	3,165,377		(66,286)		3,099,091	492,456		(225)		492,231	1,027,494		(13,496)		1,013,998	877,856		(23,781)		854,075	5,563,183		5,563,183	(103,788)	5,459,395	1,748,504
TOTAL OPERATING EXPEND.	29,455,571	0	347,789	0	29,803,360	5,510,012	0	(56,225)	0	5,453,787	8,576,864	0	(198,608)	0	8,378,256	7,670,316	0	(5,781)	0	7,664,535	51,212,763	0	51,212,763	87,175	51,299,938	14,494,739
OPERATING RESULT BEFORE CAPITAL AMOUNTS	(491,842)	0	(11,382)	0	(503,224)	605,033	0	(98,252)	0	506,781	274,522	0	195,914	0	470,436	442,486	0	5,781	0	448,267	830,199	0	830,199	92,061	922,260	14,850,033
Grants & Contributions for Capital Purposes	2,837,364		6,162,432		8,999,796	0		36,112		36,112	58,950		83,840		142,790	51,320		56,442		107,762	2,947,634		2,947,634	6,338,826	9,286,460	1,570,869
Net Gain/(Loss) on disposal of Assets.	0				0	0				0	0				0	0				0	0		0	0	0	0
OPERATING RESULT BEFORE EXTRAORDINARY ITEMS	2,345,522	0	6,151,050	0	8,496,572	605,033	0	(62,140)	0	542,893	333,472	0	279,754	0	613,226	493,806	0	62,223	0	556,029	3,777,833	0	3,777,833	6,430,887	10,208,720	16,420,902
Extraordinary Items	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
CHANGE IN NET ASSETS RESULTING FROM OPERATIONS	2,345,522	0	6,151,050	0	8,496,572	605,033	0	(62,140)	0	542,893	333,472	0	279,754	0	613,226	493,806	0	62,223	0	556,029	3,777,833	0	3,777,833	6,430,887	10,208,720	16,420,902

CL02 Attachment (c) Income and Expense Budget Review (Function Level) at 30 September 2015

AUTHORITY (c) Income & Expense Budget Review Statement (Program Level) at 30 September 2015

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GOVERNANCE	Original Budget	Budget Adjustment	Total Budget	YTD Actual	YTD Budget	Variance
Council Executive						
Total Operating Income	(1,101,248)	0	(1,101,248)	(275,313)	(275,313)	0
Total Operating Expenditure	1,450,393	(9,647)	1,440,746	383,272	414,090	30,818
Total Discretionary Expenditure	45,849	19,485	65,334	30,182	30,089	(93)
Total Council Executive	394,994	9,838	404,832	138,141	168,866	30,725
Council Chambers/Offices						
Total Operating Income	(209,253)	0	(209,253)	(52,314)	(52,314)	0
Total Operating Expenditure	274,269	(10,014)	264,255	95,719	92,619	(3,100)
Total Council Chambers/Offices	65,016	(10,014)	55,002	43,405	40,305	(3,100)
TOTAL GOVERNANCE	460,010	(176)	459,834	181,546	209,171	27,625
Administration/Secretarial						
Total Operating Income	(461,574)	0	(461,574)	(114,741)	(115,348)	(607)
Total Operating Expenditure	633,650	0	633,650	160,744	163,432	2,688
Total Administration/Secretarial	172,076	0	172,076	46,003	48,084	2,081
Finance						
Total Operating Income	(1,464,229)	1,993	(1,462,236)	(373,678)	(365,948)	7,730
Total Operating Expenditure	2,076,088	775	2,076,863	521,926	517,942	(3,984)
Total Discretionary Expenditure	2,000	0	2,000	0	0	0
Total Finance	613,859	2,768	616,627	148,248	151,994	3,746
Human Resources						
Total Operating Income	(1,759,141)	0	(1,759,141)	(426,595)	(425,009)	1,586
Total Operating Expenditure	1,904,852	38,995	1,943,847	716,306	780,450	64,144
Total Human Resources	145,711	38,995	184,706	289,711	355,441	65,730
Information Technology						

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CL02 Attachment (c) Income and Expense Budget Review (Function Level) at 30 September 2015

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	Original Budget	Budget Adjustment	Total Budget	YTD Actual	YTD Budget	Variance
ADMINISTRATION						
Information Technology						
Total Operating Income	(1,184,927)	(5,100)	(1,190,027)	(301,708)	(301,706)	2
Total Operating Expenditure	1,216,158	0	1,216,158	276,559	286,679	10,120
Total Information Technology	31,231	(5,100)	26,131	(25,149)	(15,027)	10,122
Central Supply Services						
Total Operating Income	(189,562)	0	(189,562)	(45,839)	(47,387)	(1,549)
Total Operating Expenditure	238,662	9,000	247,662	75,257	63,256	(12,001)
Total Central Supply Services	49,100	9,000	58,100	29,418	15,869	(13,549)
Customer Service Management						
Total Operating Income	(485,530)	0	(485,530)	(121,383)	(121,383)	0
Total Operating Expenditure	655,139	0	655,139	174,349	177,131	2,782
Total Customer Service Management	169,609	0	169,609	52,966	55,748	2,782
Works Management						
Total Operating Income	(796,337)	0	(796,337)	(198,960)	(198,960)	0
Total Operating Expenditure	896,971	(225)	896,746	273,507	241,668	(31,839)
Total Works Management	100,634	(225)	100,409	74,547	42,708	(31,839)
Civil Infrastructure & Asset Services						
Total Operating Income	(453,080)	0	(453,080)	(113,436)	(113,271)	165
Total Operating Expenditure	471,499	0	471,499	148,731	134,040	(14,691)
Total Discretionary Expenditure	42,000	0	42,000	0	0	0
Total Civil Infrastructure & Asset Services	60,419	0	60,419	35,295	20,769	(14,526)
Fleet Management						
Total Operating Income	(3,893,789)	(1,200)	(3,894,989)	(998,457)	(1,034,160)	(35,703)
Total Operating Expenditure	2,980,544	0	2,980,544	1,634,927	1,609,623	(25,304)

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CL02 Attachment (c) Income and Expense Budget Review (Function Level) at 30 September 2015

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	Original Budget	Budget Adjustment	Total Budget	YTD Actual	YTD Budget	Variance
ADMINISTRATION						
Fleet Management						
Total Discretionary Income	0	0	0	(33)	0	33
Total Discretionary Expenditure	10,000	0	10,000	0	0	0
Total Fleet Management	(903,245)	(1,200)	(904,445)	636,437	575,463	(60,974)
TOTAL ADMINISTRATION	439,394	44,238	483,632	1,287,475	1,251,049	(36,426)
Fire Protection						
Total Operating Income	(219,480)	0	(219,480)	(19,300)	(19,050)	250
Total Operating Expenditure	472,523	0	472,523	134,011	148,558	14,547
Total Fire Protection	253,043	0	253,043	114,711	129,508	14,797
Animal Control						
Total Operating Income	(75,100)	0	(75,100)	(12,443)	(10,849)	1,594
Total Operating Expenditure	159,317	(3,000)	156,317	33,707	39,280	5,573
Total Animal Control	84,217	(3,000)	81,217	21,263	28,431	7,168
Ranger Services						
Total Operating Income	(89,600)	0	(89,600)	(36,007)	(22,399)	13,608
Total Operating Expenditure	318,159	0	318,159	98,600	83,768	(14,832)
Total Ranger Services	228,559	0	228,559	62,593	61,369	(1,224)
State Emergency Services						
Total Operating Expenditure	56,204	(189)	56,015	16,350	25,869	9,519
Total State Emergency Services	56,204	(189)	56,015	16,350	25,869	9,519
TOTAL PUBLIC ORDER & SAFETY	622,023	(3,189)	618,834	214,918	245,177	30,259
Health Services						
Total Operating Income	(109,410)	0	(109,410)	(9,001)	(14,011)	(5,010)
Total Operating Expenditure	431,350	53,892	485,242	132,236	129,138	(3,098)
Total Discretionary Income	(74,091)	(100,866)	(174,957)	(62,273)	(62,273)	0

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AUTHORITY (c) Income & Expense Budget Review Statement (Program Level) at 30 September 2015

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	Original Budget	Budget Adjustment	Total Budget	YTD Actual	YTD Budget	Variance
HEALTH						
Health Services						
Total Discretionary Expenditure	74,091	278,125	352,216	54,861	101,632	46,771
Total Health Services	321,940	231,151	553,091	115,823	154,486	38,663
Immunisation						
Total Operating Income	(600)	0	(600)	(48)	(150)	(102)
Total Operating Expenditure	5,300	0	5,300	307	1,320	1,013
Total Immunisation	4,700	0	4,700	259	1,170	911
Insect & Vermin Control						
Total Operating Income	(3,600)	0	(3,600)	0	0	0
Total Operating Expenditure	20,400	0	20,400	0	0	0
Total Insect & Vermin Control	16,800	0	16,800	0	0	0
Noxious Weeds						
Total Operating Income	(127,900)	0	(127,900)	0	0	0
Total Operating Expenditure	280,834	0	280,834	111,791	96,681	(15,110)
Total Noxious Weeds	152,934	0	152,934	111,791	96,681	(15,110)
TOTAL HEALTH	496,374	231,151	727,525	227,873	252,337	24,464
Community Services Mang'T						
Total Operating Expenditure	442,601	4,000	446,601	104,556	101,383	(3,173)
Total Discretionary Income	(2,500)	(798)	(3,298)	(798)	(798)	0
Total Discretionary Expenditure	2,500	798	3,298	332	500	168
Total Community Services Mang'T	442,601	4,000	446,601	104,090	101,085	(3,005)
Senior Citizens Centre						
Total Operating Income	(14,000)	0	(14,000)	(3,767)	(3,501)	266
Total Operating Expenditure	25,842	(332)	25,510	7,715	8,046	331
Total Senior Citizens Centre	11,842	(332)	11,510	3,948	4,545	597

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CL02 Attachment (c) Income and Expense Budget Review (Function Level) at 30 September 2015

AUTHORITY (c) Income & Expense Budget Review Statement (Program Level) at 30 September 2015

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	Original Budget	Budget Adjustment	Total Budget	YTD Actual	YTD Budget	Variance
COMMUNITY SERVICES & EDUCATION						
Other Community Services						
Total Operating Income	(36,974)	0	(36,974)	(28,841)	(34,940)	(6,099)
Total Operating Expenditure	50,148	3,726	53,874	19,869	22,953	3,084
Total Other Community Services	13,174	3,726	16,900	(8,973)	(11,987)	(3,014)
Education						
Total Operating Expenditure	15,692	0	15,692	3,798	3,798	0
Total Education	15,692	0	15,692	3,798	3,798	0
TOTAL COMMUNITY SERVICES & EDUCATION	483,309	7,394	490,703	102,863	97,441	(5,422)
Housing						
Total Operating Income	(34,500)	0	(34,500)	(9,377)	(9,330)	47
Total Operating Expenditure	92,506	(1,603)	90,903	27,687	30,086	2,399
Total Housing	58,006	(1,603)	56,403	18,310	20,756	2,446
Strategic Planning						
Total Operating Income	(191,200)	(130,000)	(321,200)	(197,911)	(199,738)	(1,827)
Total Operating Expenditure	2,254,750	1,200	2,255,950	604,908	605,189	281
Total Discretionary Income	(25,000)	0	(25,000)	(7,479)	0	7,479
Total Discretionary Expenditure	56,821	0	56,821	14,448	9,915	(4,533)
Total Strategic Planning	2,095,371	(128,800)	1,966,571	413,966	415,366	1,400
Development Approvals						
Total Operating Income	(403,250)	0	(403,250)	(161,794)	(95,164)	66,630
Total Operating Expenditure	1,578,846	(53,892)	1,524,954	398,537	421,145	22,608
Total Discretionary Income	0	(20,000)	(20,000)	(20,000)	(20,000)	0
Total Discretionary Expenditure	0	20,000	20,000	0	0	0
Total Development Approvals	1,175,596	(53,892)	1,121,704	216,742	305,981	89,239

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CL02 Attachment (c) Income and Expense Budget Review (Function Level) at 30 September 2015

AUTHORITY (c) Income & Expense Budget Review Statement (Program Level) at 30 September 2015

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HOUSING & COMMUNITY AMENITIES	Original Budget	Budget Adjustment	Total Budget	YTD Actual	YTD Budget	Variance
Street & Gutter Cleaning						
Total Operating Income	(30,843)	0	(30,843)	(8,466)	(7,711)	755
Total Operating Expenditure	377,815	0	377,815	101,652	95,706	(5,946)
Total Street & Gutter Cleaning	346,972	0	346,972	93,186	87,995	(5,191)
Urban Stormwater Drainage						
Total Operating Income	(202,700)	0	(202,700)	(198,335)	(198,124)	211
Total Operating Expenditure	714,860	0	714,860	147,999	163,857	15,858
Total Urban Stormwater Drainage	512,160	0	512,160	(50,337)	(34,267)	16,070
Public Cemeteries						
Total Operating Income	(411,000)	0	(411,000)	(111,523)	(113,878)	(2,355)
Total Operating Expenditure	567,809	19,716	587,525	153,991	169,581	15,590
Total Public Cemeteries	156,809	19,716	176,525	42,468	55,703	13,235
Public Conveniences						
Total Operating Expenditure	220,929	(3,224)	217,705	64,179	62,882	(1,297)
Total Public Conveniences	220,929	(3,224)	217,705	64,179	62,882	(1,297)
Domestic Waste Management						
Total Operating Income	(3,712,515)	15,370	(3,697,145)	(3,638,003)	(3,638,736)	(733)
Total Operating Expenditure	2,449,588	0	2,449,588	501,080	522,361	21,281
Total Domestic Waste Management	(1,262,927)	15,370	(1,247,557)	(3,136,923)	(3,116,375)	20,548
Other Waste Management						
Total Operating Income	(1,160,668)	139,107	(1,021,561)	(921,921)	(922,556)	(635)
Total Operating Expenditure	844,911	0	844,911	209,980	217,367	7,387
Total Other Waste Management	(315,757)	139,107	(176,650)	(711,942)	(705,189)	6,753
Waste Processing						
Total Operating Income	(1,850,500)	0	(1,850,500)	(531,399)	(462,620)	68,779

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CL02 Attachment (c) Income and Expense Budget Review (Function Level) at 30 September 2015

AUTHORITY (c) Income & Expense Budget Review Statement (Program Level) at 30 September 2015

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	Original Budget	Budget Adjustment	Total Budget	YTD Actual	YTD Budget	Variance
HOUSING & COMMUNITY AMENITIES						
Waste Processing						
Total Operating Expenditure	1,684,650	(225)	1,684,425	414,140	424,293	10,153
Total Discretionary Expenditure	481,250	0	481,250	0	0	0
Total Waste Processing	315,400	(225)	315,175	(117,259)	(38,327)	78,932
Waste Management Admin						
Total Operating Income	(800,360)	0	(800,360)	(257,335)	(214,906)	42,429
Total Operating Expenditure	1,428,378	0	1,428,378	623,709	627,291	3,582
Total Discretionary Income	(31,767)	0	(31,767)	0	0	0
Total Waste Management Admin	596,251	0	596,251	366,374	412,385	46,011
Other Sanitation & Garbage						
Total Operating Expenditure	62,000	(56,000)	6,000	678	250	(428)
Total Other Sanitation & Garbage	62,000	(56,000)	6,000	678	250	(428)
TOTAL HOUSING & COMMUNITY AMENITIES	3,960,810	(69,551)	3,891,259	(2,800,559)	(2,532,840)	267,719
Potable Water Supplies						
Total Operating Income	(9,048,802)	2,694	(9,046,108)	(1,624,095)	(1,663,619)	(39,524)
Total Operating Expenditure	8,551,192	(217,227)	8,333,965	2,107,027	2,207,454	100,427
Total Discretionary Expenditure	300,625	18,619	319,244	3,219	3,219	0
Total Potable Water Supplies	(196,985)	(195,914)	(392,899)	486,152	547,054	60,902
Raw Water Supplies						
Total Operating Income	(214,600)	0	(214,600)	(7)	0	7
Total Operating Expenditure	137,463	0	137,463	16,661	34,893	18,232
Total Raw Water Supplies	(77,137)	0	(77,137)	16,654	34,893	18,239
Water Private Works						
Total Operating Income	(1,500)	0	(1,500)	(155)	0	155

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CL02 Attachment (c) Income and Expense Budget Review (Function Level) at 30 September 2015

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Fund: All Records

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Posting Period: Sep



	Original Budget	Budget Adjustment	Total Budget	YTD Actual	YTD Budget	Variance
WATER SUPPLIES						
Water Private Works						
Total Operating Expenditure	1,100	0	1,100	0	0	0
Total Discretionary Income	0	0	0	(13,850)	0	13,850
Total Discretionary Expenditure	0	0	0	11,191	0	(11,191)
Total Water Private Works	(400)	0	(400)	(2,814)	0	2,814
TOTAL WATER SUPPLIES	(274,522)	(195,914)	(470,436)	499,991	581,947	81,956
Sewer Supplies						
Total Operating Income	(8,454,598)	0	(8,454,598)	(2,498,830)	(2,499,380)	(550)
Total Operating Expenditure	7,711,487	(23,781)	7,687,706	2,150,533	2,103,511	(47,022)
Total Discretionary Expenditure	300,625	18,000	318,625	0	0	0
Total Sewer Supplies	(442,486)	(5,781)	(448,267)	(348,297)	(395,869)	(47,572)
TOTAL SEWER SERVICES	(442,486)	(5,781)	(448,267)	(348,297)	(395,869)	(47,572)
Library Services						
Total Operating Income	(158,500)	0	(158,500)	(18,493)	(18,321)	172
Total Operating Expenditure	959,153	247	959,400	424,329	433,249	8,920
Total Discretionary Income	0	(3,708)	(3,708)	(3,708)	(3,708)	0
Total Library Services	800,653	(3,461)	797,192	402,127	411,220	9,093
Pioneer Park Museum						
Total Operating Income	(133,500)	0	(133,500)	(20,263)	(22,229)	(1,966)
Total Operating Expenditure	436,531	(5,000)	431,531	99,015	119,765	20,750
Total Pioneer Park Museum	303,031	(5,000)	298,031	78,751	97,536	18,785
Griffith Regional Art Gallery						
Total Operating Income	(16,550)	0	(16,550)	(8,110)	(4,605)	3,505
Total Operating Expenditure	240,831	0	240,831	64,855	61,145	(3,710)

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AUTHORITY (c) Income & Expense Budget Review Statement (Program Level) at 30 September 2015

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	Original Budget	Budget Adjustment	Total Budget	YTD Actual	YTD Budget	Variance
RECREATION & CULTURE						
Griffith Regional Art Gallery						
Total Discretionary Expenditure	0	0	0	4,235	0	(4,235)
Total Griffith Regional Art Gallery	224,281	0	224,281	60,980	56,540	(4,440)
Griffith Regional Theatre						
Total Operating Income	(299,320)	(10,895)	(310,215)	(166,989)	(91,322)	75,667
Total Operating Expenditure	1,226,321	(7,520)	1,218,801	482,732	348,980	(133,752)
Total Discretionary Expenditure	0	0	0	3,405	0	(3,405)
Total Griffith Regional Theatre	927,001	(18,415)	908,586	319,147	257,658	(61,489)
Aquatic Facilities						
Total Operating Income	(1,310,700)	(4,690)	(1,315,390)	(311,249)	(318,995)	(7,746)
Total Operating Expenditure	2,260,852	(5,627)	2,255,225	560,711	602,861	42,150
Total Aquatic Facilities	950,152	(10,317)	939,835	249,462	283,866	34,404
Sporting Grounds						
Total Operating Income	(30,130)	0	(30,130)	(7,213)	(5,380)	1,833
Total Operating Expenditure	867,788	(251)	867,537	203,421	220,762	17,341
Total Sporting Grounds	837,658	(251)	837,407	196,208	215,382	19,174
Passive Recreation						
Total Operating Income	(38,745)	0	(38,745)	(9,990)	(9,345)	645
Total Operating Expenditure	3,451,122	(5,156)	3,445,966	859,843	875,220	15,377
Total Discretionary Expenditure	0	0	0	522	0	(522)
Total Passive Recreation	3,412,377	(5,156)	3,407,221	850,375	865,875	15,500
Sports Stadium						
Total Operating Income	(79,520)	0	(79,520)	(11,584)	(10,360)	1,224
Total Operating Expenditure	289,982	(2,183)	287,799	78,441	80,974	2,533
Total Sports Stadium	210,462	(2,183)	208,279	66,856	70,614	3,758

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CL02 Attachment (c) Income and Expense Budget Review (Function Level) at 30 September 2015

AUTHORITY (c) Income & Expense Budget Review Statement (Program Level) at 30 September 2015

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Fund: All Records

Posting Year: 2016
Posting Period: Sep



	Original Budget	Budget Adjustment	Total Budget	YTD Actual	YTD Budget	Variance
RECREATION & CULTURE						
Sporting Bodies Subsidies						
Total Operating Expenditure	42,665	4,180	46,845	45,834	46,845	1,012
Total Sporting Bodies Subsidies	42,665	4,180	46,845	45,834	46,845	1,012
TOTAL RECREATION & CULTURE	7,708,280	(40,603)	7,667,677	2,269,741	2,305,536	35,795
Quarry						
Total Operating Income	(80,000)	0	(80,000)	(27,983)	(20,001)	7,982
Total Operating Expenditure	6,700	0	6,700	117	1,689	1,572
Total Quarry	(73,300)	0	(73,300)	(27,866)	(18,312)	9,554
TOTAL MINING / MANUFACTURING & CONSTRUCTION	(73,300)	0	(73,300)	(27,866)	(18,312)	9,554
Roads & Bridges						
Total Operating Income	(1,805,850)	(179)	(1,806,029)	(327,759)	(273,375)	54,384
Total Operating Expenditure	6,860,981	179	6,861,160	1,701,177	1,658,590	(42,587)
Total Roads & Bridges	5,055,131	0	5,055,131	1,373,418	1,385,215	11,797
Street Lighting						
Total Operating Income	(100,000)	0	(100,000)	0	0	0
Total Operating Expenditure	407,500	0	407,500	99,577	101,874	2,297
Total Street Lighting	307,500	0	307,500	99,577	101,874	2,297
Footpaths & Cycleways						
Total Operating Expenditure	329,128	0	329,128	71,340	82,032	10,692
Total Footpaths & Cycleways	329,128	0	329,128	71,340	82,032	10,692
Griffith Airport						
Total Operating Income	(794,950)	0	(794,950)	(185,169)	(192,047)	(6,878)
Total Operating Expenditure	798,250	(1,963)	796,287	253,050	246,139	(6,911)
Total Griffith Airport	3,300	(1,963)	1,337	67,881	54,092	(13,789)
Parking Areas						

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AUTHORITY (c) Income & Expense Budget Review Statement (Program Level) at 30 September 2015

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	Original Budget	Budget Adjustment	Total Budget	YTD Actual	YTD Budget	Variance
TRANSPORT & COMMUNICATION						
Parking Areas						
Total Operating Expenditure	145,384	0	145,384	43,258	44,021	764
Total Parking Areas	145,384	0	145,384	43,258	44,021	764
Bus Shelters & Sheds						
Total Operating Expenditure	14,585	0	14,585	3,032	3,125	93
Total Bus Shelters & Sheds	14,585	0	14,585	3,032	3,125	93
Rta Work						
Total Operating Income	(1,413,410)	0	(1,413,410)	18,456	(30,000)	(48,456)
Total Operating Expenditure	1,178,265	(19,460)	1,158,805	182,309	180,571	(1,738)
Total Rta Work	(235,145)	(19,460)	(254,605)	200,764	150,571	(50,193)
TOTAL TRANSPORT & COMMUNICATION	5,619,883	(21,423)	5,598,460	1,859,269	1,820,930	(38,339)
Visitors Centre						
Total Operating Income	(67,300)	0	(67,300)	(24,272)	(16,015)	8,257
Total Operating Expenditure	604,659	(885)	603,774	180,949	172,101	(8,848)
Total Discretionary Income	0	(58,190)	(58,190)	(58,186)	(58,190)	(4)
Total Discretionary Expenditure	0	50,000	50,000	49,670	50,000	330
Total Visitors Centre	537,359	(9,075)	528,284	148,161	147,896	(265)
Events Co- Ordinator						
Total Operating Income	(79,915)	0	(79,915)	(19,850)	(24,120)	(4,270)
Total Operating Expenditure	137,107	0	137,107	28,523	18,923	(9,600)
Total Discretionary Expenditure	75,000	0	75,000	12,990	0	(12,990)
Total Events Co- Ordinator	132,192	0	132,192	21,663	(5,197)	(26,860)
Economic Development						
Total Operating Income	(2,500)	0	(2,500)	0	0	0

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CL02 Attachment (c) Income and Expense Budget Review (Function Level) at 30 September 2015

AUTHORITY (c) Income & Expense Budget Review Statement (Program Level) at 30 September 2015

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Fund: All Records

Posting Year: 2016
Posting Period: Sep



	Original Budget	Budget Adjustment	Total Budget	YTD Actual	YTD Budget	Variance
ECONOMIC AFFAIRS						
Economic Development						
Total Operating Expenditure	327,694	(695)	326,999	93,994	90,850	(3,144)
Total Discretionary Income	(20,000)	0	(20,000)	0	0	0
Total Discretionary Expenditure	20,000	0	20,000	0	0	0
Total Economic Development	325,194	(695)	324,499	93,994	90,850	(3,144)
Land Development						
Total Operating Expenditure	35,513	0	35,513	27,750	26,179	(1,571)
Total Land Development	35,513	0	35,513	27,750	26,179	(1,571)
Griffith Livestock Mk Centre						
Total Operating Income	(487,300)	0	(487,300)	(125,588)	(89,165)	36,423
Total Operating Expenditure	533,894	(349)	533,545	133,518	138,355	4,837
Total Griffith Livestock Mk Centre	46,594	(349)	46,245	7,930	49,190	41,260
Unclassified Services						
Total Operating Income	(30,000)	0	(30,000)	(21,987)	(22,010)	(23)
Total Operating Expenditure	20,000	0	20,000	14,387	12,698	(1,689)
Total Unclassified Services	(10,000)	0	(10,000)	(7,601)	(9,312)	(1,711)
TOTAL ECONOMIC AFFAIRS	1,066,852	(10,119)	1,056,733	291,898	299,606	7,708
Rates and Charges						
Total Operating Income	(15,510,098)	0	(15,510,098)	(15,474,491)	(15,423,847)	50,644
Total Rates and Charges	(15,510,098)	0	(15,510,098)	(15,474,491)	(15,423,847)	50,644
General Purpose Grants						
Total Operating Income	(5,386,728)	(28,088)	(5,414,816)	(3,134,396)	(3,117,132)	17,264
Total General Purpose Grants	(5,386,728)	(28,088)	(5,414,816)	(3,134,396)	(3,117,132)	17,264
TOTAL GENERAL PURPOSE REVENUES	(20,896,826)	(28,088)	(20,924,914)	(18,608,886)	(18,540,979)	67,907
GRAND TOTAL	(830,199)	(92,061)	(922,260)	(14,850,033)	(14,424,806)	425,227

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(d) Capital, Cash and Investments Budget Review Statement at 30 September 2015

	Ord. Services Fund Original Budget	Previous Reviews	Current Review	Recommended Changes For Council Resolution	Revised Budget	Waste Fund Original Budget	Previous Reviews	Current Review	Recommended Changes For Council Resolution	Revised Budget	Water Fund Original Budget	Previous Reviews	Current Review	Recommended Changes For Council Resolution	Revised Budget	Sewer Fund Original Budget	Previous Reviews	Current Review	Recommended Changes For Council Resolution	Revised Budget	Consol. Fund Original Budget	Consol. Fund Reviews/ Supp to 30/06/15	Consol. Fund Revised	Actual YTD
Operating Revenue	28,963,729	0	336,407	0	29,300,136	6,115,045	0	(154,477)	0	5,960,568	8,851,386	0	(2,694)	0	8,848,692	8,112,802	0	0	0	8,112,802	52,042,962	179,236	52,222,198	29,344,772
(Operating Expenditure)	(29,455,571)	0	(347,789)	0	(29,803,360)	(5,510,012)	0	56,225	0	(5,453,787)	(8,576,864)	0	198,608	0	(8,378,256)	(7,670,316)	0	5,781	0	(7,664,535)	(51,212,763)	(87,175)	(51,299,938)	(14,494,739)
Operating Surplus/(Deficit) before Capital Movements	(491,842)	0	(11,382)	0	(503,224)	605,033	0	(98,252)	0	506,781	274,522	0	195,914	0	470,436	442,486	0	5,781	0	448,267	830,199	92,061	922,260	14,850,033
Grants & Contributions Provided for Capital Purposes	2,837,364	0	6,162,432	0	8,999,796	0	0	36,112	0	36,112	58,950	0	83,840	0	142,790	51,320	0	56,442	0	107,762	2,947,634	6,338,826	9,286,460	1,570,869
Net Gain/(Loss) on Disposal of Assets	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Abnormal Items																								
Extraordinary Items																								
Increase/(Decrease) in Net Assets																								
Resulting from Operations	2,345,522	0	6,151,050	0	8,496,572	605,033	0	(62,140)	0	542,893	333,472	0	279,754	0	613,226	493,806	0	62,223	0	556,029	3,777,833	6,430,887	10,208,720	16,420,902
Plus Non Cash Items:																								
Depreciation	6,417,880	0	0	0	6,417,880	441,645	0	0	0	441,645	1,991,914	0	0	0	1,991,914	1,783,828	0	0	0	1,783,828	10,635,267	0	10,635,267	3,782,726
Increase in Provision for Doubtful Debts																0				0	0	0	0	0
(Profit)/Loss on Disposal of Assets	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Movements in Operating Assets & Liabilities:																					0	0	0	0
Net Cash Flow from Operating Activities	8,763,402	0	6,151,050	0	14,914,452	1,046,678	0	(62,140)	0	984,538	2,325,386	0	279,754	0	2,605,140	2,277,634	0	62,223	0	2,339,857	14,413,100	6,430,887	20,843,987	20,203,628
Cash Flows from Financing Activities:																								
Proceeds from Borrowings & Advances	1,100,000			0	1,100,000	600,000	0	0	0	600,000	0	0	0	0	0	0	0	0	0	0	1,700,000	0	1,700,000	0
(Principal Repayments of Borrowings)	(877,736)			0	(877,736)	(203,664)	0	0	0	(203,664)	0	0	0	0	0	(779,551)	0	0	0	(779,551)	(1,860,951)	0	(1,860,951)	(256,908)
Advances Made To Deferred Debtors	0	0	0	0	0	0	0	0	0	0	(1,100,000)	0	0	0	(1,100,000)	0	0	0	0	0	(1,100,000)	0	(1,100,000)	0
Principal Repayments on Deferred Debtors	12,724			0	12,724	0	0	0	0	0	312,561	0	0	0	312,561	0	0	0	0	0	325,285	0	325,285	78,279
Net Cash Flows from Financing Activities	234,988	0	0	0	234,988	396,336	0	0	0	396,336	(787,439)	0	0	0	(787,439)	(779,551)	0	0	0	(779,551)	(935,666)	0	(935,666)	(178,629)
Cash Flows from Investing Activities:																								
Decrease/(Increase) in Non Current Receivables	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0				0	0	0	0	0
Proceeds from Sale of Property, Plant & Equipment	218,720			0	218,720	70,000	0	0	0	70,000	73,000	0	0	0	73,000	50,000	0	0	0	50,000	411,720	0	411,720	150,561
(Purchase of Property, Plant & Equipment)	(11,202,565)	0	(12,101,253)	0	(23,303,818)	(1,789,580)	0	(564,324)	0	(2,353,904)	(2,022,952)	0	(185,279)	0	(2,208,231)	(1,146,177)	0	(84,702)	0	(1,230,879)	(16,161,274)	(12,935,558)	(29,096,832)	(3,280,986)
(Interest on Borrowings Allocated to Capital Works)	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Proceeds from Sale of Real Estate	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
(Purchase/Development Real Estate)	(5,636,000)	0	5,636,000	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	(5,636,000)	5,636,000	0	0
(Other Payments)	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Net Cash Flow from Investing Activities	(16,619,845)	0	(6,465,253)	0	(23,085,098)	(1,719,580)	0	(564,324)	0	(2,283,904)	(1,949,952)	0	(185,279)	0	(2,135,231)	(1,096,177)	0	(84,702)	0	(1,180,879)	(21,385,554)	(7,299,558)	(28,685,112)	(3,130,425)
Net Increase/(Decrease) in Cash	(7,621,455)	0	(314,203)	0	(7,935,658)	(276,566)	0	(626,464)	0	(903,030)	(412,005)	0	94,475	0	(317,530)	401,906	0	(22,479)	0	379,427	(7,908,120)	(868,671)	(8,776,791)	16,894,575
Cash at Beginning of Period	18,865,000	0	0	0	18,865,000	1,027,000	0	0	0	1,027,000	10,372,000	0	0	0	10,372,000	4,096,000	0	0	0	4,096,000	34,360,000	0	34,360,000	
Cash at End of Period	11,243,545	0	(314,203)	0	10,929,342	750,434	0	(626,464)	0	123,970	9,959,995	0	94,475	0	10,054,470	4,497,906	0	(22,479)	0	4,475,427	26,451,880	(868,671)	25,583,209	

EXTERNALLY RESTRICTED CASH	Ord. Services Fund Original Budget	Previous Reviews	Current Review	Recommended Changes For Council Resolution	Revised Budget	Waste Fund Original Budget	Previous Reviews	Current Review	Recommended Changes For Council Resolution	Revised Budget	Water Fund Original Budget	Previous Reviews	Current Review	Recommended Changes For Council Resolution	Revised Budget	Sewer Fund Original Budget	Previous Reviews	Current Review	Recommended Changes For Council Resolution	Revised Budget	Consol. Fund Original Budget	Consol. Fund Reviews/ Supp to 30/06/15	Consol. Fund Revised
For the Financial Year Ended 30th June 2016																							
Included in Liabilities: Unexpended Loans	500,000	0	(500,000)	0	0																500,000	0	0
Included in Revenue: Developer Contributions	1,210,527	0	4,272	0	1,214,799																1,210,527	0	1,214,799
Specific Purpose Unexpended Grants	6,358,680	0	(6,304,680)	0	54,000																6,358,680	0	54,000
Required by Legislation:																							
Waste Services						1,027,000	0	(626,464)	0	400,536											1,027,000	(626,464)	400,536
Water											10,372,000	0	94,475	0	10,466,475						10,372,000	94,475	10,466,475
Sewerage														0	10,466,475	4,096,000	0	(22,479)	0	4,073,521	4,096,000	(22,479)	4,073,521
	8,069,207	0	(6,800,408)	0	1,268,799	1,027,000	0	(626,464)	0	400,536	10,372,000	0	94,475	0	10,466,475	4,096,000	0	(22,479)	0	4,073,521	23,564,207	(554,468)	16,209,331
CASH BALANCE AFTER FUNDING EXTERNAL RESTRICTIONS																							
At end of Period:	3,174,338	0	6,486,205	0	9,660,543	(276,566)	0	0	0	(276,566)	(412,005)	0	0	0	(412,005)	401,906	0	0	0	401,906	2,887,673	6,486,205	9,373,878
INTERNALLY RESTRICTED CASH																							
For the Financial Year Ended 30th June 2016	Ord. Services Fund Original Budget	Previous Reviews	Current Review	Recommended Changes For Council Resolution	Revised Budget	Waste Fund Original Budget	Previous Reviews	Current Review	Recommended Changes For Council Resolution	Revised Budget	Water Fund Original Budget	Previous Reviews	Current Review	Recommended Changes For Council Resolution	Revised Budget	Sewer Fund Original Budget	Previous Reviews	Current Review	Recommended Changes For Council Resolution	Revised Budget	Consol. Fund Original Budget	Consol. Fund Reviews/ Supp to 30/06/15	Consol. Fund Revised
Employee Leave Entitlements Reserve	2,065,000	0	0	0	2,065,000																2,065,000	0	2,065,000
Urban Stormwater Management Reserve	632,000	0	1,500	0	633,500																632,000	1,500	633,500
Griffith Health Facilities Ltd Reserve	2,696,000	0	0	0	2,696,000																2,696,000	0	2,696,000
Plant & Vehicle Replacement Reserve	1,024,000	0	0	0	1,024,000																1,024,000	0	1,024,000
Centenary Celebrations Reserve	101,000	0	0	0	101,000																101,000	0	101,000
Road Reserve (Unspent R2R)	0	0	0	0	0																0	0	0
Building Infrastructure Reserve	500,000	0	0	0	500,000																500,000	0	500,000
	7,018,000	0	1,500	0	7,019,500	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	7,018,000	1,500	7,019,500
UNRESTRICTED CASH BALANCE																							
At end of Period:	(3,843,662)	0	6,484,705	0	2,641,043	(276,566)	0	0	0	(276,566)	(412,005)	0	0	0	(412,005)	401,906	0	0	0	401,906	(4,130,327)	6,484,705	2,354,378
Surplus/(Shortfall)	(3,843,662)	0	6,484,705	0	2,641,043	(276,566)	0	0	0	(276,566)	(412,005)	0	0	0	(412,005)	401,906	0	0	0	401,906	(4,130,327)	6,484,705	2,354,378

(e) Budget Review Contracts at 30 September 2015

Contractor	Contract Detail & Purpose	Contract Value	Awarded Date	Commencement Date	Duration of Contract	Budgeted (Y/N)
Joss Construction	Construction of Tharbogang Waste Transfer Station	980,780	22/09/2015	9/11/2015	4 Months	Y

(f) Budget Review Consultancy, Legal and Vandalism Expenses at 30 September 2015

GL Number	Consultancy Expenses	Expenditure YTD (\$)	Budgeted (Y/N)
012318/0111	Investment Advice-Consultants Fees	6,000.00	Y
014190/0111	Roads Best Value Review-Consultants Fees	11,735.00	Y
072130/0111	Building Certification Salaries & Wages-Consultants Fees	31,343.00	Y
132110/0111	Sewer Working Expenses-Consultants Fees	1,500.00	N
Total		50,578.00	

GL Number	Legal Expenses	Expenditure YTD (\$)	Budgeted (Y/N)
012312/0057	Accounts Receivable Debt Recovery-Legal Expenses	712.32	Y
022203/0057	Dog Control & Impounding Operating Expenses-Legal Expenses	1,407.00	Y
022407/0057	Compliance Fines-Legal Expenses	63.00	Y
022408/0057	Litter Fines-Expenses-Legal Expenses	63.00	Y
022409/0057	Parking Fines Expenses-Legal Expenses	4,466.85	Y
112001/0057	Rates Debt Recovery-Legal Expense	26,690.93	Y
142137/0057	Water Fund-Legal Expenses	10,098.05	Y
Total		43,501.15	

WO Number	Vandalism & Graffiti Expenses	Expenditure YTD (\$)	Budgeted (Y/N)
W4184	City Park	510.20	Y
W4155	Community Gardens	493.24	Y
W4156	CWA Park	437.45	Y
W4180	Jubilee Oval	0.00	Y
W4162	Lake Wyangan Reserve	0.00	Y
W4163	Memorial Park Griffith	1,677.20	Y
W4177	Dalton Park	0.00	Y
W4178	Hanwood Oval	351.34	Y
W4181	Ted Scobie Oval	23.94	Y
W4183	West End Oval	0.00	Y
W4172	Wade Park Griffith	0.00	Y
	Other Parks & Gardens	3,181.16	Y
	Other Sporting Grounds	0.00	Y
Total		6,674.53	



Quarterly Review Report

Delivery Program & Operational Plan Actions

Q1, 2015/2016

Civic Leadership

Provide clear and transparent communication to the local community on matters in which it is concerned.

Develop and implement a range of effective communication processes incorporating traditional and emerging technologies.

DP Action	Action Code	Action	Responsibility	Performance Measure	Comment
Develop a communication strategy which encompasses items such as community newsletters, media releases, radio and television segments, local print media and electronic media such as Facebook, Twitter, YouTube and SMS.	C1.1.1.1	Review existing communication strategy to incorporate social media processes and media options including methodologies for ongoing monitoring of coverage.	Communications Officer	Community is able to access information on Griffith City Council activities electronically 24 hours a day.	The 2015/16 Communication Strategy is in progress. 2016 Centenary Communication Strategy has been completed and adopted.
				Regular newsletters advising of Council activities via print and electronic means.	
Implementation and continued monitoring of the communication strategy – ongoing.	C1.1.2.1	Implementation and continued monitoring of the communication strategy.	Communications Officer	Communication strategy is developed to incorporate elements of social media.	Council is continuing to use social media, website, COG, consultation sessions, traditional media (print, radio and television) to communicate and engage with the community. Council website had 16,932 individuals visiting the site, viewing 67,797 pages in 26,530 sessions. Council's Facebook page currently has 1,921 likes which increases each week. The weekly reach is 2,300 people on average.
				Number of people signed to Facebook. Number of hits.	
				Number of people visiting the Council website.	

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DP Action	Action Code	Action	Responsibility	Performance Measure	Comment
					Twitter has 204 followers with 107 Tweet impressions and 8 mentions. 58 Media releases sent out with a 100% coverage rate.
Retain a contemporary and proactive website presence allowing two way communications into target markets.	C1.1.3.1	Maintain a contemporary and proactive website .	Communications Officer	Social media commentary is responded to within 48 hours. Weekly review and update of website data.	Council's website presence is strong with consistent visits each quarter. 100% of social media comments are acted upon within 48 hours (most commonly within 12).

Educate staff and community on the processes of Council's adopted Community Engagement Strategy.

DP Action	Action Code	Action	Responsibility	Performance Measure	Comment
Program workshops for staff and councillors to inform of options for engaging the community eg utilising resources such as online consultation program.	C1.2.1.1	Workshops and community engagement strategies implemented as required.	Manager Executive Services	Number of Workshops held for staff and Councillors.	Community engagement strategy implemented for CBD Strategy and GRALC redevelopment.
Implement as part of the staff and councillor induction processes.	C1.2.2.1	Community engagement methodologies incorporated into Council decision making when required.	Manager Executive Services	Number of facilitated community forums for Councillors to engage with community per quarter. Practice consistent with strategy.	Draft Floodplain Management Study and Plan community consultation sessions held in Griffith, Yoogali and Yenda.

Adequately resource communication and engagement processes throughout the organisation.

DP Action	Action Code	Action	Responsibility	Performance Measure	Comment
Ensure adequate resources are provided to staff and councillors.	C1.3.1.1	Information sessions provided to councillors and staff on communication and community engagement strategies.	Manager Executive Services	Community awareness of Council activities is measured through annual community satisfaction surveys.	Community engagement strategies communicated for CBD strategy, GRALC redevelopment and Fit for the Future.
				Increased participation in Community Survey to be scheduled in line with review of CSP (180 in 2013).	
Ensure adequate resources are provided to staff and councillors.	C1.3.1.2	A dynamic and proactive online presence is created and regularly updated.	Communications Officer	Councillors and staff understand and utilise the processes and options for communication and community engagement.	Council's online presence is strong and well maintained. Website is updated daily, social media used at least 4 days per week.

Ensure agenda and relevant information is reviewed prior to meetings.

DP Action	Action Code	Action	Responsibility	Performance Measure	Comment
All Council meeting agendas to be available by Thursday preceding the Council meeting.	C1.4.1.1	Business papers prepared and distributed electronically for Councillors and available on website for the public.	Manager Executive Services	100% of business papers available to public and Councillors at least 5 days prior to the Council meeting.	Ordinary Meeting Agendas available Thursday prior to Meeting. Committee Agendas distributed prior to Meetings.

Be well informed about current issues that impact our community.

Council review the role of the proposed Community Reference Panel and existing community groups to garner information about relevant issues.

DP Action	Action Code	Action	Responsibility	Performance Measure	Comment
Database of interested community members is developed.	C2.1.1.1	Community input achieved through Committees and other engagement processes.	Manager Executive Services	Community Opinion Group (COG) promoted and utilised. Number of COGs per quarter.	COGs produced on monthly basis. No current Committee vacancies.
				Special interest reference groups established and active.	
				Vacancies for community and stakeholder members of Committees are filled	
Community Reference Panel is consulted on a range of key projects and issues impacting the community. See C3.1	C2.1.2.1	Establish protocols for engaging with community members utilising the endorsed GCC Community Engagement Strategy.	Director Sustainable Development	A variety of community engagement tools utilised. Special interest reference and discussion groups established.	Regular use of web site, COG, Facebook, surveys and meetings now in use for various community engagement practices.
				Community Opinion Group (COG) operating as a reference panel.	

Regularly review local and national media.

DP Action	Action Code	Action	Responsibility	Performance Measure	Comment
Regularly monitor media coverage by engaging media monitoring service and provide regular updates to staff and councillors regarding media policies and process.	C2.2.1.1	Access available to established media monitoring service and distributed to staff and councillors.	Manager Executive Services	Updates are provided to Councillors and staff on media coverage.	This activity not currently resourced.

Council and committee agendas and minutes are prepared and distributed in a timely fashion in electronic and printed form.

DP Action	Action Code	Action	Responsibility	Performance Measure	Comment
All Council agendas and minutes distributed to councillors via electronic means.	C2.3.1.1	Council meeting agendas and minutes distributed to Councillors electronically.	Manager Executive Services	100% of agendas distributed by Thursday preceding Council meeting and minutes distributed by Friday following meeting.	Agendas and Minutes distributed timely and electronically.
All Council Committees and minutes are available on public website.	C2.3.2.1	Committee minutes published on Council website	Manager Executive Services	Council Minutes available on website within 72 hours of Council Meeting.	All Council and Committee Agendas and Minutes available electronically on website. Availability of Council Agendas is advertised on Facebook.
All Council Meeting Agendas and Minutes are available on public website.	C2.3.3.1	Council meeting agendas and minutes published on Council website.	Manager Executive Services	100% Council meeting agendas and minutes available on Council website.	Minutes and Agendas published on website.

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Mentor and support potential leaders from diverse backgrounds and age groups to ensure adequate community representation.

Council review the role of the proposed Community Reference Panel as a 'training ground' for civic office.

DP Action	Action Code	Action	Responsibility	Performance Measure	Comment
Invite members of Community Reference Panels to be involved in Council's Committees. See also C2.1	C3.1.1.1	Vacancies on Council committees are forwarded to COG members according to identified interests and advertised as required.	Manager Executive Services	N/A	No recent vacancies advertised.

Develop mentoring processes to encourage and guide involvement in Local Government activities.

DP Action	Action Code	Action	Responsibility	Performance Measure	Comment
Develop and implement a volunteer information and recruitment program.	C3.2.1.1	Review and update existing processes for engaging with volunteers.	Community Development Coordinator	Community members register as volunteers for Council and community events.	Increase in number of active volunteers at Pioneer Park.
				Volunteer recruitment strategy is developed and implemented.	
				Volunteer register is promoted to community.	

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Council review the role of the Youth Advisory Committee and pursue alternative engagement practices.

DP Action	Action Code	Action	Responsibility	Performance Measure	Comment
Youth Advisory Committee to hold half yearly forums at a variety of locations including local high schools. Liaise with Department of Education to develop access to local schools.	C3.3.1.1	Communities Committee review youth engagement strategies.	Community Development Coordinator	Young people engaged and making recommendations.	Youth engagement strategies regularly reviewed at Communities Committee. Need for flexibility in approach has been emphasised.

To advocate on behalf of the community with State and Federal authorities.

Actively engage with State and Federal agencies/governments to develop and maintain ongoing dialogue on issues of local importance.

DP Action	Action Code	Action	Responsibility	Performance Measure	Comment
Ongoing liaison with State and Federal agencies through the development and implementation of a government interagency process.	C4.1.1.1	Meetings attended with State and Federal agencies delivering services to the Griffith community.	Community Development Coordinator	Information on current programs being delivered is available to Councillors and community. Meetings are held and attended by Council staff.	Multi agency meetings regularly attended in Griffith and Wagga Wagga.

Develop strategies to positively impact in the areas of education, health, employment, community safety, infrastructure, transport and housing.

DP Action	Action Code	Action	Responsibility	Performance Measure	Comment
Actively seek and apply for targeted external funding or provide support to other local agencies to deliver programs relating to education, health, employment, community safety, infrastructure, transport and housing.	C4.2.1.1	Funding opportunities are explored with eligible organisations to work in partnership to deliver services to the Griffith community.	Community Development Coordinator	Number of funding opportunities explored for the delivery of services and programs.	Ongoing.

Provide support and assistance, where possible, to organisations wishing to deliver services and programs locally to address identified needs, such as the Community Working Party's Social Action Plan.

DP Action	Action Code	Action	Responsibility	Performance Measure	Comment
Encourage greater involvement for the Aboriginal Community.	C4.3.1.1	Aboriginal Liaison Officer to promote opportunities for involvement of Aboriginal people.	Community Development Coordinator	Aboriginal people represented on Communities Committee and other advisory groups. Representatives of Aboriginal community consulted over projects of common interest.	Ongoing. Officer provides status reports to Communities Committee.

To provide a governance role in the continuous development of the City of Griffith

Provide efficient and contemporary internal services to ensure needs are met.

DP Action	Action Code	Action	Responsibility	Performance Measure	Comment
Develop/review internal customer response management system (CRM).	C5.1.1.1	Develop service level agreements in conjunction with internal customers .	Director Sustainable Development	Adopted service level agreements and standards within adhered to.	Customer Service Information Library remains under development. Informal discussions have occurred with key customer service areas of Council, to be formalised into service agreements.
Council's internal services are delivered in line with Promoting Better Practice guidelines as issued by Division of Local Government, Ombudsman and in accordance with Council policy. Services including Information Technology, Finance, Administration, Governance, Human Resources, Central supply, Customer service Fleet Management, Compliance, Fire Protection.	C5.1.2.1	Council's internal services are delivered in line with Promoting Better Practice guidelines as issued by Office of Local Government, Ombudsman and in accordance with Council policy. Services including Information Technology, Finance, Administration, Governance, Human Resources, Central supply, Customer service Fleet Management, Compliance, Fire Protection.	General Manager	Implement recommendations from Customer Focus Review. Undertake roads design, construction, maintenance and associated services review.	Best Value Review Report - Specific Service Reviews being implemented.

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DP Action	Action Code	Action	Responsibility	Performance Measure	Comment
Council's internal services are delivered in line with Promoting Better Practice guidelines as issued by Division of Local Government, Ombudsman and in accordance with Council policy. Services including Information Technology, Finance, Administration, Governance, Human Resources, Central supply, Customer service Fleet Management, Compliance, Fire Protection.	C5.1.2.2	Implement recommendations as included in the external "Review of Council Readiness for Best Value Reviews" as adopted by Council.	General Manager	Commence implementation of recommendations.	Recommendations being progressively implemented.
Council's internal services are delivered in line with Promoting Better Practice guidelines as issued by Division of Local Government, Ombudsman and in accordance with Council policy. Services including Information	C5.1.2.3	Review and benchmarking of plant and equipment utilisation and suitability.	Fleet & Depot Manager	Report to SMT by 30 November 2015.	On going measures, will benchmark some results at next Fleet Managers meeting to be held in November. Utilisation will be done as part of the hire rates calculations which are completed in December / January.

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DP Action	Action Code	Action	Responsibility	Performance Measure	Comment
Technology, Finance, Administration, Governance, Human Resources, Central supply, Customer service Fleet Management, Compliance, Fire Protection.					

Ensure accountability measures for good governance are in place and adhered to.

DP Action	Action Code	Action	Responsibility	Performance Measure	Comment
Ensure appropriate Internal Audit program is maintained at Griffith City Council.	C5.2.1.1	Annual internal audit plan developed each year.	Manager Executive Services	Internal Audit recommendations are communicated and actioned within 12 months. Internal Audit Plan adopted by Internal Audit Committee on an annual basis.	Internal Audit Strategic Plan adopted. Internal Audit recommendations communicated via PULSE.
				Internal Audit Strategic Plan identifies number of projects per year.	
Ensure statutory reporting eg Annual Report, Internal Planning and Reporting Framework reporting complies within statutory	C5.2.2.1	Prepare all statutory reporting requirements in accordance with required timeframes.	Manager Executive Services	Annual Report to DLG by 30 November annually.	Quarterly Reviews completed. Annual Report completed and ready for publication. Calendar of Compliance completed.
				Integrated Planning and Reporting Framework requirements met annually.	
				Provide Annual Report to the	

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DP Action	Action Code	Action	Responsibility	Performance Measure	Comment
deadlines.				community based on the set performance targets.	
				Provide quarterly Key Performance Indicators reports to Council.	
Ensure effective animal control and regulate parking in key areas such as school zones, disabled zones and timed parking areas.	C5.2.3.1	Undertake daily patrols of car parking areas on a rotating system.	Compliance Coordinator	Number of school PINS and number of animal PINS issued.	Patrols of schools are conducted on most days (depending on staffing levels and other urgent issues eg serious dog attack etc).
				Parking patrols conducted systematically. Number of parking PINS issued.	
				School Parking patrols conducted daily.	
Ensure effective animal control and regulate parking in key areas such as school zones, disabled zones and timed parking areas.	C5.2.3.3	Provide compliant companion animal handling facility.	Compliance Coordinator	Construction of new animal handling facility.	Progressing.

Quarterly Review | 2015

To partner with organisations to facilitate the delivery of required services to the Griffith community.

Identify opportunities for external funding for projects and programs that will positively impact the local community.

DP Action	Action Code	Action	Responsibility	Performance Measure	Comment
Ongoing research into grant opportunities from appropriate funding bodies that meet the requirements of the Community Strategic Plan.	C6.1.1.1	Maintain a grant information library to assist in researching and applying for appropriate grants. Distribute grant information and opportunities to relevant staff on a regular and systematic basis.	Finance Manager	Prepare and distribute a monthly grants report to Senior Management Team and distribute grant opportunities to staff within seven working days of becoming available.	New grant opportunities being distributed when received and continual sourcing of what is available.

Implement the strategies of the Strengthening Basin Communities Project (SBC) strategies.

DP Action	Action Code	Action	Responsibility	Performance Measure	Comment
Investigate and provide options to implement projects from the Economic Development Strategy. See D2.7 and D5.2	C6.2.1.1	Seek funding for delivery of projects.	Manager Tourism and Economic Development	Number of grant applications. Number of recommendations implemented.	Assistance provided to airport Tourism Funding application for the resurfacing of the runway and installation of PAPPI lights.

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Integrate the core themes, to ensure realistic and achievable goals are set.

Provide adequate resources to plan and monitor activities and strategies across the organisation and the community.

DP Action	Action Code	Action	Responsibility	Performance Measure	Comment
Develop an Operational Plan annually.	C7.1.1.1	Annual Operational Plan (budget) prepared and adopted by 30 June each year.	Director Business, Cultural and Financial Services	Operational Plan (budget) adopted by Council by 30 June 2015.	Preliminary work has commenced on the annual operational plan for 2016/17. Finance staff will send out templates and reports to assist in the development of the OP during November with a view to obtaining most information back before Christmas break.

Love the Lifestyle

Create accessible and safe, liveable places.

Promote positive health aspects of Active Transport options.

DP Action	Action Code	Action	Responsibility	Performance Measure	Comment
Seek appropriate funding to implement the actions and priorities outlined in the Pedestrian Access Mobility Plan and footpaths/Cycleway Strategy.	L1.1.1.1	Apply for relevant grant funding opportunities to undertake construction of footpaths and cycleways.	Director Infrastructure and Operations	Number of grant applications. Review of pedestrian access and mobility plan. (PAMP).	Application for funding has been made to RMS for 2016/17 for Shared Pathway on Noorebar Street between the Emergency Entrance to Base Hospital and Warrambool Street and Boonah Street from the School Crossing to Macarthur Street.

Develop and implement the strategies of the Hands Off Griffith Community Crime Prevention Plan

DP Action	Action Code	Action	Responsibility	Performance Measure	Comment
Update and review the Community Crime Prevention Plan. Seek funding for implementing the Plan once reviewed.	L1.2.1.1	Update and review the Community Crime Prevention Plan.	Community Development Coordinator	Community Crime Prevention Plan reviewed.	Crime Prevention Plan recently adopted but needs regular updating as new data emerges. Plan is linked to the Griffith Neighbourhood Watch Committee priorities.

Finalise and implement the recommendations of the Playground Strategy and Plans of Management for Parks and Reserves.

DP Action	Action Code	Action	Responsibility	Performance Measure	Comment
Finalise the Playground Strategy and seek funding for implementation.	L1.3.1.1	Implement the Playground Strategy. Apply for relevant grants.	Planning & Environment Manager	Implementation program details high priority projects for budget consideration.	Implementation forms part of the 10 year financial year plan.
Maintain and renew playgrounds to an agreed service standard.	L1.3.2.1	Manage and maintain playgrounds to agreed service standard.	Parks & Gardens, Cemeteries and Noxious Weeds Manager	Records of playground safety inspections are kept.	Documented playground checks and maintenance on equipment is ongoing.
Maintain and renew playgrounds to an agreed service standard.	L1.3.2.2	Implement Playground Strategy where adopted budget allows.	Parks & Gardens, Cemeteries and Noxious Weeds Manager	Construct playgrounds to available budget and in accordance with playground strategy.	West End Oval playground upgrade scheduled for this financial year.

Further develop and implement the strategies of the Griffith Community Action Plan 2010 in partnership with State and Federal government agencies.

DP Action	Action Code	Action	Responsibility	Performance Measure	Comment
Community Action Plan priorities referenced in Growing Griffith 2030 documentation.	L1.4.1.1	Liaise with stakeholders on Council's role in implementing the Griffith Crime Prevention Strategy.	Community Development Coordinator	Council's obligations to the Griffith Crime Prevention Plan are progressed.	Regular participation with stakeholders ongoing.

Work with key stakeholders to develop realistic and achievable mechanisms to mitigate and alleviate safety issues from built and natural impacts.

DP Action	Action Code	Action	Responsibility	Performance Measure	Comment
Ensure Council's planning and design account for safety issues.	L1.5.1.1	Land Use Planning recognises natural impacts.	Planning & Environment Manager	Project designs observe Safer by Design and Crime Prevention Through Environmental Design principles.	This is ongoing and standard procedure and should be viewed as completed.
Ensure Council's planning and design account for safety issues.	L1.5.1.2	Safer By Design principles embedded within project designs.	Planning & Environment Manager	Project designs observe Safer by Design and Crime Prevention Through Environmental Design principles.	See L1.5.1.1

Provide, maintain and monitor safe assets, facilities and services.

Review the passive surveillance provided by CCTV throughout the Central Business District.

DP Action	Action Code	Action	Responsibility	Performance Measure	Comment
CCTV requirements revised and funding sought for implementation.	L2.1.1.1	Costs estimated for CCTV upgrades. Grant applications submitted.	Planning & Environment Manager	Funding application made for CCTV upgrades.	City Park seen as a priority. Initial cost estimates obtained to inform a budget bid.

Develop and implement a detailed asset management and replacement program.

DP Action	Action Code	Action	Responsibility	Performance Measure	Comment
Develop and implement asset management plans in the following: Buildings, Roads, Stormwater Drainage, Parks, Water and Sewerage, Plant and Equipment	L2.2.1.1	Complete development and implementation for all Asset Management plans in all key categories as follows: buildings roads stormwater drainage water sewer parks & reserves.	Asset Management Coordinator	Complete implementation of asset management plans by 31 December 2015.	Finalising plans with long term condition forecasts.

In partnership with key stakeholders, implement strategies to mitigate the impact of built and natural events including but not limited to flooding, fire and other natural disasters.

DP Action	Action Code	Action	Responsibility	Performance Measure	Comment
Retain formal relationships through Council's Committee structure with appropriate government agencies for planning and response to natural disasters. Completion of review of Griffith Flood Study.	L2.4.1.1	Retain formal relationships through Council's Committee structure with appropriate government agencies for planning and response to natural disasters.	Director Utilities	Agenda item on relevant Committees and completion of Floodplain Risk Management Study and Plan.	Review of Griffith Flood Study completed and adopted on 11 Nov 2014. Griffith Main Drain J and Mirrool Creek Floodplain Risk Management Study and Plan finalised and adopted on 8 September 2015. Mitigation measure to be prioritised at 5 November 2015 Floodplain Committee meeting.

Develop partnerships to grow health and educational services and facilities.

Continue support of existing Memorandum of Understanding between Charles Sturt University and the NSW Riverina Institute of TAFE.

DP Action	Action Code	Action	Responsibility	Performance Measure	Comment
Liaise and work with CSU and NSW Riverina Institute of TAFE – to develop increased higher education opportunities at Riverina Institute of TAFE Griffith Campus. See also D5.4	L3.1.1.1	Develop and maintain programs to increase higher education opportunities.	Project Officer Western Riverina Higher Education	Number of student enrolments in programs.	Ongoing arrangement with both Charles Sturt and Deakin Universities.
Liaise and work with CSU and NSW Riverina Institute of TAFE – to develop increased higher education opportunities at Riverina Institute of TAFE Griffith Campus. See also D5.4	L3.1.1.2	Investigation into the demand for other higher education pathway programs.	Project Officer Western Riverina Higher Education		See L3.1.1.1

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Continue support of existing medical students programs.

DP Action	Action Code	Action	Responsibility	Performance Measure	Comment
Liaise with program participants to determine and implement optimum support program.	L3.2.1.1	Investigate alternative options for support for medical students programs.	Community Development Coordinator	Support measures reviewed and implemented.	Ongoing but limited opportunity at present.

Build on existing relationships to ensure the establishment of improved medical and health facilities and services.

DP Action	Action Code	Action	Responsibility	Performance Measure	Comment
Pursue with partners the development of: Murrumbidgee Teaching and Learning Facility (Completed by June 2015). Griffith Community Private Hospital (by 2015).	L3.3.1.1	Construction of St Vincents Community Private Hospital and Murrumbidgee Teaching and Learning Facility along with identified student accommodation.	Director Business, Cultural and Financial Services	Complete construction and commissioning of St Vincents Community Private Hospital and co-located Murrumbidgee teaching facility/student accommodation by 30 June 2016.	Construction has commenced on the private hospital component in accordance with the contractors construction programme with completion scheduled for August 2016. Tenders have been called for student accommodation component with tenders to close by 30 November 2015. A contractor should be appointed prior to Christmas with construction to commence in the new year. Completion forecast for mid 2016.
				Finalise fundraising for the Community Private Hospital.	
Build on the existing relationships with the Griffith Base Hospital, St Vincent's and Mater Private Health, University of New South Wales Rural	L3.3.2.1	Liaise with stakeholders to improve health and education services and facilities in Griffith.	General Manager	Participate in meetings with Murrumbidgee Area Health Service as required.	St Vincent's Private Community Hospital Griffith under construction. Regular meetings with partners of Western Riverina Higher Education Project. MOU signed with Deakin University.

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DP Action	Action Code	Action	Responsibility	Performance Measure	Comment
Clinical School, NSW Riverina Institute of TAFE, Department of Education, Employment and Workforce Relations.					

Provide access to opportunities for self-education and improved well being using new technology eg. Internet access widely available at a range of locations, such as Library.

DP Action	Action Code	Action	Responsibility	Performance Measure	Comment
Contemporary internet access available at the Library.	L3.4.1.1	Provide high speed internet and ancillary services.	Library Manager	Public PCs less than 4 years old, Provision of public printing, WiFi and power outlets, Internet speed at acceptable levels.	Internet being used continually. Internet speed is an issue due to the number of connections. Will be looking at alternative strategies when the new Youth Space is constructed.
Contemporary internet access available at the Library.	L3.4.1.2	Help improve digital literacy in the community demonstrations held.	Library Manager	Technology demonstrations held.	Weekly Tech Talks are booked out each week (limited to 6 participants) with attendees being shown how to use tablets, download digital resources and set up email accounts. Plans underway to extend community education sessions to include job searching, creating resumes, and filling out online forms.

Plan and provide a suitable range of sporting, recreation and cultural facilities.

Implement Plans of Management for public reserves/parks.

DP Action	Action Code	Action	Responsibility	Performance Measure	Comment
A program of priorities for Plans of Management identified and implemented.	L4.1.1.1	High priority Plans of Management undertaken as resources become available	Planning & Environment Manager	Lake Wyangan Blue Green Algae Strategy and Plan of Management completed.	Program of priorities for Plans of Management still to be finalised but initial work to inform Lake Wyangan Plan of Management is under way. Management plans will be developed for community land (as per Local Government Act requirements) at time of any development occurring on the land.

Maintain and improve recreational facilities eg. parks, Lake Wyangan, Skate Park.

DP Action	Action Code	Action	Responsibility	Performance Measure	Comment
Maintain Council's recreational facilities as per adopted service standard (inclusive of playground equipment replacement program and installation of irrigation systems at designated locations).	L4.2.1.1	Implementation and further development of service standards for sporting ovals, parks and reserves.	Parks & Gardens, Cemeteries and Noxious Weeds Manager	Service standards implemented.	Development of service standard progressing.

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DP Action	Action Code	Action	Responsibility	Performance Measure	Comment
Improve public safety by provision of appropriate information signage.	L4.2.2.1	Install signs per priority list for signs as remote supervision.	Parks & Gardens, Cemeteries and Noxious Weeds Manager	Reduction of public liability claims as a result of improved public safety.	Maintenance of existing signs and installation of new signs is ongoing.

Encourage increased utilisation of existing recreation and sporting facilities by regularly maintaining existing infrastructure.

DP Action	Action Code	Action	Responsibility	Performance Measure	Comment
Maintain all current sporting facilities (inclusive of refurbishing sporting ovals, upgrading toilet facilities and lighting).	L4.3.1.1	Undertake annual sportsground renovation.	Parks & Gardens, Cemeteries and Noxious Weeds Manager	Number of improvements to sportsgrounds completed. Parks and sports facilities are maintained as per maintenance standards.	Renovation of sporting facilities and grounds is ongoing. Coring has been completed.

Investigate options to plan and develop facilities and services to meet the needs of the whole community – including young, ageing, low socio economic and diverse community groups.

DP Action	Action Code	Action	Responsibility	Performance Measure	Comment
Communities committee of Council actively planning and developing integrated service and facility plans.	L4.4.1.1	Communities Committee develops a whole of community integrated service and facility plan.	Community Development Coordinator	Recommendations made to Council on an integrated service and facility plan.	To be referred to Committee for confirmation of priorities.

Utilise facilities and services for optimal participation.

Provide and promote accessibility to existing services and facilities, including sporting, education and cultural activities.

DP Action	Action Code	Action	Responsibility	Performance Measure	Comment
Library - Provide a fresh and relevant collection of materials in a variety of formats. Provide public use computers and facilitate access to technology for the community. Library to be identified as a community hub for learning, networking and leisure.	L5.1.1.1	Provide a fresh and relevant collection of materials in a variety of formats.	Library Manager	Turnover greater than 3.5. Age 48% purchased in the last 5 years.	New appointment to position of Library Collections Team Leader, with library collection development again progressing well. Loans and visitations both increasing. Continual weeding of outdated material is providing a relevant and appealing collection, resulting in high usage.
Library - Provide a fresh and relevant collection of materials in a variety of formats. Provide public use computers and facilitate access to technology for the community. Library to be identified as a community hub for learning, networking and leisure.	L5.1.1.2	Promote library services through a broad range of media.	Library Manager	Number of visits to the website.	Library services constantly promoted via social media, newspaper, mailouts, newsletters, radio and television. Children's bookweek in August saw 2,000 children attend the library in 4 days. Since last year, library visitation is up 5.6% to 155,441 visits per annum.

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DP Action	Action Code	Action	Responsibility	Performance Measure	Comment
Library - Provide a fresh and relevant collection of materials in a variety of formats. Provide public use computers and facilitate access to technology for the community. Library to be identified as a community hub for learning, networking and leisure.	L5.1.1.3	Library to be identified as community hub for learning, networking and leisure.	Library Manager	Number of visits per annum. Deliver a minimum of 20 programs annually reflecting population demographic.	The library continues to deliver a broad range of programs and provides information and leisure opportunities for the community. A grant for \$200,000 was received which will allow the construction of a youth space within the library, opening up a whole new range of facilities, resources and programs for young people in the community.
Visitor's Centre - Continue to promote Griffith via Griffith Tourism Marketing, PR, promotions, Griffith Brochure, Visit Griffith website, Advertising. Continue to be part of the NSW Accredited Visitor Information Centres.	L5.1.2.1	Tourism and Economic Development Unit works with Tourism and Events Committee to increase visitation to Griffith area.	Manager Tourism and Economic Development	Increase in number of visitors to Griffith.	This is an ongoing action in collaboration with Regional Tourism organisation RRT and Destination NSW.
Griffith Regional Theatre - Entrepreneurial season, Film Festival, Sponsorship, Music and movies matinees, Hire of facilities, maintain Theatre	L5.1.3.1	Completion of the season launch.	Manager Theatre and Art Gallery		One day event to be completed February 2016.

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DP Action	Action Code	Action	Responsibility	Performance Measure	Comment
facilities as per adopted service standard.					
Griffith Regional Theatre - Entrepreneurial season, Film Festival, Sponsorship, Music and movies matinees, Hire of facilities, maintain Theatre facilities as per adopted service standard.	L5.1.3.2	Marketing strategy developed and implemented.	Manager Theatre and Art Gallery	Increase audience by 3-5%.	New position created to start 1st July 2015. Marketing strategy currently in review for the 2016 calendar year.
Griffith Regional Theatre - Entrepreneurial season, Film Festival, Sponsorship, Music and movies matinees, Hire of facilities, maintain Theatre facilities as per adopted service standard.	L5.1.3.3	Entrepreneurial season to be delivered as schedule.	Manager Theatre and Art Gallery	Minimum of 8 shows per calendar year.	5 season shows plus our Community Production of Beauty and The Beast occurred during this quarter.
Art Gallery - Local artist exhibitions, community exhibitions, exhibitions celebrating cultural diversity, youth	L5.1.4.1	Exhibition season for Art Gallery to be delivered as scheduled.	Manager Theatre and Art Gallery	Minimum of 6 exhibitions per year. Provide a quarterly report to the cultural Facilities Committee on the performance of the Art	The Art Gallery has seen a significant increase in numbers in the quarter due to The Archibald Prize 2014 exhibition. Public Programs is also going well with increased participation across all

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DP Action	Action Code	Action	Responsibility	Performance Measure	Comment
exhibitions, touring exhibitions and public programs. Maintain Gallery facilities as per adopted service standard.				Gallery with a view to having year on year increased participation to Art Gallery exhibitions and public programs by the wider community.	social demographics.
				Provide a schedule of exhibitions to the Cultural Facilities Committee for adoption by 30 September 2015.	
Art Gallery - Local artist exhibitions, community exhibitions, exhibitions celebrating cultural diversity, youth exhibitions, touring exhibitions and public programs. Maintain Gallery facilities as per adopted service standard.	L5.1.4.2	ArtSpace - minimum of 4 programs per year.	Manager Theatre and Art Gallery	Minimum of 4 exhibitions per year with local artists.	During the first quarter ArtSpace has held two exhibition - The Young Archies, which was a competition aligned with The Archibald Prize and open to the community. This prize was judged by principal sponsor ANZ bank.
Art Gallery - Local artist exhibitions, community exhibitions, exhibitions celebrating cultural diversity, youth exhibitions, touring exhibitions and public programs. Maintain	L5.1.4.3	Marketing strategy for Art Gallery developed.	Manager Theatre and Art Gallery	Increase audience by 3-5% over calendar year.	A restructure was implemented June 30th with a new role titled 'Marketing & Education Officer'. This position has been working on the marketing strategy for the 2016 calendar year.

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DP Action	Action Code	Action	Responsibility	Performance Measure	Comment
Gallery facilities as per adopted service standard.					
Art Gallery - Local artist exhibitions, community exhibitions, exhibitions celebrating cultural diversity, youth exhibitions, touring exhibitions and public programs. Maintain Gallery facilities as per adopted service standard.	L5.1.4.4	Public programs for Art Gallery	Manager Theatre and Art Gallery	Minimum of 4 programs per year.	Our two day a week Public Programs office, Jo Southorn, has firmly embedded herself into the local Aboriginal community, working with Youth of The Streets and the Women's Group on different projects. Alongside this the Gallery has been running successful Life Drawing, Print Making and school holiday art workshops.
Griffith Regional Aquatic Leisure Centre - General swimming, Swimming Carnivals, Swim School, Gymnasium classes and programs, Creche, Swimming Squad, maintain Aquatic centre facilities as per adopted service standard.	L5.1.5.1	Ensure facility is clean, functional and available to participants of each of the nominated programs or events throughout the year.	Leisure Services Manager	Provide quarterly report to Cultural Facilities Committee outlining attendance and performance of each department within the facility.	
				Year on year increase in attendance figures by the wider community.	

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DP Action	Action Code	Action	Responsibility	Performance Measure	Comment
Westend Sports Stadium - Cultural events such as Islander Craft Fair, Wheelchair basketball, State Basketball and Junior State Basketball, School sports, Community Events, badminton, volleyball, general sports activities, maintain stadium facilities as per adopted service standard.	L5.1.6.1	Ensure stadium is clean, functional and available to participants of each of the nominated programs or events throughout the year.	Leisure Services Manager	Complete installation of new basketball backboards by 30 June 2016.	New backboards scheduled for installation January 2016. Schedule of improvements/works being developed. Energy efficient lighting installed in foyer, cleaners contracted to clean 3x per week. Court use reports to be presented to Cultural Facilities Committee.
				Develop a schedule of improvements for the stadium to facilitate the maximisation of attendance and utilisation of the facility.	
				Quarterly attendance reports provided to Cultural Facilities Committee.	
Pioneer Park Pioneer Park Museum will continue to coordinate the existing major events such as, Australia Day Brekkie, Good Friday Action Day, Local Government Week Schools Day and Festa Della Salsicce (Salami Day). These annual activities will be supported by introducing new initiatives highlighting the museum's	L5.1.7.1	Pioneer Park Management Committee to plan and conduct new and existing events.	Manager Tourism and Economic Development	Increased visitation at Pioneer Park Museum.	Ongoing.

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DP Action	Action Code	Action	Responsibility	Performance Measure	Comment
extensive collection and encouraging community participation.					
Actively promote, via implementation of communication strategy, Council's services and facilities.	L5.1.8.1	Councillors and staff are informed of communication strategy.	Manager Executive Services	Councillors and staff understand and utilise the processes and options for communication and community engagement.	Staff apply communication strategy when executing projects.
Actively promote, via implementation of communication strategy, Council's services and facilities.	L5.1.8.2	Relevant staff are trained in web content management system and social media applications.	Manager Executive Services	Web information is maintained and regularly update.	Training provided to staff involved in website review and responsible for specific web content. Council Webmaster undertakes monthly review of web pages.
Liaise with local agencies and user groups to ascertain their requirements.	L5.1.9.1	Liaise with local agencies and user groups to ascertain their requirements.	Community Development Coordinator	Council informed of community issues.	Ongoing through Communities Committee and local agencies.

Promote pathways into alternative education and training where appropriate.

DP Action	Action Code	Action	Responsibility	Performance Measure	Comment
Promote local and advocate to State and Federal governments the need for alternative education options within our community.	L5.2.1.1	Provide support to existing organisations delivering services locally by way of advocating to State and Federal governments.	Community Development Coordinator	Continue survey of school leaver intentions. Continued involvement with the Western Riverina Higher Education Project. Letters of support provided	Ongoing. Launched Grow Your Own with Deakin University and local education and business stakeholders

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DP Action	Action Code	Action	Responsibility	Performance Measure	Comment
				for local services applying for funding to continue/expand service delivery programs.	

Promote the benefits of life-long learning.

DP Action	Action Code	Action	Responsibility	Performance Measure	Comment
Support local providers of educational and skills programs.	L5.3.1.1	Provide ongoing advocacy support to existing organisations delivering services locally.	Community Development Coordinator	N/A.	Ongoing.

Integrate cultural and community groups and address issues faced by minority groups.

Promote the implementation of Ethnic Affairs Priority Statement programs throughout the community.

DP Action	Action Code	Action	Responsibility	Performance Measure	Comment
Council staff raise awareness of Ethnic Affairs Priorities on an ongoing basis.	L6.1.1.1	Council staff raise awareness of Ethnic Affairs Priorities on an ongoing basis.	Community Development Coordinator	N/A	

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Deliver diversity awareness training and support to new arrivals and community.

DP Action	Action Code	Action	Responsibility	Performance Measure	Comment
Council staff raise awareness of diversity on an ongoing basis.	L6.2.1.1	Council staff raise awareness of diversity on an ongoing basis.	Community Development Coordinator	N/A	Support to citizenship other agencies provided.

Promote, celebrate and build on our cultural diversity cosmopolitan identity.

Encourage participation in established activities celebrating community diversity.

DP Action	Action Code	Action	Responsibility	Performance Measure	Comment
Promote community events via Events Calendar, Council Website.	L7.1.1.1	Provide methods for community groups to promote activities online.	Community Development Coordinator	Community activities are promoted online to the wider community.	Interactive Community Directory now available on line.
Encourage local organisations to celebrate cultural diversity eg La Festa, Refugee Week, Harmony Day.	L7.1.2.1	Ongoing liaison with local organisations to encourage local organisations to celebrate cultural diversity.	Community Development Coordinator	N/A	Ongoing. Member of the Multicultural Interagency working group.

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Successfully deliver externally funded programs designed to increase community engagement by those from Culturally and Linguistically Diverse communities.

DP Action	Action Code	Action	Responsibility	Performance Measure	Comment
Investigate opportunities for collaboration with other agencies in support of CALD community.	L7.2.1.1	Strategies developed in conjunction with Communities Committee in support of CALD community.	Community Development Coordinator	Strategies identified are delivered subject to external funding.	Working with the Primary Health Network to improve access to medical services and allied health professionals for new arrivals.

Increase and improve promotion of existing arts and cultural events and facilities.

DP Action	Action Code	Action	Responsibility	Performance Measure	Comment
Work with Council facilities to promote relevant arts and cultural events as per Communication Strategy including use of Council's website, media releases, weekly radio program.	L7.3.1.1	Ongoing role of Council's Marketing and Promotions function to be further clarified.	Community Development Coordinator	Marketing strategies to be developed for Council facilities.	Ongoing.

Acknowledge and be responsive to issues which have an impact upon the community's wellbeing and harmony.

Maintain and build on current programs being delivered by local agencies and Council.

DP Action	Action Code	Action	Responsibility	Performance Measure	Comment
Encourage community to participate in programs and utilise facilities provided.	L8.1.1.1	Ongoing function of Council - encourage community to participate in programs and utilise facilities provided.	Community Development Coordinator	N/A	Ongoing. Access and awareness improved through Council's online Community Directory.

Increase awareness of existing support services and programs.

DP Action	Action Code	Action	Responsibility	Performance Measure	Comment
Quarterly updates of community service information.	L8.5.1.1	Community services map created and available.	Community Development Coordinator	N/A	see L7.1.1.1

Establish and promote an on-line process for information gathering and dissemination to address community safety issues.

DP Action	Action Code	Action	Responsibility	Performance Measure	Comment
Liaise with local service providers to develop best method for information dissemination.	L8.6.1.1	Work with interagencies to identify communications processes.	Community Development Coordinator	Community information is readily available online.	Ongoing liaison with multi agencies.

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DP Action	Action Code	Action	Responsibility	Performance Measure	Comment
Liaise with local service providers to develop best method for information dissemination.	L8.6.1.2	Investigate options for a central information hub or online links to be incorporated on to community web sites.	Community Development Coordinator	Agency information is readily available to community.	see L7.1.1.1

Valuing our Environment

To reduce consumption and loss of water.

Implement the Griffith City Council Environmental Sustainability Strategy's action plan for water.

DP Action	Action Code	Action	Responsibility	Performance Measure	Comment
Monitor district metered and pressure zones for variations, anomalies and flow patterns.	E1.1.1.1	Monitor district metered and pressure zones for variations, anomalies and flow patterns.	Senior Engineer Operations	To reduce water loss in the water distribution system to 10%.	Ongoing monitoring of pressure zone performance.
Improve water distribution management knowledge	E1.1.2.1	Provide regular reports from SCADA to monitor water usage data.	Senior Engineer Operations	SCADA report prepared for Utilities Committee on a quarterly basis.	Pro-forma report set up in SCADA.

Develop and implement a detailed asset management and replacement program for water infrastructure.

DP Action	Action Code	Action	Responsibility	Performance Measure	Comment
Replace all water meters on scheduled program – ongoing.	E1.2.1.1	Manage and maintain Griffith and villages water meters annual replacement program.	Senior Engineer Operations	No meter age greater than 20 years. Target of 800 replacements per annum.	Jul 347, Aug 5, Sep 11, Oct 98 meters replaced.
Maintain an annual water mains replacement program	E1.2.2.1	Manage and maintain Griffith and villages water mains replacement program.	Senior Engineer Operations	100% of capital works for water mains completed by June 2016.	Designs catching up.

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DP Action	Action Code	Action	Responsibility	Performance Measure	Comment
– ongoing.					
Prepare options report for water reuse from GWRP commencing 2013-14.	E1.2.3.1	Monitor effluent re-use scheme at Griffith Livestock Marketing Centre.	Director Utilities	Provide report on the amount of effluent re-use to Utilities Committee.	Section 60 conditional approval for the effluent re-use scheme at Griffith Livestock Marketing Centre has been given by Department of Primary Industries Water on 5 August 2015. Pipework to supply re-use water currently being constructed and installed.
Offer rebates for water efficient devices – ongoing.	E1.2.4.1	Rebate program for water efficient devices provided.	Director Utilities	Number of rebates provided.	2 water saving rebate applications received and processed this quarter.

To increase reuse/recycling of wastewater and stormwater.

Implement the Griffith City Council Environmental Sustainability Strategy's action plan for water.

DP Action	Action Code	Action	Responsibility	Performance Measure	Comment
Prepare a biosolids reuse study in 2013-14.	E2.1.1.1	Continue to monitor biosolids disposal at Griffith Wastewater Reclamation Plant.	Senior Engineer Operations	Report biosolids handling and disposal to Utilities Committee.	Draft scope/briefing prepared to invite submissions
Investigate options for stormwater reuse.	E2.1.2.1	Not in 2015/16.	Director Utilities		

Develop and implement a detailed asset management and replacement program for sewerage infrastructure.

DP Action	Action Code	Action	Responsibility	Performance Measure	Comment
Maintain sewer infrastructure network including mains, pump stations and treatment processes.	E2.2.1.1	Manage and maintain sewer infrastructure network.	Senior Engineer Operations	Annual Sewer mains replacement program completed by 30 June each year.	Ongoing monitoring and repairs.

To protect and enhance water quality.

Implement the Griffith City Council Environmental Sustainability Strategy's action plan for water.

DP Action	Action Code	Action	Responsibility	Performance Measure	Comment
Prepare and implement water quality management plan in accordance with State Government requirements.	E3.1.1.1	Implement and monitor Water Quality Management Plan (WQMP).	Senior Engineer Operations	100% compliance with Australian Drinking Water guidelines.	Ongoing.

Develop and implement a detailed asset management and replacement program for water infrastructure.

DP Action	Action Code	Action	Responsibility	Performance Measure	Comment
Maintain water infrastructure network including reservoirs, mains, treatment processes.	E3.2.1.1	Manage and maintain water infrastructure network.	Senior Engineer Operations	Works completed as per 10 year capital works plan.	Ongoing monitoring, maintain & repairs executed where required.

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DP Action	Action Code	Action	Responsibility	Performance Measure	Comment
Maintain water infrastructure network including reservoirs, mains, treatment processes.	E3.2.1.2	Complete annual mains replacement program.	Director Utilities	Annual water mains replacement program completed by 30 June each year.	Capital works program for mains replacement commenced and progressing.

To reduce energy consumption and greenhouse gas emissions.

Implement the Griffith City Council Environmental Sustainability Strategy's action plan for energy and climate change.

DP Action	Action Code	Action	Responsibility	Performance Measure	Comment
Implement the short to medium term objectives of the Griffith City Council Environmental Sustainability Strategy. Eg streetlight lamp replacement program, use of energy efficient vehicles in Council's Fleet program, reducing office consumables such as paper, water saving initiatives such as homeowner rebate scheme for water efficient devices, recycling services to be extended to	E4.1.1.1	Rebate program for water efficient devices provided.	Director Utilities	Number of water saving rebates provided.	2 water saving rebate applications received and processed this quarter.

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DP Action	Action Code	Action	Responsibility	Performance Measure	Comment
appropriate Council facilities, development of the transfer station and landfill facilities.					
Implement the short to medium term objectives of the Griffith City Council Environmental Sustainability Strategy. Eg streetlight lamp replacement program, use of energy efficient vehicles in Council's Fleet program, reducing office consumables such as paper, water saving initiatives such as homeowner rebate scheme for water efficient devices, recycling services to be extended to appropriate Council facilities, development of the transfer station and landfill facilities.	E4.1.1.2	Maintain Council's energy efficient initiative with Fleet Management.	Fleet & Depot Manager	N/A	Only purchasing passenger vehicles with a green rating of 5.5 or better. Consideration is taken when purchasing larger items where possible and cost effective.
Implement the short to medium term objectives of the Griffith City Council	E4.1.1.3	Introduction of more electronic communication media to reduce reliance on paper.	Manager Executive Services	100% business papers delivered electronically to Senior Management Team and Councillors.	Introduction of PULSE software to manage recommendations from Service Review, Internal Audit and Risk Management.

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DP Action	Action Code	Action	Responsibility	Performance Measure	Comment
Environmental Sustainability Strategy. Eg streetlight lamp replacement program, use of energy efficient vehicles in Council's Fleet program, reducing office consumables such as paper, water saving initiatives such as homeowner rebate scheme for water efficient devices, recycling services to be extended to appropriate Council facilities, development of the transfer station and landfill facilities.				Implement Councillor Dashboard to I pads. Website redesigned to increase ease of user accessibility.	
Implement the short to medium term objectives of the Griffith City Council Environmental Sustainability Strategy. Eg streetlight lamp replacement program, use of energy efficient vehicles in Council's Fleet program, reducing office	E4.1.1.4	Initiate alternative energy saving initiatives.	Environmental Health and Sustainability Coordinator	Energy and water saving initiatives promoted.	Energy Audit on Griffith Water Treatment Plant commenced. Undertook project 'Start-Up' Teleconference with GCC Utilities/EH&S staff and OEH staff. Further undertook OEH Scoping Meeting with OEH, GCC Staff and three Energy Auditor providers in lieu of receipt of Energy Audit Proposal responses. Backed up Scoping Meeting with responses to Energy Auditor follow-up questions. Three Energy Audit

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DP Action	Action Code	Action	Responsibility	Performance Measure	Comment
consumables such as paper, water saving initiatives such as homeowner rebate scheme for water efficient devices, recycling services to be extended to appropriate Council facilities, development of the transfer station and landfill facilities.					proposals submitted and one provider selected. Selected Energy Auditor on-site for three days during Oct. 15 undertaking pump metering and equipment data logging.
Seek funding to promote the objectives contained within the Environmental Sustainability Strategy.	E4.1.2.1	Seek funding to promote the objectives contained within the Environmental Sustainability Strategy.	Environmental Health and Sustainability Coordinator	Funding applications lodged.	Data and background information provided to consultants. Consultant data review process continues. Expert Panel Meeting #1 undertaken including bathymetric survey and in-lake sediment sampling. Comprehensive Drain & In-Lake Water Quality Sampling schedule developed by GCC and commenced, currently continuing. Consultant Desktop Study and Modelling continues.
Facilitate renewable energy options (provide education, increase use of renewable energy options at Council facilities).	E4.1.3.1	Work with Council's facility managers to explore opportunities on renewable energy use.	Environmental Health and Sustainability Coordinator	Renewable energy options identified.	Had discussions with OEH and internally in regard to rolling out further Level 2 Energy Audits on Griffith Water Sewerage Plant and Griffith Regional Aquatic and Leisure Centre Leisure after successful completion of Griffith Water Treatment Plant energy audit. Investigating options for

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DP Action	Action Code	Action	Responsibility	Performance Measure	Comment
					Large Scale Photovoltaics projects within our LGA.

To improve air quality by reducing exposure to air pollution.

Implement the Griffith City Council Environmental Sustainability Strategy's action plan for energy, air and climate change.

DP Action	Action Code	Action	Responsibility	Performance Measure	Comment
Implement the actions and objectives of the Environmental Sustainability Strategy relating to air quality.	E5.1.1.1	Develop programs to make the community aware of issues surrounding air quality.	Environmental Health and Sustainability Coordinator	Awareness programs developed.	No action undertaken during 2015 - 2016 / Q1. Recommend prioritisation of future actions specifically addressing industrial burning, agricultural burning and residential (backyard) burning undertaking tailored actions to address each specific category of air quality degradation.

To minimise the environmental, social and financial costs of new development.

Implement the Griffith City Council Environmental Sustainability Strategy's action plan for land and the built environment.

DP Action	Action Code	Action	Responsibility	Performance Measure	Comment
Provide water and sewerage services that meet growth demands - ongoing.	E6.1.1.1	Ensure adequate infrastructure plans in place for future demand.	Senior Engineer Operations	All applicable developments are adequately provided with water and sewerage services. Number of new tenements added to water and sewerage infrastructure.	Ongoing. Submission made for funding of sewerage remaining villages with out sewer reticulation, Mains replacement and new mains required is listed and considered for execution.

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DP Action	Action Code	Action	Responsibility	Performance Measure	Comment
Incorporate environmental sustainability principles into Council planning policies.	E6.1.2.1	As policies are reviewed, principles of environmental sustainability will be incorporated.	Environmental Health and Sustainability Coordinator	N/A	Recommendation stands. No further action to report.

Provide development assessment and building certification services to the Griffith Community.

DP Action	Action Code	Action	Responsibility	Performance Measure	Comment
Assess and determine development applications, construction and building certificates and section 149 certificates.	E6.2.1.1	Manage and maintain an efficient Development Application process as per legislative requirements.	Planning & Environment Manager	Development is compliant with Local Environment Plan and Development Control Plans.	This an ongoing process which receives high priority in the Directorates day to day operational responsibilities and ratings compared to other councils confirms that a very high standard is maintained.
				Number of applications assessed within legislative timeframe.	
Investigate and regulate unauthorised building works and land use.	E6.2.2.1	Develop and implement protocol to deal with unauthorised building works and land use.	Planning & Environment Manager	Number of matters investigated.	Protocols in place and operational.
Provide guidance on potential development, construction and planning issues.	E6.2.3.1	Hold an annual forum with developers, consultants and stakeholders.	Planning & Environment Manager	Annual forum held. Number of meetings addressed. Reference Group engaged.	Annual form will take place later in the financial year. E-mail reference group operational.

To preserve our natural and built heritage for future generations.

Implement the Griffith City Council Environmental Sustainability Strategy's action plan for land and the built environment.

DP Action	Action Code	Action	Responsibility	Performance Measure	Comment
Reduce possible groundwater pollution from residential septic systems by constructing reticulated sewerage systems to unserved areas.	E7.1.1.1	Septic SMART program ongoing.	Environmental Health and Sustainability Coordinator	Improved quality of stormwater runoff.	This project has been completed in full. This project has been nominated for and has been selected as one of four finalist in the Local Government NSW 'Excellence in the Environment Awards', 'Communication, Education & Empowerment' award category. Additionally, this project has been presented at both the Southern NSW Local Health District (Queanbeyan) and Murrumbidgee Local Health District (Wagga) regional health group meetings during Oct. 15.
				Maintain septic tank awareness.	
				Reduction of tenements utilising septic systems as development occurs.	
Adhere to Street Tree preservation policy.	E7.1.2.1	Process Tree Preservation Orders according to Street Tree preservation policy.	Parks & Gardens, Cemeteries and Noxious Weeds Manager	Number of Tree Preservation Orders.	Assessment undertaken in accordance with policy guidelines.
Adhere to Street Tree preservation policy.	E7.1.2.2	Street tree preservation policy to be reviewed.	Parks & Gardens, Cemeteries and Noxious Weeds Manager	Street Tree policy reviewed adopted by Council	Review completed.
Maintain street sweeping program to improve quality of stormwater runoff.	E7.1.3.1	Manage and maintain street sweeping program.	Works Manager Maintenance	Street sweeping undertaken as per program.	Street sweeping program for 15/16 have been developed and implemented. Program is to be review at end of each quarter to

Quarterly Review | 2015

DP Action	Action Code	Action	Responsibility	Performance Measure	Comment
					ensure street sweeping undertaken as per program.
Provide gravel from the Tharbogang quarry to a standard required for roadworks.	E7.1.4.1	Gravel extraction be carried out as per licence and development application requirements.	Waste Operations Manager	Gravel extracted meets the demand and quality required for Council roadworks whilst maintaining full compliance with NSW Planning licence regarding landfill and quarry operations.	There has been 10260.52tn's of gravel carted from Tharbogang Quarry.
Develop biodiversity strategy and management plans for the Griffith LGA.	E7.1.5.1	Work with Environment and Sustainability Committee to finalise Biodiversity Strategy.	Environmental Health and Sustainability Coordinator	Work with Local Land Services on Biodiversity strategies.	GCC's Biodiversity Strategy, Draft for Comment, 19th Dec. 2011 document remains to date the most recent version of this document. Review of this draft Biodiversity Strategy has been re-prioritised and will be addressed at a later stage.
Monitor and review heritage listed buildings in the Griffith LGA.	E7.1.6.1	Heritage matters considered as they arise.	Planning & Environment Manager	Number of heritage matters considered.	Completed as part of the LEP and listed as such. Any matters arising will be dealt with.

To plan effectively and consider health issues within planning sustainable development frameworks.

Implement the Griffith City Council Environmental Sustainability Strategy's action plan for land and the built environment.

DP Action	Action Code	Action	Responsibility	Performance Measure	Comment
Implement the objectives of the Pedestrian Access Mobility Plan (PAMP) and Bicycle Plan.	E9.1.1.1	Apply for relevant grants to implement the objectives of the Pedestrian Access Mobility Plan (PAMP) and Bicycle Plan.	Director Infrastructure and Operations	Implement PAMP and Bicycle Plan recommendations as per the 5 year priority table.	Application for funding has been made to RMS for 2016/17 for PAMP.

To improve biodiversity by preserving and protecting existing biodiversity.

Implement the Griffith City Council Environmental Sustainability Strategy's action plan for biodiversity.

DP Action	Action Code	Action	Responsibility	Performance Measure	Comment
Develop biodiversity strategy and management plans for the Griffith LGA.	E10.1.1.1	Finalise the Biodiversity Strategy.	Planning & Environment Manager	Adoption of Biodiversity Strategy.	Draft document to be finalised and implemented pending public consultation and council endorsement.

To ensure and maintain the conservation of the natural environment.

Implement the Griffith City Council Environmental Sustainability Strategy's action plan for biodiversity

DP Action	Action Code	Action	Responsibility	Performance Measure	Comment
Improve sustainable landuse by continuation of the	E11.1.1.1	Manage and maintain Council's ongoing noxious weeds program.	Parks & Gardens, Cemeteries and Noxious Weeds	Noxious weeds – report on noxious weed infestation on rural properties annually.	Extensive mechanical and chemical removal of Boxhorn from along the road reserve of Gum

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DP Action	Action Code	Action	Responsibility	Performance Measure	Comment
noxious weeds eradication and control programs.			Manager	Noxious weeds budget fully expended.	Creek Rd has commenced, further work in this area will depend on available resource.
To improve knowledge and understanding of the issues surrounding biodiversity.	E11.1.2.1	Biodiversity education program developed and implemented.	Planning & Environment Manager	Biodiversity education program developed.	To be implemented after adoption of the biodiversity strategy.
Seek funding to further promote biodiversity.	E11.1.3.1	Apply for relevant grants to further promote biodiversity.	Planning & Environment Manager	Number of grants applied for.	Applications to be lodged if funding becomes available.
Develop a street tree asset management plan.	E11.1.4.1	Street tree strategy reviewed.	Planning & Environment Manager	Street tree strategy reviewed.	A priority would be Banna Ave and Yambil Street as part of a more comprehensive review.

To deal with waste more effectively, including using it as a resource.

Implement the Griffith City Council Environmental Sustainability Strategy's action plan for waste.

DP Action	Action Code	Action	Responsibility	Performance Measure	Comment
Construction of a new Transfer Station and upgrade the existing landfill facility at Tharbogang to provide waste handling to accommodate the needs of the community up until	E12.1.1.1	Construction of Transfer Station at Tharbogang Landfill.	Waste Operations Manager	Completion by December 2015.	Council has re-negotiated with Joss Construction a new tender price which saved council \$89k. Construction contract has been sent to solicitors (13/10/15) for reviewing once this is completed then it will be sent to Joss Construction for execution.

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DP Action	Action Code	Action	Responsibility	Performance Measure	Comment
2035.					
Encourage resource recovery (transfer station) and continue to improve kerbside recycling participation.	E12.1.2.1	Council investigate Greenwaste collection service.	Waste Operations Manager	Greenwaste collection service investigated and report to the Utilities Committee by June 2016.	RAMROC waste group has engaged an contractor to carry out an feasibility study on a FOGO kerbside collection service for Leeton and Griffith Councils.
Maintain waste collection and disposal from domestic, commercial, street and park areas.	E12.1.3.1	Provide domestic, commercial, street and park bin collections.	Waste Operations Manager	100% urban rate payers have access to a kerbside recycling service of plastic, paper, glass.	Kerbside collection occurs every day for Councils Domestic and Commercial customers. The completion of CRM's depends on staff availability. I would say that expected turn around times are met 80% of the time.
				Domestic, commercial, street and park waste collected at least weekly.	
				Replace 90% stolen or broken garbage bins within 3 working days.	
				Respond to non collection within 24 hours.	
Maintain a comprehensive litter control program.	E12.1.4.1	Additional street bins to be provided when requested and according to budget allocation.	Waste Operations Manager	Additional street bins provided within one month of application.	Additional street bin were put in Yenda main street along with upgrading the ones that were there. We will focus now on Handwood replacing the basket bins that are already there with bin stands and 240lts bins.

Growing our City

Develop Griffith as a centre of choice for trade, business, health, recreation and employment.

Advocate for the early installation of National Broadband Network in the Griffith LGA.

DP Action	Action Code	Action	Responsibility	Performance Measure	Comment
Consider NBN rollout in Council's strategies and plans. See also D5.1, D2.2	D1.1.1.1	Advocacy for the early installation of National Broadband Network in the Griffith LGA. will occur as opportunities arise.	Manager Tourism and Economic Development	N/A	In constant communications with NBN Co and other operators who are offering digital opportunities in particular WIFI for the CBD.

Ensure development is planned and strategic, incorporating principles of sustainability and triple bottom line of being financially, socially and environmentally measured.

DP Action	Action Code	Action	Responsibility	Performance Measure	Comment
Sustainability principles incorporated into Council's planning policies.	D1.2.1.1	Planning instruments reflect sustainability principles.	Planning & Environment Manager	Ongoing.	Ongoing process.

Increase local access to further education options.

DP Action	Action Code	Action	Responsibility	Performance Measure	Comment
Continue Council's commitment to further education options and pathways.	D1.4.1.1	Ongoing commitment to Western Riverina Higher Education Project.	Director Sustainable Development	Interaction with Charles Sturt University, Deakin University, Riverina Institute NSW TAFE on higher education pathways.	Ongoing relationship with Charles Sturt University. Significant progress with Deakin University and other stakeholders on the Griffith Grow our Own project and other Deakin initiatives.

Promote the value of tourism and its economic benefits to the community.

DP Action	Action Code	Action	Responsibility	Performance Measure	Comment
Implement the strategies within the 2011-12 Tourism Business Plan.	D1.5.1.1	Implement the strategies within the Tourism Business Plan.	Manager Tourism and Economic Development	Increase visitor numbers, visitor expenditure and visitor satisfaction.	Commitment to tourism branding confirmed. Quarterly report on outcomes has been developed.

Attract and develop new value-adding industries.**Encourage the establishment of diversified industries.**

DP Action	Action Code	Action	Responsibility	Performance Measure	Comment
Seek funding to attract new business and industry through programs such as Country Change.	D2.1.1.1	Attend Country Change with relevant local industry groups to promote employment opportunities.	Manager Tourism and Economic Development	Number of leads generated from Country Change.	Has been decided that the cost of attending this event has not been profitable and looking to maintain a web presence only. Resources applied to alternative programs and projects.

Improve the physical appearance of city and village entrances.

DP Action	Action Code	Action	Responsibility	Performance Measure	Comment
Develop a design proposal for beautifying the city and village entrances.	D2.3.1.1	Prepare master plans for city and village entrances.	Planning & Environment Manager	Completion of entrance strategy.	In process. Preliminary design concepts to be finalised. Consultation workshops to follow.

Encourage planned development in Griffith LGA villages and the wider region.

DP Action	Action Code	Action	Responsibility	Performance Measure	Comment
Create planning instruments that encourage development in these areas.	D2.4.1.1	Create planning instruments that encourage development in these areas.	Planning & Environment Manager	Incorporate in Planning instruments.	The LUS and LEP encourage growth in these areas and new development proposals and on going growth of existing industries and business is proof. Residential development ongoing, expansion in wine industries and chicken industries and growth in local transport industry occurring.

Promote opportunities for small businesses to establish in our community.

DP Action	Action Code	Action	Responsibility	Performance Measure	Comment
Liaise with Business Enterprise Centre and Griffith Business Chamber, Trade and Investment NSW to develop resources and programs to	D2.5.1.1	Regular meetings held with Business Enterprise Centre Griffith Business Chamber, Trade and Investment NSW.	Manager Tourism and Economic Development	Number of meetings held.	New BEC employee now set up in Council offices. Regular meetings held with the BEC, Business Chamber and State agencies.

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DP Action	Action Code	Action	Responsibility	Performance Measure	Comment
assist small business to establish in the area.					
Liaise with Business Enterprise Centre and Griffith Business Chamber, Trade and Investment NSW to develop resources and programs to assist small business to establish in the area.	D2.5.1.2	Present local and regional economic profile.	Manager Tourism and Economic Development	Local and regional economic profile available on Council website.	Budget bid lodged to complete suite of profiling tools.
Attract and host international trade delegations to further promote business opportunities within the region.	D2.5.2.1	Promote business opportunities to overseas investor groups.	Manager Tourism and Economic Development	Number of meetings with agencies dealing with trade and investment. Number of trade delegations to Griffith.	Continue to service overseas investor requests on an ongoing basis and working closely with NSW Trade & Investment.
Review and maintain industry assistance package program.	D2.5.3.1	Maintain industry assistance package.	Manager Tourism and Economic Development	Success of Griffith Local Economic Assistance Program.	A number of contribution rebates have been refunded to date.

Implement Economic Development Strategies to assist in filling vacant commercial spaces and consider location of shopping centres.

DP Action	Action Code	Action	Responsibility	Performance Measure	Comment
Liaise with Business Enterprise Centre and Griffith Business	D2.6.1.1	Regular meetings held with Business Enterprise Centre Griffith Business Chamber,	Manager Tourism and Economic Development	Number of meetings held.	See D.2.5.1.1

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DP Action	Action Code	Action	Responsibility	Performance Measure	Comment
Chamber, Trade and Investment NSW to develop resources and programs to assist small business to establish in the area.		Trade and Investment NSW.			

Invest in and implement the strategies identified by the Strengthening Basin Communities Project.

DP Action	Action Code	Action	Responsibility	Performance Measure	Comment
Investigate and provide options to implement projects from the Economic Development Strategy.	D2.7.1.1	Seek funding for delivery of projects from the Economic Development Strategy.	Manager Tourism and Economic Development	Number of grant applications.	See C6.2.1.1
				Number of recommendations implemented.	

Develop Griffith as regional transport hub and inter-modal transport centre.

Relocate freight terminal from Central Business District.

DP Action	Action Code	Action	Responsibility	Performance Measure	Comment
Planning and funding application for freight terminal progressed.	D3.1.1.1	Continue to liaise with stakeholders regarding Western Riverina Freight Intermodal and Logistics Hub.	Manager Tourism and Economic Development	Ongoing.	DA approved for Widgelli intermodal. Discussions commenced regarding attached business park.

Improve facilities at existing Griffith transport infrastructure, ie: airport, bus interchange, railway station.

DP Action	Action Code	Action	Responsibility	Performance Measure	Comment
Maintain Griffith Airport. See also D8.2	D3.2.1.1	Manage and maintain Griffith Airport in accordance with Civil Aviation Safety Authority (CASA) standards.	Airport Coordinator	Airport maintained to CASA requirements. Monthly report to Transport Committee. Runway pavement assessment completed.	The Airport is being managed in accordance with Civil Aviation Safety Authority guidelines and legislation. Monthly reports provided to Transport Committee. Runway pavement assessment completed.

Maintain and develop public roads, paths, cycleways and transport corridors.

Develop and implement a detailed asset management and replacement program for public roads, paths, cycleways and transport corridor infrastructure.

DP Action	Action Code	Action	Responsibility	Performance Measure	Comment
Maintain road infrastructure network as per adopted service standard including sealed and gravel roads, footpaths, kerb & gutter, signage, drainage culverts, carparks, bridges and other associated infrastructure.	D4.1.1.2	Maintain regional and local roads and traffic facilities to adopted service standards.	Works Manager Maintenance	Implement Service Standards for roads and pathways adopted by Council.	Reseal programme for rural have been completed. K&G and footpath repair/replacement programme is being finalised Footpath paver in front of the police station on Railway Street has been repaired.

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DP Action	Action Code	Action	Responsibility	Performance Measure	Comment
Construct roads in accordance with available funding and Asset Management Plans.	D4.1.2.1	Construct roads in accordance with Capital Works program.	Works Manager Construction	Roads to Recovery and Council own source expenditure budgets fully expended.	Construction and Sealing of Jones Rd is 90% complete; Construction of Walla Ave/ Merrigal St Roundabout has commenced.
Rehabilitate sealed roads in accordance with available funding and Asset Management plans.	D4.1.3.1	Sealed roads rehabilitation program implemented in accordance with Asset Management Plans.	Works Manager Maintenance	Sealed roads rehabilitation program reported in accordance with the Asset Management Plans.	In 2015/16 no funding have been allocated for sealed roads rehabilitation. Additional funding may become available from R2R in this financial year, 2015/16.

Extend and improve kerb and guttering in the CBD.

DP Action	Action Code	Action	Responsibility	Performance Measure	Comment
Maintain and renew kerb and guttering in accordance with Asset Management Plan and available funding.	D4.2.1.1	Asset Management Plan to be developed and implemented.	Works Manager Maintenance	Implement and report on Asset Management Plan when finalised.	K&G repair/replacement programme is being finalised.

Install path/cycleways in residential areas.

DP Action	Action Code	Action	Responsibility	Performance Measure	Comment
Seek funding to implement the outcomes of the completed Cycleway and Footpath Strategy for residential areas.	D4.3.1.1	Apply for relevant grants to implement the outcomes of the completed Cycleway and Footpath Strategy for residential areas.	Director Infrastructure and Operations	Successful grant application.	Application for funding has been made to RMS for 2016/17 for Shared Pathway on Noorebar Street between the Emergency Entrance to Base Hospital and Warrambool Street and Boonah Street from the School Crossing to Macarthur Street.

Install path/cycleways to connect suburbs and villages.

DP Action	Action Code	Action	Responsibility	Performance Measure	Comment
Seek funding to implement the outcomes of the completed Cycleway and Footpath Strategy to connect suburbs and villages.	D4.4.1.1	Apply for relevant grants to implement the outcomes of the completed Cycleway and Footpath Strategy to connect suburbs and villages.	Director Infrastructure and Operations	Successful grant application.	Application for funding has been made to RMS for 2016/17 for Shared Pathway on Noorebar Street between the Emergency Entrance to Base Hospital and Warrambool Street and Boonah Street from the School Crossing to Macarthur Street.

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Improve and maintain street lighting in residential and central business areas.

DP Action	Action Code	Action	Responsibility	Performance Measure	Comment
Liaise with local energy provider and community to review and improve street lighting.	D4.5.1.1	Ongoing review of street lighting in residential and central business areas.	Director Infrastructure and Operations	Energy supply contract reviewed. Street lighting issues identified and reported to Essential Energy.	Installation of Streetlighting at Griffith Retirement Village entrance on Sidlow Road and at the Rankins Springs Road and Rossetto Road intersection. Carpark lighting has been enhanced in Visitor Centre Carpark at the Kindergarten entry. Longterm streetlight outages at Rossies, Crossing Street railway crossing and Wakaden Street have been rectified. Ongoing issue with Clifton Bvd lighting in front of Ted Scobie Oval being monitored by Essential Energy.

Provide infrastructure in partnership with service providers.**Facilitate the construction of appropriate accommodation for the delivery of additional health services.**

DP Action	Action Code	Action	Responsibility	Performance Measure	Comment
Provision of land and buildings for the St Vincents Private Community Hospital and Murrumbidgee Teaching and	D5.3.1.1	Construction of St Vincents Community Private Hospital and Murrumbidgee Teaching and Learning Facility along with identified student accommodation.	Director Business, Cultural and Financial Services	Complete construction and commissioning of St Vincents Community Private Hospital and co-located Murrumbidgee teaching facility/student	Construction has commenced on the private hospital component in accordance with the contractors construction programme with completion scheduled for August 2016. Tenders have been called

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DP Action	Action Code	Action	Responsibility	Performance Measure	Comment
Learning Centre – medical and Allied health to be located at Animoo Avenue. See also L3.3				accommodation by 30 June 2016.	for student accommodation component with tenders to close by 30 November 2015. A contractor should be appointed prior to Christmas with construction to commence in the new year. Completion forecast for mid 2016.

Recommit to the Memorandum of Understanding between GCC, Charles Sturt University and NSW Institute of TAFE – Riverina to expand tertiary education options delivered locally.

DP Action	Action Code	Action	Responsibility	Performance Measure	Comment
Charles Sturt University and Riverina Institute will continue to offer a range of pathway programs which combine TAFE and university study. Eg the integrated Business program, the TAFE Diploma in Children's Services which is a pathway through to the Charles Sturt University Bachelor of Teaching (birth to 5 years), the TAFE Diploma of Enrolled Nursing program is also a	D5.4.1.1	Develop and maintain Pathways programs including Integrated Business Program, Diploma in Childhood Services, Diploma of Enrolled Nursing.	Project Officer Western Riverina Higher Education	Number, type and place of residence of student enrolments.	Pathway programs remain current and attracting satisfactory enrolments.

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DP Action	Action Code	Action	Responsibility	Performance Measure	Comment
pathway to the Charles Sturt University degree.					
Charles Sturt University and Riverina Institute will continue to offer a range of pathway programs which combine TAFE and university study. Eg the integrated Business program, the TAFE Diploma in Children's Services which is a pathway through to the Charles Sturt University Bachelor of Teaching (birth to 5 years), the TAFE Diploma of Enrolled Nursing program is also a pathway to the Charles Sturt University degree.	D5.4.1.2	Investigation into the demand for other pathway programs including social welfare and accounting. See L3.1	Project Officer Western Riverina Higher Education		Ongoing investigation.
Investigations will continue into the demand for running other pathway programs, including social welfare and accounting. See L3.1	D5.4.2.1	Investigation into alternative higher education pathways ongoing.	Project Officer Western Riverina Higher Education	Investigations undertaken with higher education providers.	Ongoing investigations.

Develop policies that encourage sustainable growth.

Progress the development of new and existing Griffith Cemeteries to incorporate elements that accommodate the diverse cultural groups within our community.

DP Action	Action Code	Action	Responsibility	Performance Measure	Comment
Complete detailed design phase of new cemetery and ensure design accommodates the various cultural groups as approved by General Facilities Committee.	D6.2.1.1	Planning for new cemetery continues leading to adoption of concept plan.	Planning & Environment Manager	New Cemetery concept plan adopted.	Possibility of a new site has been mentioned, as has the possibility of a crematorium, and these need to be clarified in order to progress further.
Manage and maintain all developed cemetery facilities.	D6.2.2.1	Manage and maintain Griffith and Yenda cemeteries within allocated budgets.	Parks & Gardens, Cemeteries and Noxious Weeds Manager	Cemetery managed efficiently and to agreed service standards.	Tenders have been sought for the construction of 22 double in ground vaults, Tenders close 16 October 2015.

Implement the strategies identified in the Land Use Strategy.

DP Action	Action Code	Action	Responsibility	Performance Measure	Comment
Strategies underpin Local Environment Plan.	D6.3.1.1	City wide DCP prepared.	Planning & Environment Manager	DCP adopted.	Document almost in draft format with public participation to follow as well as the legal adoption process through Council and DPI.

Provide a suitable livestock marketing centre to facilitate buying and selling of livestock.

DP Action	Action Code	Action	Responsibility	Performance Measure	Comment
To maintain and develop infrastructure and services to bring together willing buyers and sellers of livestock in the Western Riverina region.	D6.4.1.1	Manage and maintain Griffith Livestock Marketing Centre within allocated budgets.	Director Utilities	Griffith Livestock Marketing Centre maintained to facilitate and maximise the buying and selling of livestock with a target of 400,000 head of sheep and ability to sell cattle when required.	Griffith Livestock Marketing Centre maintaining a positive financial position at the end of September 2015. Sheep sales are ahead of target with 133,032 sheep being sold as of the end of September 2015, no cattle being sold this quarter.
To maintain and develop infrastructure and services to bring together willing buyers and sellers of livestock in the Western Riverina region.	D6.4.1.2	Improve selling conditions for sheep yards.	Director Utilities	Complete concreting floor of sheep pens by June 2016. Install additional shade structure by June 2016.	Concreting floor of sheep pens has been completed.

Promote Griffith as a “centre of excellence”.

Develop and sufficiently resource a cross-organisational marketing and promotion strategy that presents a unified and cohesive image of Griffith.

DP Action	Action Code	Action	Responsibility	Performance Measure	Comment
Develop and implement Marketing and Promotion Strategy.	D7.1.1.1	Implement Marketing and Promotion Strategy.	Manager Tourism and Economic Development	Marketing and Promotions Strategy implemented.	Ongoing. Regularly reported to Tourism and Events Committee.

Develop “easy access links” with key regional and capital centres (eg Rex link to Melbourne).

Improve facilities at existing Griffith transport infrastructure, ie: airport, bus interchange, railway station.

DP Action	Action Code	Action	Responsibility	Performance Measure	Comment
Maintain Griffith Airport infrastructure eg runways, taxiways, apron, etc.	D8.2.1.1	Manage and maintain Griffith Airport in accordance with Civil Aviation Safety Authority (CASA) standards.	Airport Coordinator	Submit application for infrastructure upgrade at Griffith Airport. Successful completion of annual CASA audit.	The Airport is being managed in accordance with Civil Aviation Safety Authority guidelines and legislation. Funding application has been submitted for infrastructure upgrade. CASA audit completed.
Plan and develop Heavy Vehicle Strategy and seek available funding.	D8.2.2.1	Seek available funding to implement the Heavy Vehicle Strategy.	Engineering Approvals Design Manager	Funding applications to be reported to the Transport Committee.	Fixing Country Roads Funding Round 2 was set to be released in September 2015 where Council would be applying for the Heavy Vehicle Southern Bypass, however the funding release date has been delayed. As such Council is monitoring when this funding will be released. Concept Design of 5-legged roundabout at intersection of Thorne Rd, & Old Wilbriggie Rd (which is part of the Heavy Vehicle Southern Bypass) was sent to RMS for comment on 22 September 2015 with a follow up sent on the 29 October 2015; no response received from RMS to date on concept design. Survey scheduled to commence for the

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DP Action	Action Code	Action	Responsibility	Performance Measure	Comment
					Heavy Vehicle Southern Bypass in order for design to be carried out this quarter.

Establish social and commercial infrastructure for the betterment of community wellbeing and natural resource management.

Improve local access to affordable and appropriate housing – through rental or purchase options.

DP Action	Action Code	Action	Responsibility	Performance Measure	Comment
Investigate options for development of Council's existing land stock. Eg Lake Wyangan.	D9.1.1.1	Investigate options for development of Council's existing land stock. Eg Lake Wyangan.	Planning & Environment Manager	Ongoing	Council have engaged with developers and the possibility of residential development of some of the Lake Wyangan properties looks positive.
Investigate options for development of affordable housing.	D9.1.2.1	Investigate incentives for private development of affordable housing.	Planning & Environment Manager	Discussions with affordable housing providers.	Council have engaged with providers of affordable housing such as Argyle and will continue doing that in future when opportunities arise.

Investigate the development of an outdoor pool facility.

DP Action	Action Code	Action	Responsibility	Performance Measure	Comment
Investigate the feasibility of establishing an outdoor pool facility at the Griffith Regional Aquatic Leisure Centre by developing a master plan and maintenance program for the facility.	D9.2.1.1	Develop a masterplan for the re-development of the Griffith Regional Aquatic Leisure Centre.	Director Business, Cultural and Financial Services	Adoption of masterplan for the staged redevelopment of the Griffith Regional Aquatic Leisure Centre by 31 December 2015 include capital expenditure program in Council's 10 year long term financial plan.	A Concept Plan has been developed for the staged redevelopment of the GRALC. Currently staff are undertaking community consultation to complete the final Master Plan in readiness to prepare grant funding applications in the new year. The Concept Plan involves the construction of a new 50M outdoor pool and associated amenities.

Maintain and improve services to villages and rural areas of Griffith LGA.

DP Action	Action Code	Action	Responsibility	Performance Measure	Comment
Maintain dialogue with Progress Associations and other community groups on service levels.	D9.4.1.1	Maintain dialogue with Progress Associations and other community groups on service levels.	Manager Executive Services	Attendance at Combined Progress Association.	Currently in abeyance.

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Facilitate the development of a multi-purpose community centre that provides for all cultures and ages and incorporates a range of facilities ie: meeting rooms, office space, wet areas, family friendly.

DP Action	Action Code	Action	Responsibility	Performance Measure	Comment
Investigate the functions and feasibility of a multipurpose space that meets the community's needs.	D9.5.1.1	Collaborate with other agencies for delivery of a multipurpose facility.	Community Development Coordinator	N/A	Council continues to support Griffith Neighbourhood House proposal for a multi purpose centre, for which approval has been granted but no funding commitment.
Review existing Council community facilities to be utilised for such purposes.	D9.5.2.1	Collaborate with other agencies for delivery of a multipurpose facility.	Community Development Coordinator	N/A	See D9.5.2.1
Support and advocate for external funding to construct a multipurpose community centre.	D9.5.3.1	Collaborate with other agencies for delivery of a multipurpose facility.	Community Development Coordinator	N/A	See D.9.5.2.1

Implement the actions of the CBD Enhancement Strategy.

DP Action	Action Code	Action	Responsibility	Performance Measure	Comment
CBD Strategy to be reviewed. Seek sufficient grant funding to implement the actions in the CBD Strategy.	D9.6.1.1	Review of CBD Strategy completed.	Planning & Environment Manager	CBD Strategy adopted.	The review has been completed and adopted by council. Further implementation strategies backed by committed funding is in process.

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DP Action	Action Code	Action	Responsibility	Performance Measure	Comment
CBD Strategy to be reviewed. Seek sufficient grant funding to implement the actions in the CBD Strategy.	D9.6.1.2	Investigate and apply for relevant grant funding opportunities.	Planning & Environment Manager	Number of applications applied for.	Council will continue its effort to secure any grant funding where applicable and have also committed funding in the ten year financial plan to progress with projects.

Ensure buildings are accessible in accordance with disability access requirements.

DP Action	Action Code	Action	Responsibility	Performance Measure	Comment
Part of ongoing role of Building Certifiers.	D9.7.1.1	Part of ongoing role of Building Certifiers.	Planning & Environment Manager	N/A	Part of ongoing responsibility in the building approval process. Referral to Access Committee of significant development applications in the public domain has recommenced.